

T.R. Paul Academy of Arts and Knowledge

Aka Northern Colorado Academy of Arts and Knowledge

January 8, 2013 6:00 pm

4512 McMurry, Fort Collins, CO 80525

Board Meeting Minutes

OPENING SECTION (20 minutes)

1. Call to Order

Board President

Time Started: 6:11

Pride through Performance

The mission of TPAAK (NCAAK) is to teach students the joy of learning and the importance of expressing individual talent artistically and academically while enhancing community & culture.

2. Roll Call

Board President

Board Members present in attendance:

() Bennett (x) Clark (x) Gorski (x) Kornfeld (x) Wager - Robertson

3. Pledge of Allegiance

Board President

4. Approval of Agenda

Recommended Motion: Move to adopt agenda as presented (amended)

Motion made by: Gorski

Seconded: Wager-Robertson

Roll Call: () Bennett (aye) Clark (aye) Gorski (aye) Kornfeld (aye) Wager - Robertson

5. Consent Agenda

The Board will act upon all items as a package unless a member wishes to remove and separately act upon an individual item.

Recommended Motion: Move to approve Consent Agenda as presented (or amended)

Motion made by: Gorski

Seconded: Clark

Roll Call: () Bennett (aye) Clark (aye) Gorski (aye) Kornfeld (aye) Wager - Robertson

Approval of December 11, 2012 minutes.

SCHOOL & STRATEGIC OVERSIGHT (60 minutes)

1. Mosaica Report – including enrollment

Mosaica Colorado board retreat is in May. 2nd quarter Scantron testing has been completed, achievement gaps have been identified and teachers have made plans to address needs. Mock TCAP assessments for on-line testing will be conducted January and February. There are 5 families going with Mrs. Griffin to India in the spring. Mosaica National Curriculum Coordinator Jaime Scott on campus in January. The Mosaica Report has been entered into the minutes.

Assessment day feedback was essentially good, however some kids just didn't come. Pre-enrollment packets to go out next week, ending February 1st. CSI may be getting us a little more per-pupil funding this year. Mary Lane Person had an unexpected surgery and the other teachers have offered to give up sick leave so she wouldn't miss pay. Cheers to all that offered that! John got two sinks moved from Art to the 3rd floor science department to help with science classes. Ms. Rich got "Young Chateaugay's" funded for kids to participate. Teacher's "12 days of Christmas" presentation for the kids was a blast and the kids and parents loved it! Ms. Griffin's report is entered into the minutes.

2. Best of TPAAK:

Mosaica nominated Adrienne Yates for HoS leadership training. She teaches 4th grade now.

3. Marketing – update

New flyer produced and printed over the break. Subscribed to Chamber of Commerce relocation packet and put up on their site for 12 months. Getting Dex on-line presence going and getting a banner to our site. We got one of our shows videoed gratis for the cost of materials by a professional. Gives us ad and grant campaign material. She is interested in helping us more with other work if not too time-intensive. Working on a VIP program to get community support from VIP's to help us get things that we need and to show them what we do. Working with Ms. Rich to get a Kickstarter campaign, considering a \$9K as our goal. Ms. Andrejasich got the first Toshiba grant for \$1K. It is based on 1st-3rd grade pieces of art. We are pushing our unique process; our students DO the art, music and writing of plays themselves. Our students are part of the process and this makes us unique.

4. PTLO report

PTLO Timing is not working out so we have no report this month.

5. Budget overview

- a. Amended 2012-13 budgets - discussion of amended figures. We have a \$145K deficit with current student count of 289 (FTE 255) minus some funds for some students' non-funded status.
- b. Board to work on Strategic Planning in January to update our plan and record our successes and status. Meeting Friday, January 18, 5PM.
- c. Board secretary to make Technology needs assessment to post on the Board pages so parents can see what their tech fees are going towards.

6. Facility/technology upgrades.

Ms. Floyd connected us to a Grant writer that wants to help us out, Jennifer Malinski, owner of "LF Consulting". She is a member of N. Colorado Concert Band and is a musician, which is how Ms. Floyd found her. She is offering her services as an experienced grant writer on better terms than many others have. She believes that we have many grant opportunities to pursue and she can work on up to three at one time herself. We are in particular need of Music, Art and Drama department expansion grants. The board will be meeting with her later to discuss terms and our plans for the school.

School network issues are being sorted out right now to get better performance to match our better Internet connectivity. We need to get a clear picture of where we are to find out what we need to do to improve it. We are trying to get a good inventory of the computers that we have and what we need to update or must replace, and when.

7. Social Work Intern attached to the Board

Ester's first assignment is to update our governance working documents to help us with our policy and policy implementation. We need our documents and declarations formalized and published after we update those elements required. We need to formalize our enrollment process and timeframe. What are the best practices and other schools offerings? How is our Pre-school positioned? Are our fees and capacity in line with others in our area? We need to make sure that we keep careful documentation of media taken of our students and that we have proper releases and names for everything. We need to create boilerplate legal documents, risk management and RFPs.

8. Audience Comments

We received parent observations on the current likes and dislikes of the new Paragon performances and timing.

9. Board Action

- a. Recommended Motion: Approve August/September/Oct/November financials.

Motion made by: Gorski

Seconded: Kornfeld

Roll Call: () Bennett (aye) Clark (aye) Gorski (aye) Kornfeld (aye) Wager - Robertson

- b. Recommended Motion: Approve attached amended 2012-13 Budget with the understanding that:
 1. There is a current projected shortfall of approximately 145K. This shortfall is to be met by seeking outside funding. The Board is currently working on strategic planning related to meeting this shortfall.

2. The Board assumes the use of \$29,883 of beginning fund balance.

Motion made by: Gorski

Seconded: Clark

Roll Call: () Bennett (aye) Clark (aye) Gorski (aye) Kornfeld (aye) Wager – Robertson

CLOSING SECTION (10 minutes)

1. Adjournment 7:58

Adjournment motion made by: universal acclaim.

Item	
Academic Achievement	Assessment days in Jan., SI contest will run Jan. - March.
Enrollment	K-8th gr. 281, and Pre-K 50 = 331 total. Numbers remain the same. Added a few, lost a few. Continue to Host monthly Open Houses on Paragon Adventure Nights as well as twice per day (tours at 10 and 2). Students already enrolling for next year. Goal to have wait list/lottery. Should have new brochure soon . Enrollment plan done.
Suspensions	Only in-school for attendance.
SPED issues	Adding Social Worker Interns, practicum teachers and Student Teachers in Jan.
Testing Update	Completed the Performance series window.
New Hires	NA
Other personnel changes	NA
Facilities	Looking at solar lighting for sign. Have comcast infrastructure making progress working out some glitches in lab. Installing a Scantron scanner.
Teacher Observe. (who, when)	Starting IPDP review in Jan.
Parent Issues	Security
Budget Issues	Need Pre-school review with Bd. Bd needs monthly review with PTLO. Update re collections.
Technology	Bd. meeting with IT to discuss technology needs.
After School	Lorna starting an after school band.
Fundraisers	Student Council raised \$60 on hat day and India Students made \$30 from cookie sale. Student Council did Toys for Tots and 2nd gr d107 PJs and books. Dramas raised \$800.
Professional Dev./ special meetings	Staff continue attending CSI training (free), Jan . Did Scantron and Mosaica training and CPR training coming by end of year for all. SPED Team to ELL Training.
Grants	Clorox ongoing
Miscellaneous	Student Council held crazy sweater Spirit Day for free. Staff had a holiday party off campus. Pizza party for online TCAP. KG shoulder update. India update. Free lunch for PD and Leadership Team.
Kudos	Taylor Be There Award, TBA Respect Award, Tony Make Their Day, Tori Play Award, Shannon Choose Your Attitude Award for December. PTLO gift. Parents donating to needy.
Concerns	NA
Board Issues	Sound bid. questions, committee etc. Next year calendar draft approval. 12 month employee days off.

Best of Best Adrienne Yates nominated for HoS Training

Mosaica Report
TPAAK Board meeting
January 8, 2013

To: Members of the TPAAK Board

From: Eric Dinnel, Regional Vice-President Mosaica Education, and Karen Griffin, TPAAK CAO

Financial Review: The monthly Financial Committee conference call with Roger Gray was held on Monday, January 7, 2013 at 8am. The revised budget was discussed. We need more information on the afterschool funding amounts.

Enrollment and Marketing: see enrollment numbers on Head of School report

Mosaica has hired some new marketing team members. They have reviewed the materials used at TPAAK last year and upcoming events. They will set up a conference call with Karen and I in the near future.

Academic Achievement - 2nd QTR Scantron testing has been completed, achievement gaps have been identified, and teachers have made plans to address needs. Mock TCAP assessments will be conducted Jan – Feb.

Facilities: cafeteria/stage proposals

Annual Mosaica Board Retreat and Colorado League of Charter Schools conference:

Colorado Mosaica Board Retreat- (Tentatively May 2013, Denver)

Colorado League of Charter Schools- I forwarded the registration information on the Annual League conference in Broomfield, CO on February 21-22, 2012.

India student exchange trip: Mrs. Griffin has conducted meetings with parents and students regarding the India trip this Spring. It appears 5 TPAAK students will be participating and traveling with Mrs. Griffin.

Professional Development: We look forward to having National Curriculum Coordinator Jaime Scott on campus for the January 8, 2013 PD day. National Curriculum team members Kim Leroy and Andrea Dickey are assisting staff with the USIP and curriculum mapping and pacing in Language Arts and Science.