

**T.R. Paul Academy of Arts and Knowledge
aka Northern Colorado Academy of Arts and Knowledge
4512 McMurry, Fort Collins, CO 80525**

Board Meeting Minutes for June 11, 2014

I. OPENING SECTION

1. **Call to Order:** By Board President Gorski at 6:07pm

2. **Roll Call**

Board Members in attendance:

President Gorski	(Present)	Treasurer Wager–Robertson	(Absent)
Director Kornfeld	(Present)	Clark	(Brief call-in)

3. **Consent Agenda**

Approval of May 7, 2014 minutes is postponed until later in the meeting.

Approval of April year to date financials tabled.

Motion by: N/A

Seconded by: N/A

President Gorski	(N/A)	Treasurer Wager–Robertson	(N/A)
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Director Kornfeld	(N/A)	Clark	(N/A)
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II. SCHOOL & STRATEGIC OVERSIGHT

1. **Mosaica and HoS Report:**

The figures on the year end Scan Tron report are incorrect. Mosaica has hired a new person who is working to compile reports. Colorado reports are still pending.

This year, Mosaica's HoS Training will be comprised of 3 days of online training.

This will allow the HoS to remain in town to better prepare for new teacher training that begins shortly following.

2. **Preschool:**

Preschool employees have been unclear on benefits for full year employees and if closure of preschool during Thanksgiving, Winter, and Spring Break counts toward their time off. One employee has requested additional time off while the school is closed in the summer. Exploring if the employee can be reclassified as a 10 month employee and if they then can divide the two months off throughout the year however they want.

The preschool director has requested to be deemed solely as director and feels with the addition of a classroom and possible toddler room expansion, she will not have the time necessary to both teach and direct. A decision needs to be made on how to best accommodate the preschool expansion.

Some concerns have arisen in regards to communication and practices within the preschool program. No documentation has accompanied these concerns. Follow-up is necessary.

3. Marketing:

Discussed the need for branding for the school, i.e. consistent fonts, images, etc. Noted that when presenting the school to the public at summer outreach events, the term “Charter School” seems to have a negative effect on people. Suggested using “free public school of choice” instead.

Drake Farmers Market, Centerra, Peach Festival, Cherry Pie Festival, and Loveland Art in the Park are the main events we are focusing on for TPAAK Booths this summer. Larimer County Fair Parade, 4th of July Parade in Fort Collins, and Labor Day parade are also possible. A presence at New West Fest is still under discussion, we need to determine if it is worth the fee.

4. Fundraising:

Hole-In-One Golf Tournament Update:

The Million Dollar Hole-In-One insurance policy would require \$300 per registrant, which is not feasible. The insurance for a grand prize of \$80,000 is more realistic. We have entered into an agreement with Co’s BMW in Loveland. They would sell us a discounted BMW if there is a hole in one. The winner can accept the car or cash equivalent. Co's is also donating a Closest-to-the-Pin First Prize of “BMW Owner for a Day” with VIP entrance into the BMW Golf Championship at the Cherry Hills Country Club." Chris Gorski is looking into sponsors to give additional prizes. The Hole-In-One Challenge will be held Aug. 23rd from 3-5pm at the Fort Collins Country Club.

5. Grants:

Nothing to report

6. Technology:

An inventory needs to be compiled to help determine current technology status and upcoming needs.

There have been some issues imaging a set of laptops donated by the USDA.

7. Curricula:

Common Core and Real Math alignments are available.

Moby Mac will replace Study Island.

8. Budget Overview/Strategic Planning:

A 0.5 CIS (Curriculum Instructional Specialist) position will be added with focus on data, best practice, working with young teachers, and supporting the HoS. Drama will be a 0.5 position and will include Paragon integration.

Need to staff for enrollment. Given the current enrollment numbers, all classes will likely have 2 sections, except 3rd grade with one section. It’s possible we will need a 3rd Kindergarten class.

In the past, there has always been a reduction in enrollment once the Poudre district starts. If there is a precipitous drop in a certain grade, we could potentially have to remove a section. Need to determine a plan that will accommodate the potential loss in enrollment, but will retain adequate class sizes.

9. Building:

Lots of room changes are underway. Kindergarten has moved up to the first floor.

Art, drama and music are now on the 3rd floor. The art room is becoming the Paragon project room. John will provide a new school map.

The outside back wall near the old bay doors needs repaired.

There is duct work in the PE room that, by law, we need access to. A metal door will be installed and charged to insurance.

On the south side of the building, the concrete has subsided causing water to accumulate by the building.

Paneling could be used in the PE room to protect the bottom half of the walls.

There's a hole on the back side corner of the building, right outside the window.

The K-8 part of the black TR Paul Academy sign is going to be taken down.

Discussed solutions to preventing vandalism on the sign board. An electric sign could be a potential future PTLO project. Further ideas are welcome.

III. BOARD ACTIONS

1. Board elections – Appointing and Seating Sherri Nyberg

Motion to appoint Sherri Nyberg to TPAAK Board

Motion by: Director Kornfeld	Seconded by: President Gorski
President Gorski (Aye)	Treasurer Wager–Robertson (Absent)
Director Kornfeld (Aye)	Clark (Aye)

2. Approval of May 7, 2014 minutes revisited

Motion to approve May 7, 2014 minutes

Motion by: Director Kornfeld	Seconded by: President Gorski
President Gorski (Aye)	Treasurer Wager–Robertson (Absent)
Director Kornfeld (Aye)	Secretary Nyberg (Aye)
Clark (N/A)	

IV. AUDIENCE COMMENTS

None

V. CLOSING SECTION

Adjournment Motion made by Director Kornfeld at 7:38pm