

# T.R. Paul Academy of Arts and Knowledge

aka Northern Colorado Academy of Arts and Knowledge

November 12, 2008 5:30pm  
4512 McMurry, Fort Collins, CO 80525

## Board Meeting Minutes

### ***OPENING SECTION (20 minutes)***

#### **1. Call to Order**

Time Started: 5:32

Board President

#### **2. Roll Call**

Board Members present in attendance: ( X ) Eastman ( X ) Cyr ( ) Fries

Board President

#### **3. Pledge of Allegiance**

Board President

#### **4. Approval of Agenda**

Recommended Motion: Move to adopt agenda as presented (or amended)

Motion made by: Cyr

Seconded: Eastman

Roll Call: approved unanimously

### ***SCHOOL OVERSIGHT (60 minutes)***

#### **1. Board Discussion**

- a) Status Election Process
  - a. Paragon Night – Dawn Cyr and Barry Eastman will attend and promote voting at Paragon night.
  - b. Election Dates – Voting ends November 21 at 3:30, followed by public opening and counting of ballots.
- b) National Charter Conference – Barry
  - a. June 21 to 24 in Washington, DC with Laura Szech – further discussion postponed until December 10 meeting. Dawn Cyr and Matt Fries are asked to consider attending.
- c) Website Committee / Plans – Barry Eastman will assemble a committee and schedule an initial review of the proposed Web site changes.
- d) Safety in Schools – Dawn Cyr reported on her attendance of the Regional Safety in Schools conference on October 23. Recommended annual review of school safety procedures, possibly in February or March of each year.
- e) Discuss 2008-2009 budget – Following financial cuts, budget deficit has been substantially reduced. Continued actions to address this issue include direct discussions with Mosaica, contact with the Paul family (bondholders), and line of credit requests with local banks.

#### **2. Mosaica Report**

- a) Terry Gogerty – Executive Vice President
- b) Laura Szech – Chief Administrative Officer (CAO)
  - **Lunch program update:** Renegotiation of services with provider resulted in dramatic improvement in cost and assures the lunch program will break even without increasing fees or eliminating services. The new program requires advance ordering of lunches and monitoring of accounts receivable.
  - **Oasis update:** OASIS program generating slightly more revenue than

anticipated. If participation increases during winter months, additional revenue can be used to address other shortfalls.

- **Academic support:** Mosaica Vice President Dawn Linden recently visited TPAAK and observed instruction in several classrooms, sharing her observations. Dawn will work with Regional Curriculum Implementation Specialist Annette Reisel and Laura Szech to continue observations and implement modeling and professional development. Terry outlined a plan for improving math scores across grades which, going forward, will reduce review in the early part of the year and move toward advanced work in all grades. For current classes, the observations recommend reducing the use of worksheets and increasing the use of manipulatives and critical problem solving in instruction.
- **Facilities:** Roof repairs and inspection complete. Mosaica Facilities Manager Carl Cerneka developing a facilities manual and checklist for TPAAK.
- **Marketing and recruiting for 2009-2010:**
  - a. Fall parent survey 2008
  - b. Planning to review outside marketing firms and proposed strategies
  - c. At December 10 meeting, Terry Gogerty will present initial proposed student recruiting plan to begin January 2009.
- **Transportation:** Full transportation plan and options to be presented at December 10 meeting.

### **3. Consent Agenda**

The Board will act upon all items as a package unless a member wishes to remove and separately act upon an individual item.

- a. Approval of minutes for October 8, 2008
- b. Acceptance of September Financial Reports

Recommended Motion: Move to approve the consent agenda as presented

Motion made by: Cyr

Seconded: Eastman

Roll Call: unanimously approved

### **4. Board Action**

No Recommended Motions.

## ***STRATEGIC DIRECTION (30 minutes)***

### **1. STUDENT ACHIEVEMENT**

- a) Student Achievement Metrics Discussion
  - Steps to take to improve metrics include evaluating returning versus new students and setting the expectation for and implementation of accelerated learning.
- b) Followup on planning meeting action items
  - a. 3 teacher list for Board – Laura
    - Dawn Cyr reported on her teacher meeting, which indicated a strong, motivated team of teachers and included recommendations for improved teacher respect and appreciation efforts.
  - b. (COMPLETE) CDE monies budget – Terry
  - c. (COMPLETE) Goals to Board email – Barry

### **2. SCHOOL EXCELLENCE**

- a) School Excellence Goals Discussion
  - a. Retaining and Recruiting (review maps provided by Terry)
- b) Followup on planning meeting action items
  - a. Mosaica – redo contract with loans – Barry w/ Terry
  - b. Advantage LOC at \$200k – Matt w/ Terry
  - c. Fundraising Committee in November/December – Laura

- d. (COMPLETE) As needed Communication Committee – Dawn
  - i. Add surveys to the website as we redo tpaak.org.
- e. (COMPLETE) 2006-2007 and 2007-2008 student addresses mapped – Laura, Terry
- f. (COMPLETE) Roger Gray – exact interest on the bonds for 2008-2009 – Barry
- g. (COMPLETE) Samantha email – exact amount of interest deferral request – Barry
- h. (COMPLETE) Thrivent email – Laura

## ***CLOSING SECTION (10 minutes)***

### **1. Executive Session (not needed)**

### **2. Future Business**

- a) Next Board meeting
  - a. New Board member Training (before next Board meeting)
  - b. Finalize Election Results
  - c. Discuss next strategic planning (4 hours) and training date (2 hours)
  - d. Review updated Board Bylaws for January approval
- b) Plus / Minus / Delta - Board Meeting Review

### **3. Adjournment**

Adjournment motion made by: Cyr  
Roll Call: unanimously approved

Seconded by: Eastman

## **-----REFERENCES-----**

### **Vision/Mission/Slogan**

#### *Vision*

To create a regional school where high academic expectations coupled with an emphasis on the arts provides a well-rounded education that fosters respect for self and others while enhancing each individual's contribution to society.

#### *Mission*

The mission of the Northern Colorado Academy of Arts and Knowledge (NCAAK) is to craft and implement an imaginative and rigorous learning environment for teaching and learning. This program will link academics to the arts and link an arts education to community cultural resources. Ultimately, our goal is to teach students the joy of learning and the importance of expressing individual talent artistically and academically.

#### *Slogan*

Pride through Performance

### **GOALS**

#### *Student Achievement*

- 90% test scores (quantitative)
- Participation levels (qualitative)
  - o Parent volunteer hours
  - o Students in Brain and Brawn each year

#### *School Excellence*

- Full school (475 students) w/ waiting list (25%)
- No debt by EOSY 2013
- Community Outreach – 4 events in 2008 to 2009
- 90%
  - o Student Retention
  - o Parent Satisfaction

- Teacher (Staff) Retention