

Academy of Arts and Knowledge
aka Northern Colorado Academy of Arts and Knowledge
4800 Wheaton Drive, Fort Collins, CO 80525

Board Meeting Agenda for Thursday, March 28, 2019 at 5:30pm

Room 122

Conference Line: 605-472-5779 pin 426-636

Back Up: 712-432-6100 pin 5584-7941

I. OPENING SECTION

A. Call to Order

B. Board Members in attendance:

Kornfeld () Shapland () Simmons () Walser ()

C. Approval of Agenda

Motion by:

Seconded by:

Kornfeld () Shapland () Simmons () Walser ()

II. AUDIENCE COMMENTS

III. REPORTS

A. Secretary's Report

Motion to approve minutes from Feb 28 minutes:

Motion by:

Seconded by:

Kornfeld () Shapland () Simmons () Walser ()

B. Treasurer's Report

C. Executive Summary

IV. NEW BUSINESS

A. 2019-2020 Preliminary Budget Review

V. OLD BUSINESS

A. Vision/Mission Discussion

VI. CLOSING SECTION

A. Next Meeting Date: April 25th at 5:30pm

B. Motion to Adjourn at:

03.28.19 Executive Summary

Assessment

CMAS

The official testing window is April 8 - 26. Here is AAK's schedule:

APRIL				
8	9	10	11	12
	ELA Session 1	ELA Session 2	ELA Session 3	Makeups
	8:45 AM	8:45 AM	8:45 AM	
	90 mins	90 mins	90 mins	
15	16	17	18	19
Makeups	Math Session 1	Math Session 2	Math Session 3	Makeups
	8:45 AM	8:45 AM	8:45 AM	
	65 mins	65 mins	65 mins	
22	23	24	25	26
Science Session 1	Science Session 2	Science Session 3	Makeups	Materials sent to CSI
8:45 AM	8:45 AM	12:30 PM		
80 mins	80 mins	80 mins		

All staff members involved received CMAS testing on March 7.

Teacher Evaluations

The spring evaluation cycle is underway and formal observations and post-observation meetings will be wrapped up by April 4. Given the Teacher Quality Standards related to student growth and parent satisfaction, teachers should anticipate receiving their final rating mid-May. A final instructional review will also take place in April/May.

Curriculum

The school will move forward with purchasing The Center for Collaborative Classroom's *Caring School Community* social-emotional learning curriculum to implement next year. Caring School Community builds classroom and schoolwide community while developing students' social and emotional learning (SEL) skills and competencies. It is designed to help students become caring, responsible members of their school communities and, ultimately, to grow into humane, principled, and skilled citizens of a democratic society. From the first day of Kindergarten through the last day of grade 8, the lessons in the program help teachers create warm, safe,

and disciplined classroom environments where students can develop the skills and dispositions they need to interact constructively with others.

Professional Development

We are taking the teachers up to Sky Ranch Camp the night before our Monday, April 29 PD for dinner, teambuilding, and mountain activities. We will also do some PD on restorative practices and science.

Hutch and Chavira will be attending a PD on Behavior Strategies. Hutch and Branchflower are also attending Brain Research and Practical Teaching Strategies, put on by the International Dyslexia Association, along with several other teachers. Admin are looking into also going to the Administrators' Guide To Implementing Restorative Practices.

Summer PD for the staff may include the following:

- Staff Development for Educators Conference (strands on K-2nd grades and Differentiated Instruction)
- School Discipline Conference
- School Climate and Culture Forum
- Girl Bullying and Empowerment National Conference
- NextGen School Safety Conference
- National Conference on Innovative Teaching Strategies
- Wired Differently Conference

School Closures

The school was closed March 13th and 14th due to weather and safety concerns.

Events

4/4 - Family Math Night with Mathnasium

4/17 - Student Showcase Night

4/24 - Talent Show

5/1 - Kinder and New Parent Info Night

5/3 - Kinder Roundup

5/18 - Arts Gala

Enrollment/Marketing

Teachers are now reaching out to all families that have not responded to re-enrollment. March 1st - families will be notified of their acceptance into the program.

	Eligible Students	Re-Enrolled	Not Re-Enrolling	New Applicants	Completed Apps	Potential Final Enrollment	Actual Final Enrollment	Final 18-19 Enrollment	Homeschool Potential	Homeschool Completed	Max Per Grade	Potential Openings Remaining	Actual Openings Remaining
1/2 K				13	8	13	8	3	0	0	16	3	8
Full K				24	19	24	19	29	0	0	32	8	13
1st	28	22	5	7	4	30	26	42			48	18	22
2nd	43.5	34.5	3	2	1	42.5	35.5	32			48	5.5	12.5
3rd	31	25	1	3	3	33	28	36.5			48	15	20
4th	38.5	31.5	2	6	5	42.5	36.5	31.5			50	7.5	13.5
5th	31	28	0	4	3	35	31	30			50	15	19
	172	141	11	59	43	220	184	204	0	0	292	72	108
FTE	172	141	11	43.46	31.66	204.46	172.66	190.56	0	0	271.84	67.38	99.18

*10 families have not responded. 13 total students. 6 students are currently Unsuers. All homeschool families have responded.

42	Online
43	Friend/Family/Acquaintance
2	Flyer in Mail
9	Sibling currently/previously enrolled
5	CEL Preschool
3	Flyer in Community
4	CEC
2	Facebook
4	Other
29	nothing

	Web Inquiries	Tours
K	12	12
1st	5	1
2nd	3	4
3rd	3	3
4th	4	2
5th	1	1

	Moving	Dissatisfied	Conveinance
K			
1	1	0	5
2	1	1	3
3	3	0	1
4	1	1	0
5	0	0	0
Total	6	2	9

We have already exceeded the marketing budget by \$2000, and will end the year exceeding the budget by around \$3k-\$5k.

BAASC Planning

We have been meeting weekly with interested staff on the planning for the BAASC program next year.

	Before School					
	As Needed	Monday	Tuesday	Wednesday	Thursday	Friday
Total K-2	16	20	20	21	23	20
Total 3-5	22	13	17	18	16	15
Total K-5	38	33	37	39	39	35

	After School					
	As Needed	Monday	Tuesday	Wednesday	Thursday	Friday
Total K-2	15	38	34	37	32	35
Total 3-5	31	24	26	25	23	24
Total K-5	46	62	60	62	55	59

Costs Anticipated: ~ \$70,000 in additional staffing (5 staff members), ~\$10-15,000 in supplies/curriculum/snacks

Staffing	\$66,000
Supplies	\$10,000
Curriculum	\$5,000

Structure:

- Primary/Intermediate separated
 - 30 students per classroom, 1:15 ratio of staff to students
- Scheduled and structured time
 - 6:30-7:30 Centers
 - 7:30-8:00 Breakfast
 - 3:20-4:10 Snack/Recess on grade level rotation
 - 4:10-5:10 SEL/Daily Lesson/Homework Help
 - 5:10-6:00 Centers
- Rotating admin and health tech always at the school when the program is running
- Reaching out to CEC and their Ed program for “Program Aides”
- No registration fee
- Sign-up similar to how we do our lunch program, limited availability of “drop-in” to limit families taking advantage
 - Looking into scheduling programs to assist with this
- Themed units during the year
- Focus on areas of growth as a school (math, SEL)
- Carryover of school-wide behavior expectations/contracts
- Carryover of security expectations and protocols

Staffing Needs 18-19

We have been able to fill the additional four hours of OT needed for the remainder of the year and the 10 hours/week of SPED paraprofessional hours. As of yet, we have been unable to fill the additional counseling need.

Staffing Needs 19-20

We will be hiring a number of new teachers for the 19-20 school year. The following positions will be open for hire:

- Kindergarten teacher (2)
- Second-grade teacher
- Wellness teacher
- SPED Paraprofessional
- School Social Worker/Counselor
- Before/After School Aides

We have applied for the School Health Professional Grant for the 19-20 school year. It is a competitive grant. If granted, we will also need to hire a full-time social worker and a full-time nurse.

Academy of Arts & Knowledge 19-20 Preliminary Budget Assumptions

Revenues

- 211.20 FTE
- Static state funding PPR
- Decrease in state grants
- Title 1 eligibility (\$26,125)

Expenditures

- ~\$60,000 increase in SPED personnel with the increased caseload
- 3% COL increase
- Increase to \$425 benefit contribution
- Addition of extended day coordinator and registrar
- Increase in rent (\$21,659)