



# Employment Application

Thank you for considering Wilson Homecare in your job search. Wilson Homecare is an equal opportunity employer and does not discriminate on the basis of sex, age, race, color, religion, national origin, mental or physical disability, marital status, military service, or sexual orientation. No application will be rejected as a result if a disability that, with reasonable accommodation, does not prevent performance of essential job duties.

Date: \_\_\_\_\_ How did you hear about us? (Please be specific) \_\_\_\_\_

Full Name: \_\_\_\_\_ Address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Position you are applying for:     NA/CNA     LPN     RN     Other: \_\_\_\_\_

Are you willing to accept work at a lower level? \_\_\_\_\_ Date you are available to start: \_\_\_\_\_

Ideally, do you want (check one box):     Full-time     Part-time     Fill-In

Have you applied for a position with Wilson Homecare in the past? \_\_\_\_\_ If yes, when? \_\_\_\_\_

Pay rate desired: \$ \_\_\_\_\_ per hour

Please fill in **specifically** what **times** and check the **areas** you are available for ongoing assignments. **Please understand that the amount of work we can assign depends on your flexibility:**

Monday	Friday
Tuesday	Saturday
Wednesday	Sunday
Thursday	Holidays

Check all that apply

- |                          |                        |            |            |            |                     |
|--------------------------|------------------------|------------|------------|------------|---------------------|
| <input type="checkbox"/> | <b><u>WEST</u></b>     | Waianae    | Makakilo   | Kapolei    | Ewa Beach           |
| <input type="checkbox"/> | <b><u>CENTRAL</u></b>  | Wahiawa    | Mililani   | Waipahu    | Pearl City    Aiea  |
| <input type="checkbox"/> | <b><u>NORTH</u></b>    | Waialua    | Haleiwa    | Waimea     |                     |
| <input type="checkbox"/> | <b><u>WINDWARD</u></b> | Laie       | Hauula     | Kaneohe    | Kailua    Waimanalo |
| <input type="checkbox"/> | <b><u>EAST</u></b>     | Hawaii Kai | Niu Valley | Aina Haina |                     |
| <input type="checkbox"/> | <b><u>TOWN</u></b>     | Kalihi     | Makiki     | Manoa      | Waikiki    Kahala   |

— Have you been fired in the last ten years? \_\_\_\_\_ If yes, please explain: \_\_\_\_\_

— Have you been employed or attended school using any other name? If yes, please indicate name(s) previously used: \_\_\_\_\_

— Do you have the legal right to work in the United States? \_\_\_\_\_ (If hired, you will be required to provide identification to prove eligibility for employment.)

— Have you ever been convicted, pled guilty or no contest or forfeited bonds on bail for any crime other than traffic violations? \_\_\_\_\_ If yes, please explain: \_\_\_\_\_

— Have you ever been investigated by or involved with Adult Protective Services (APS) and/or Child Abuse/Neglect (CAN)? \_\_\_\_\_ If yes, please explain: \_\_\_\_\_

— As a caregiver, you may be required to manually lift or transfer a client. The average weight may be 150 lbs. Will you be able to do that? \_\_\_\_\_ If no, please explain: \_\_\_\_\_

— How will you be getting to work?     Drive     Bus     Drop off    Do you smoke?     YES     NO

**Education**

**Did you graduate?**

High School \_\_\_\_\_

No Yes

College \_\_\_\_\_

No Yes

Nursing School \_\_\_\_\_

No Yes

CNA/NA Training \_\_\_\_\_

No Yes When? \_\_\_\_\_

Other Technical Training \_\_\_\_\_

No Yes When? \_\_\_\_\_

Do you speak *languages* other than English or have any special training/skills?  
\_\_\_\_\_

**Employment (Starting with the most recent, and including any pertaining to patient care)**

Company Name \_\_\_\_\_ City, State \_\_\_\_\_ Phone Number \_\_\_\_\_

Job Title \_\_\_\_\_ Date started \_\_\_\_\_ Date ended \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Company Name \_\_\_\_\_ City, State \_\_\_\_\_ Phone Number \_\_\_\_\_

Job Title \_\_\_\_\_ Date started \_\_\_\_\_ Date ended \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Company Name \_\_\_\_\_ City, State \_\_\_\_\_ Phone Number \_\_\_\_\_

Job Title \_\_\_\_\_ Date started \_\_\_\_\_ Date ended \_\_\_\_\_

Reason for leaving \_\_\_\_\_

May we call your former employers? \_\_\_\_\_ If no, explain: \_\_\_\_\_

Please describe your most recent hospital, home care, or medical-related experience:  
\_\_\_\_\_

**Required Documents:**

Current CPR & First Aid certifications, current TB clearance, and Hawaii State Professional License such as RN, LPN, or CNA certificate (if applicable to position) are required for **ALL** Care Professional positions .

If hired, you must provide one document that establishes identity, **and** one that establishes employment eligibility, **or** one that establishes both. Please see the list of acceptable documents for guidelines.

If hired, you will be placed on conditional employment until the following background checks have been completed: **Original Criminal Abstract; Original Driving Abstract; Adult Protective Services (APS) Central Registry Check; and Child Abuse & Neglect (CAN) Central Registry Check.**

This information may be used as part of a background check for employment purposes and to comply with the requirements for various social services programs within the Department of Human Services, which may result in employment suspension or termination.

**Authorization**

*"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references and employers listed to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release providers of reference information, as well as Wilson Homecare from all liability for any damage that may result from utilization of such information."*

Signature \_\_\_\_\_ Date \_\_\_\_\_

***Thank you for your interest in Wilson Homecare  
Earn an extra \$50 for referring a new employee to Wilson Homecare! Ask for more details.***