

T.R. Paul Academy of Arts and Knowledge

aka Northern Colorado Academy of Arts and Knowledge

March 12, 2013 6:00 pm

4512 McMurry, Fort Collins, CO 80525

Board Meeting Minutes

OPENING SECTION (20 minutes)

1. Call to Order

Board President

Time Started: 6:01

Pride through Performance

The mission of TPAAK (NCAAK) is to teach students the joy of learning and the importance of expressing individual talent artistically and academically while enhancing community & culture.

2. Roll Call

Board President

Board Members present in attendance:

() Bennett (x) Clark (x) Gorski (x) Kornfeld (x) Wager - Robertson (later)

3. Pledge of Allegiance

Board President

4. Approval of Agenda

Recommended Motion: Move to adopt agenda as presented (or amended)

Motion made by: Gorski

Seconded: Kornfeld

Roll Call: () Bennett (x) Clark (x) Gorski (x) Kornfeld () Wager - Robertson

5. Consent Agenda

The Board will act upon all items as a package unless a member wishes to remove and separately act upon an individual item.

Recommended Motion: Move to approve Consent Agenda as presented (or amended)

Motion made by: Gorski

Seconded: Clark

Roll Call: () Bennett (x) Clark (x) Gorski (x) Kornfeld () Wager - Robertson

Approval of February 12, 2013 minutes.

Approval of January financials.

SCHOOL & STRATEGIC OVERSIGHT (60 minutes)

1. Mosaica Report – including enrollment

We found that our advanced placement 1st graders may be placed in the GT class category rather than only being counted as 0.58 Kindergarten classes. Our CSI CARS rating is “Performance level”, which is the highest rating achievable. This is not our first time with this rating and it shows continued good work and improvement. From March 1 to March 9 we had displays in Art lab in Fort Collins with our students there as well. New chairs for the cafeteria were purchased by PTLO. Enrollment is doing well, especially in the lower grades. Spanish on-line course license fees will cost more than a part-time Spanish teacher will. We will go forward looking for a Spanish teacher to do the language class which will free up other teachers time as well. All of our teachers have turned in letters intending to return next year.

On the “down” side; we need a new fire door in the cafeteria, one is sticking pretty badly. There was a long discussion about the value of the Study Island system, it was decided that this is a superior package whose value to teachers runs the continuum from not much to essential depending upon the teacher’s training and use. The costs are competitive and

worthwhile. We discussed the curriculum upgrade schedule and costs as well as adding the costs for the Spanish class curriculum (materials about \$1500).

2. Best of TPAAK:

CSI is very pleased with our progress with our intervention policies and procedures and made sure to tell everyone.

Our very own Nicole Novak, TPAAK speech pathologist helped create the book “Taxi Dog”; a multi-media publication with puppets and videos on-line.

Jami Boniface and Patsi Gibbs were 2 of the 4 teachers the first CSL on-line professional development course.

3. Marketing – update – spent about \$9,000 - \$10,000 so far this fiscal year. Hope to partner with Mosaica package rather than pay for all. Joe Poling of Mosaica Marketing is working on an enrollment strategy with Eric and Shawna. He will give us details as he comes up with them. However these ideas have costs, they are not free. On the other hand, he is used to working with small budgets. He believes that video media is a good form of marketing to get the TPAAK message out. All of the CRM information collected with respect to Joe’s work is to go into our CRM system, even if it needs done manually so that it is easy to access and transparent. This will help us track what does and doesn’t work.

We are still working with the Chamber of Commerce on our relocation packets and contacts. One parent here manages a group of Dominoes Pizza shops and is sending TPAAK fliers out for a week on every pizza! Nice work! Shawna organized the “Thank you” letter and TPAAK custom FLASH drive to our returning parents.

4. Grant writing – update

Our intern is working on the Jared Polis Teachers Common Computer Connections grant for refurbished computers as well as grants from Target, Lowes and other local companies. She believes that the Daniels fund is a good target for operational funding, this grant is specifically for that. This latter grant is her current focus.

Jennifer is working on big grants: Artworks Grant, going for the August school project deadline. She is getting information from special’s teachers on this. The grant director says that ours is an innovative idea! She is nearly done with the Colorado Common Grant proposal work. Our testing scores make a compelling argument for this grant format. She is focusing on operational and capital acquirement grants for this.

NOTE: our Foundation is a 501(c)3, the school is simply a non-profit.

5. PTLO report

Working on a way to boil down the report for our consumption. Report entered into the minutes.

6. League of Charter Schools – Conference update – ramifications – Sunshine laws – what laws CSI charter schools fall under

A new wrinkle in our board communications says that CSI schools are state entities and a different set of board rules apply. We need to sort these out to make sure we are properly following sunshine laws. May create a fixed day of the week for a regularly, always scheduled meeting when we need to talk about something since it looks like a meeting of TWO of us now qualifies as a quorum! All these new changes need a central repository, we should create something on our servers for this.

7. Board Bylaws – update – charter school law.

We need to correct by-law details to bring them into agreement with our current policies. For instance, we have a discrepancy between the number of seats on the board and their differences. Our by-laws say 5, our policy and procedures say 7. We’ll find where the change occurred and correct this. (Update entered into the minutes.)

8. Budget overview - Strategic plan update – what specific reports we should add – technology – curricula recommendations.

We need to break down the annual expenditures into a monthly cost so that we can better plan our budget. Board secretary is working on a detailed IT layout and infrastructure upgrade costs as well as regularly scheduled IT expenditures. We need an upgrade schedule for computers, smart boards and infrastructure.

We have submitted a proposal to Mosaica to defer loans and forgive interest over the next three years. They will put this question to their board on May 6th. Mosaica will want a

response from the Paul family assuring their continued support for the school as a condition for this. We are working on a refinancing proposal with a group that does this type of work. They are considering a discounted buyout of the bond and hope to have answers by the end of this year.

9. Audience Comments

10. Board Action

CLOSING SECTION (10 minutes)

1. Adjournment 8:20 PM

Adjournment motion made by:

**Mosaica Report
TPAAK Board meeting
March 12, 2013**

To: Members of the TPAAK Board

From: Eric Dinnel, Regional Vice-President Mosaica Education, and Karen Griffin, TPAAK CAO

Financial Review: The monthly Financial Committee conference call with Roger Gray will be held on Monday, March 11, 2013 at 8am.

Enrollment and Marketing: see enrollment numbers on Head of School report

The new Marketing Director, Joe Poling, will be in Fort Collins on March 12th and joining us for the board meeting.

Academic Achievement - see Head of School report

TCAP testing is underway.

India student exchange trip: Mrs. Griffin has conducted meetings with parents and students regarding the India trip this month. 5 TPAAK students will be participating and traveling with Mrs. Griffin.

Professional Development: Andrea Dickey continues to assist staff with the USIP and curriculum mapping and pacing in Science.

CSI:

CSI acknowledged TPAAK has made significant improvement on the latest Onsite Monitoring Process

CDE sequestrian update: please see attached document.

Item	
Academic Achievement	K-8 gr. Study Island contest ended March 1. Drawing held for grade level and overall winners.
Enrollment	K-8th gr. 277, plus Pre-K of 50 = 333 total. I continue to host monthly Open Houses on Paragon Adventure Nights as well as twice per day tours at 10 and 1 and our art work is on display at Art Lab. 220 K-8 Students are already enrolled for next year. Our brochure is going out on Dominoes boxes next week. We will start an enrollment contest after spring break. I am waiting on Thank You cards and gift.
SPED issues	SPED Para took a full time job in another field. Patsy will fill his role for the rest of the year.
Testing Update	3-8th gr TCAP testing and make-ups until spring break.
Suspensions	Need to discuss 2 Students with excessive absences.
New Hires	NA
Other personnel changes	Part Time cafeteria worker picking up Mike's shifts as he is done 3/9/13. New girl taking Mike's place in Champions as well.
Facilities	We need a new door on the back of cafeteria, Jon is looking into the cost.
Teacher Observe. (who, when)	All IPDP reviews completed. All Classified Staff reviews completed. Sign ups now for spring observations. Staff letters of intent returned 3/9.
Parent Issues	I moved a 1st gr. student due to parent request. I gave a Tech fee refund to a student who left.
Budget Issues	Title funds have been cut due to sequestration. We received \$1,141.11 from the state for our 10 ELL students.
Technology	Leadership Team meeting to do Technology gap analysis.
After School	Our stage speaker needs to be replaced due to shared space program use. Our Science Fair is this week. Our Yoga class is popular after school.
Fundraisers	Student Council hosting a relax dress day next week. PTLO Rollerland next week. PTLO raised \$___ at Texas Road House dinner.
Professional Dev./ special meetings	4 TPAAK Staff attended CSL Conference.
Grants	I sent several grant sources to Board and Grant Committee. TPAAK will be part of the CSI Early Reading Grant next year.
Miscellaneous	Google Contest ends March 9.
Kudos	Jon Bennett- Be There Award, Alison Rich-Respect Award, Tami Whitton-Make Their Day, Benji Radtki- Play Award. Dianne- Choose your Attitude.
Concerns	May need to revise calendar depending on CDE testing requirements next year.
Board Issues	
Best of Best	Nicole Novak's graduate cohort wrote a Character Ed program- Taxi Dog.

Name of School:	TR Paul Academy of Arts & Knowledge														
Name of RVP:	Eric Dinnel														
Today's Date:	3.13.13														
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
CURRENT STUDENTS (Actively enrolled as of Sunday of last week)	58	57	40	43	37	39	20	17	13	9					333
CURRENT ATTENDANCE	50	55	38	41	36	36	19	15	13	9					312
Students Re-Enrolled for 2013-14		9	47	29	41	34	36	12	15	10					233
NEW STUDENTS for 2013-14 <i>(Total completed packages)</i>	1	28	1	2	2		3	2							39
PENDING APPLICATIONS <i>(Total non-completed packages)</i>															-
TOTAL LEADS for next yr's enrollment <i>(as of Sunday of Last Week)</i>		20+						-							20+

TPAAK PTLO March 5 Meeting report

Call to order 6:06PM

Business:

- 1) Approve February minutes
Motion: Deb, Second: Ms. Yates

Officer reports:

- 1) President's Report
- 2) Vice President's report:
Chili cook-off – Amy Black on the committee now. Venue and date (April 28th) are secured. Coldstone Creamery has agreed to do a fundraiser.
- 3) Treasure's report:
We accept credit cards now; fee is 2.75% for swiped cards and 3.25% for hand-entered. It is setup under a school email address. We made \$134.69 from Christmas sale at Learning Express.
- 4) Secretary's report – School board requests minutes from PTLO after meeting.

New Business:

- 1) Decided to go for Scholastic Weekly Reader for the 2013-14 year (\$255 +tax).
(Motion: LaKendre'a, second: Mr. Bennett.

Committee reports:

- 1) Dinner Nights made \$238.78
- 2) Yearbook pictures approved, send to Lisa Brooks.
- 3) Fundraising: Chippers Lane 5/31/13, Kona Ice on site April 19th, Target Debit Card, Learning Express "Summer Bridge" books may get something, Silent Auction on May 7th.
- 4) School Kidz kits ordered, but we will use a local company that has more perks, going forward.
- 5) Volunteer Builder can be used to better effect.
- 6) HoS board report to us.

Old business:

- 1) Sound proofing the cafeteria is on hold
- 2) Book Fair April 15-19, no profit on this

Announcements:

- 1) Next meeting April 2, 2013

Adjourned: 7:12 PM

Memo

To: Superintendents & Business Officials
From: Leanne Emm, Assistant Commissioner, Public School Finance
Date: February 27, 2013
Re: Potential Sequestration

We understand that there is much concern over the possibility of sequestration going into effect on March 1. It appears that this is a very real possibility and we want to share with you all of the information that we have at this point in time which is very limited. We also know that you are in the process of planning your budgets for 2013-14 and this sequester will have an impact on your decisions. This is what we know as of today:

The FY13 sequester is scheduled to go into effect on March 1st, 2013. Current calculations from Arne Duncan, U.S. Secretary of Education, project a 5% across-the-board cut to all nondefense discretionary programming. The Office of Management and Budget will formally calculate the amount of deficit reduction needed in order to comply with the provisions of the Budget Control Act on March 1st and may alter that calculation.

Education programs that will be affected include, but are not limited to: Title I, Title II, Title III, School Improvement, Migrant, 21st Century, IDEA, and Head Start. Federal fund formulas are complex in nature; therefore the precise cuts to local educational agencies will not reflect a simplistic percentage change. When CDE receives guidance on the exact cuts, we will provide specific LEA assistance.

We are also of the understanding that any competitive grants that have been already appropriated and awarded by the USDOE are not subject to sequestration – this would include Race to the Top. The competitive grants that would be impacted would be those that have not yet been awarded.

Assuming the sequester goes into effect, the full impact will begin on July 1, 2013 – there would be no “mid-year adjustments” in the 2012-13 school year that we are aware of at this point in time.

CDE will continue to wait for Congressional action, and, when guidance is given, the Department will be better informed to answer specific questions and provide district by district impacts.

In addition, we have posted the spreadsheet provided by the USDOE as to the estimated state by state impacts for Title I and IDEA.

http://www.cde.state.co.us/cdefisgrant/index_GFM.htm