

# **T.R. Paul Academy of Arts and Knowledge**

**aka Northern Colorado Academy of Arts and Knowledge**

**March 6, 2012 6:00 pm**

**4512 McMurry, Fort Collins, CO 80525**

## **Board Meeting Minutes**

### ***OPENING SECTION (20 minutes)***

#### **1. Call to Order**

Board President

Time Started: 6:15 PM

Pride through Performance

The mission of TPAAK (NCAAK) is to teach students the joy of learning and the importance of expressing individual talent artistically and academically while enhancing community & culture.

#### **2. Roll Call**

Board President

Board Members present in attendance:

( x ) Bennett ( x ) Clark ( x ) Gorski

#### **3. Pledge of Allegiance**

Board President

#### **4. Approval of Consent Agenda**

Recommended Motion: Move to adopt agenda as presented (or amended)

Motion made by: Gorski

Seconded: Clark

Roll Call: All aye

a. Approval of 2/14/2012 TPAAK Board minutes

b. Approval of 2/27/2012 TPAAK Board conference call minutes

c. Approval of Modified Strategic Plan – 2011-12 as base year with 3 year improvement plan beginning 2012, through 2013, fixes years for the plan.

### ***SCHOOL & STRATEGIC OVERSIGHT (60 minutes)***

#### **1. Mosaica Report**

Discussions:

Check into pre-charge account software to streamline school accounts billing and collection.

Need to iron out pre-school fee schedule and set in stone with implementation dates with Pre-School director.

Need a revised budget by May 1 for our current FTE count.

Over 70 kids in Science Fair!

CAO report entered into the minutes.

TPAAK will be hosting 20 Middle School children and two camp directors from India in June.

The call is going out for host families! Mosaica had been arranging the details with Matt Strauch and Lara Kelleher, details will be forthcoming.

#### **2. Fundraising Update**

PTLO fundraising status and schedule, entered into the minutes.

#### **3. Delinquent Families – status, discussion**

Any bill over \$50 went to collections, Total of \$12K, 3 have plans, 2 in collections, 1 in progress, 3 no contact with yet.

#### **4. Preschool Update**

In June 2012 plan to move to “pay for that month ahead” to avoid arrears accounts, matching what

other pre-schools do.

## **5. Budget Update**

On going negotiations with Paul family legal, have been unable to contact Paul family itself. Legal, marketing and Food Service are going over budget, none of these are surprises

We have three bids on the roof repairs: \$49K, \$79K and \$83K. The middle one is most likely.

Working on a bid from Comcast to replace our internet infrastructure.

TPAAK with Mosaica are working on “Race to the Top” grants.

## **6. Board Election ballot counting**

With 40 ballots we had a legitimate election! 35 for each candidate, 5 abstain.

We will have two new board members after this month; Shauna Wager and Mark Crough.

Merinda Bennett will be leaving after March and training her successor. Thank you Merinda for all of your hard work on the board over the years! We will miss your experience.

## **7. Board Communications**

Board communications to school regarding status of Paul Family negotiations. Attach to Friday Dragon mail and on web site?

## **8. Paul Family Negotiations- Building rent - status**

Sent accounting of TPAAK fund-raising activities over the last three years, successes and failures.

## **9. Audience Comments**

Board President

## **10. Board Action**

Motion to seat Shauna Wager to seat B of TPAAK board, seat Mark Crough to seat D of TPAAK board for a term of 3 years, starting March 6<sup>th</sup> 2012.

Motion made by: Clark      Seconded: Bennett

Roll Call: All aye

## ***CLOSING SECTION (10 minutes)***

### **1. Executive Session – Not Requested**

### **2. Adjournment 7:42 PM**

Adjournment motion made by: Clark

Seconded by:

Roll Call:

**Mosaica Report**  
**TPAAK Board meeting**  
**March 6, 2012**

**To: Members of the TPAAK Board**

**From:** Eric Dinnel, Regional Vice-President Mosaica Education, and Karen Griffin, TPAAK CAO

**Financial Review:** The monthly Financial Committee meeting with Roger Gray was held on February 27, 2012. The monthly actuals were review and discussed along with strategic planning topics. Mr. Gray has provided support, guidance and documents for the TR Paul lease discussion.

**Enrollment:** see attached CAO report

**Academic Achievement -** Mrs. Griffin provided a grade level breakdown of the TCAP mock assessments conducted last month. Teachers and students are continuing to prepare for the upcoming TCAP exams. 3<sup>rd</sup> grade Reading TCAP has been completed and returned to CSI.

**Training Opportunities:** Mrs. Griffin and board members Gorski and Clark attended the Colorado League of Charter Schools annual conference last week in Broomfield. I look forward to hearing about their observations and the workshops attended.

**Marketing:** Bill Williams, Mosaica's Marketing Director, has reviewed the Tool Box proposal. He can assist with monitoring their plan and working with Mrs. Griffin. He forwarded a Marketing Intern job description if we want to pursue one from Colorado State University. Mr. Williams enjoyed the last TPAAK board meeting and his time in Fort Collins.

**Grants:** A Mosaica grant writer, Michelle Mitchell, will be visiting TPAAK and Fort Collins on March 7, 2012. We look forward to her visit and understanding how she can assist the school with grants.

We are still working with CSI on the BEST grant options.

**Facilities:** Jon Bennett, Building Manager, has obtained bids for the roof. We will have copies of these at the board meeting. Carl Cerneka, Mosaica Facilities Director, will be visiting TPAAK on March 6. He will tour the campus and review the roof bids.

**Technology:** IT tech, Brad Gidcumb, has forwarded the bid obtained from Comcast.

**CAO report:** Please review the attached CAO report.

Item	
<b>Academic Achievement</b>	3rd gr Reading TCAP's completed, TCAPs in process for 3-7th gr, make-ups after spring break
<b>Enrollment</b>	241 K-7th gr. and 47 Pre-K= 288 total. Hosted 22 families for K and MS open House. 22 new students for next year. 43 leads- 11 already scheduled for future tours. 221 re-enrollment forms returned. Office doing follow up on web inquiries ASAP-makes a difference (:)
<b>Suspensions</b>	Share Feb. Behavior report. Respect Assembly included Attendance Certificates and Golden Plunger Award and Golden Tray, this month's trait is Fairness.
<b>SPED issues</b>	Looking into saving money in Itinerate services by switching service providers.
<b>Testing Update</b>	Mid- Year K-2 DIBELS show 98% K, 97.5% 1st, 83.2% effectiveness, 3-7th gave Mock TCAP show prediction of 77% ave score-3rd gr R, 71% ave score-3rd gr. M , 85% P/A-4th gr. M, 83% P/A 4th gr. R, 85% P/A- 5th gr. R, 83% P/A 5th gr. M, 75% ave score 6th gr. R, 64% ave score 6th gr. -M, 75% ave score- 7th gr. M, 75% ave. score 7th gr. R.
<b>New Hires</b>	Sara S. is planning to return after spring break and work 10 hours in AM and Tori will keep the rest of the hours for the rest of the year.
<b>Other personnel changes</b>	Working on 2nd semester Teacher Observations, IPDP reviews. March 1 letters of intent out. Due 3/9.
<b>Facilities</b>	3 roof bids in . Share tonight.
<b>Teacher Observe. (who, when)</b>	
<b>Parent Issues</b>	Added a way for parents call after hours to go to choice of OASIS or Pre-school room.
<b>Budget Issues</b>	Monitoring OASIS, Pre-school, Kinder. and Kitchen to make sure each department is collecting all monies and no additional balances being accrued. Added Pay Pal and working on auto draft capability. Pre-School-tuition break down- share tonight. FYI- all delinquent accounts over \$50 go to collections. Have paid approximately \$100 this year in late fees for our bills. We have submitted our name to the Race to the Top Grant through CSI.
<b>Technology</b>	Cricket renting roof space in discussion.
<b>After School</b>	Taylor did Spelling Bee on 3/1 and Science Fair March 3. Working on adding Young Chitaquas and Curators a well as co-curricula activity.
<b>Fundraisers</b>	Father Daughter Dance TBA. PTLO looking into Reading and Movie Night. Had school wide dress up day and made \$135.65 for TCAP incentive.

<b>Professional Dev./ special meetings</b>	Furlough Days effect rest of PD so pushing-in to Staff and data mtgs. February staff mtg did Student Praise training. Data Mtgs. reviewed mock assessment data and DIBELS mid-year data.
<b>Miscellaneous</b>	Teachers Back to school Staff party- TBA. <b>India students here in June.</b>
<b>Kudos</b>	Jon for getting roof bids. Dianne's Respect Teacher, Phyllis Golden Plunger and Jason Golden Tray.
<b>Concerns</b>	
<b>Board Issues</b>	Pre-school discounts

TPAAK PTLO Fundraising Report as of 2/13/12 for 2011-12

February 13, 2012 10:47:26 AM MST \*To:\* ccgorski@comcast.net  
<<mailto:ccgorski@comcast.net>>  
\*Subject:\* \*PTLO\*

Jen ~ Here is our schedule for spring and some of the fundraiser totals that I have. Felicia Newlin is our new treasurer. I will see what report she gives us at the Thursday meeting and pass any updated info on to you.

Texas Roadhouse Dinner Night - March 21

Eco Week Movie Night - March 29

Chili Cook Off - April 29

Jason's Deli Dinner Night - April 30

Silent Auction - Begins on May 4 - ends at Art in the Park -May 31

Roller Skate Night - May 16

Art in the Park - May 31

Pool Party - Tentatively set for June 3

Fundraisers to date.....

ET books - \$3075.06

Holiday Workshop - \$734.00

Spell-a-thon - \$1934.50

Box Tops - \$50

Dinner nights \$350.00

Let me know if you need any more info for your meeting this week!! ~ >  
Lisa