

**T.R. Paul Academy of Arts and Knowledge
aka Northern Colorado Academy of Arts and Knowledge
4512 McMurry, Fort Collins, CO 80525
June 11, 2013 at 6:00 p.m. mtn.**

Board Meeting Minutes

OPENING SECTION (20 minutes)

1. Call to Order

Time Started: 6:22 PM

Pride through Performance

The mission of TPAAK (NCAAK) is to teach students the joy of learning and the importance of expressing individual talent artistically and academically while enhancing community & culture.

2. Roll Call - Board Members present in attendance:

() Bennett (x) Clark (x) Gorski(by phone) (x) Kornfeld (x) Wager - Robertson

3. Pledge of Allegiance

4. Approval of Prior Minutes- May 14, 2013 meeting –

Motion made by: Kornfeld

Seconded: Wager Robinson

Motion passed, all ayes.

SCHOOL & STRATEGIC OVERSIGHT (60 minutes)

- 1. Mosaica Report – New Head of School**
Eric was not here, but sent us 5 resumes. We discussed the candidates and scheduled interview times when Eric could be part of the team. NOTE: We have made an offer to a Spanish teacher candidate.
- 2. Enrollment- 2013-2014 School year**
Current enrollment for next year is 292-294, depending upon “maybes”. Most recent report attached.
- 3. Marketing – Current methods and future projects**
Looking at “door hanger” version of flyer, not “sold” on this “door-to-door” concept however. Creating mailers for all likely candidates in our geographic radius. Printing 75 flyers, we will be on “Growing up Fort Collins” listing, Google Geo-ad is a good idea going forward. Our grant-writer and our Specials teachers are working hard on the Artworks grants.
- 4. Inclement Weather Policy- Review proposal**
Reviewed and added “excused absence” policy where there is confusion on the day. This will go into the policy and handbook. We will vote on it next month after we review the current manual.
- 5. PTLO- Funds remaining from 2012-2013 school year**
PTLO has 17K; they will be funding most of the \$6200 LEGO Mindstorms STEM program going into grade 5+. \$4K earmarked to upgrade memory on student computers, may not all be needed. Planning on signing up with SCRIP services and setting up \$3K worth of cards initially.
-Review proposed Financial Policy; we agree PTLO to board communications will be simple, we don't want to run their

organization, just keep tabs. Helped to set PTLO payout amount limits before the Board needs to approve, and the limit of funds carried over to “jump start” events in the next year. We all agreed this may need tuning as we discover how these costs fluctuate year-to-year.

6. **Budget overview** – Status of current revenue shortfall
Discussing terms with Paul family and Mosaica to cover budget shortfall. This discussion is looking favorable with Mosaica and we are waiting for a response from the Paul family toward bond payment terms negotiations. Our current budget is based upon an enrollment of 307.
7. **Audience Comments** - The Board may listen to the public’s comments. In order to address the Board you must sign in prior to the start of the meeting.

Please note that due to confidentiality and privacy laws, Board members may be unable to allow discussion of any issue regarding a specific staff member or student. Personnel and student issues must be discussed with the HOS of TPAAK prior to Board involvement.

The Board has a responsibility to maintain an order during the meeting. Presentation of any issue that is deemed inappropriate maybe denied or ended. Presentations should are limited to 3 minutes. If a number of speakers wish to comment on the same topic, remarks should be consolidated so that different thoughts or concepts can also be shared. Please do not repeat the same message as an earlier speaker.

Presentations may receive a respond during the meeting or at a later time. Board members and the administration will listen with respect. We ask audience members and presenters to do the same. As a point of order, audience members should not comment to or applaud individual speakers. This is a Board meeting and not a public forum. Thank you for taking the time to share with us.

8. **Board Action-** As motions may be proposed:

CLOSING SECTION (10 minutes)

1. **Adjournment-** Motion made by: Kornfeld: 7:25 PM

Name of School:	TR Paul Academy of Arts & Knowledge														
Name of RVP:	Eric Dinnel														
Today's Date:	6.19.13														
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
CURRENT STUDENTS (Actively enrolled as of Sunday of last week)	57	54	39	43	36	39	20	17	13	8					326
CURRENT ATTENDANCE	Summer Break														
Students Re-Enrolled for 2013-14		9	43	31	41	34	37	13	16	9					233
NEW STUDENTS for 2013-14 (Total completed packages)	1	45	7	1	4	2	2	2							64
PENDING APPLICATIONS (Total non-completed packages)			1												1
TOTAL LEADS for next yr's enrollment (as of Sunday of Last Week)		1	3	2				1							7