

T.R. Paul Academy of Arts and Knowledge

aka Northern Colorado Academy of Arts and Knowledge

December 11, 2012 6:00 pm

4512 McMurry, Fort Collins, CO 80525

Board Meeting Minutes

OPENING SECTION (20 minutes)

1. Call to Order

Board President

Time Started: 6:11 PM

Pride through Performance

The mission of TPAAK (NCAAK) is to teach students the joy of learning and the importance of expressing individual talent artistically and academically while enhancing community & culture.

2. Roll Call

Board President

Board Members present in attendance:

() Bennett (x) Clark (x) Gorski (x) Wager - Robertson (by phone)

3. Pledge of Allegiance

Board President

4. Approval of Agenda

Recommended Motion: Move to adopt agenda as presented (or amended)

Motion made by: Gorski Seconded: Clark

Roll Call: () Bennett (aye) Clark (aye) Gorski (aye) Wager - Robertson

5. Consent Agenda

The Board will act upon all items as a package unless a member wishes to remove and separately act upon an individual item.

Recommended Motion: Move to approve Consent Agenda as presented (or amended)

Motion made by: Gorski Seconded: Wager-Robertson

Roll Call: () Bennett (aye) Clark (aye) Gorski (aye) Wager - Robertson

- a. Approval of November 13, 2012 minutes.

SCHOOL & STRATEGIC OVERSIGHT (60 minutes)

1. **Mosaica Report – including enrollment** Second Quarter attendance is at 99.98%! Ms Griffin presenting at SAC meeting for the “Unified Improvement Plan”. This CSI framework came to us in November and is due this month. We are working on a final draft right now. CSI will approve it in February. While this is expected to be a working document, the timing is such that it is actually a reporting document. 80% of our students are at grade level, we meet requirements everywhere but in math and in all areas we are showing positive growth. We will be focusing on Math, and while TPAAK can’t use the U.I.P. as a working document because of timing, we still know what needs to be done and have been working on getting all students up to grade on Math. **(Head of School report entered into the minutes). (Mosaica report entered into the minutes.)**
2. **Best of TPAAK:** TPAAK has been chosen to be part of the CSI pilot for on-line TCAP testing this year. This means that some students will effectively be taking some TCAPs twice; the second time for real scores since the pilot scores are not expected to be counted.
3. **Marketing – update:** The relocation Packet work is under way. Toolbox will put our banner on the Chamber of Commerce site. Toolbox delayed this work and is not charging us, but pushing those hours forward to December where the work will be done. We are inviting

potential donors and friends to our shows to show our activities off and getting publicity for the shows. Ms. Griffin inviting Coloradoan to the performances as well. Our show times are up on "Art Life and other free ad sites. Toolbox is working on Donor Packets and "ASK" campaigns to smaller businesses while trying to tie TPAAK into the greater Fort Collins' goal to become an arts community. We need to look into opportunities to identify folks working for companies that match donations. Working on ways to let our parents know how they can help us with this push.

4. **PTLO** report (No PTLO report this month) trying to get schedules in sync for these.
5. **Budget overview**
 - a. Amended 2012-13 budget – Roger to work on with changed parameters – clarification of expectations regarding reporting to Board, auditing of spreadsheets already received, as well as ongoing clarification of numbers received from Preschool. At this time we have not yet received the last \$71K from the Paul family, but we are assured that it is coming. The board needs to approve a New projected budget in January and CSI expects that approved budget to be balanced using the October student count.
 - b. Board to work on Strategic Planning in January, This will be scheduled next month to meet with everyone's schedules.
 - c. Preschool is re-working payment schedules for the next year to simplify tracking of child count to care givers. This will make budgeting and income planning easier in the future. (**Proposed pre-school handbook entered into the minutes.**)
6. **Facility/technology upgrades.**
 - a. Implementation of Spanish – status: We are working through high-tech "bumps in the road" getting our internal networks to take advantage of our newer high-speed internet connection. Brad Gidcomb has been working on our infrastructure and on speeding up our laptops and workstations. We are getting a full inventory of everything from IT soon. With this we can plan an upgrade path.
 - b. Auditorium upgrade
 - i. Need to get apples to apples bids – put in place an RFP for bids.
 - ii. Status of local community fundraising website strategy?
 - iii. This is work still in progress.
7. **Audience Comments**

None.
8. **Board Action**
 - a. Recommended Motion: Approve August/September/Oct financials.
Motion made by: Gorski Seconded: Clark
Roll Call: () Bennett (nay) Clark (nay) Gorski (nay) Wager - Robertson
(Motion failed because the board wishes to have more accurate data.)
 - b. Recommended Motion: Extend Board Election Voting to 12/ 4/12 at 6:30.
Motion made by: Gorski Seconded: Clark
Roll Call: () Bennett (aye) Clark (aye) Gorski (aye) Wager – Robertson
(Extension made to allow several parents that missed initial deadline to vote.)
 - c. Recommended Motion: Seat Samuel Kornfeld to Board Seat D.
Motion made by: Gorski Seconded: Wager-Robertson
Roll Call: () Bennett (aye) Clark (aye) Gorski (aye) Wager - Robertson
(Voting count of 22 ballots creates a valid 10% of the eligible parents for an election.)

CLOSING SECTION (10 minutes)

1. Adjournment

7:28 PM

Item	
Academic Achievement	Assessment days in Jan., SI contest will run Jan. - March.
Enrollment	K-8th gr. 285, and Pre-K 47 = 333 total. Numbers remain similar. Added a few, lost a few. Continue to Host monthly Open Houses on Paragon Adventure Nights as well as day time tours as requested. Students already enrolling for next year.
Suspensions	NA
SPED issues	Starting to serve RtI level 3 students and adding Social Worker Interns , practicum teachers and Student Teachers in Jan.
Testing Update	In the middle of the Scantron Performance series window. Early Testing window for TCAP dates.
New Hires	NA
Other personnel changes	NA
Facilities	Looking at solar lighting for sign. Have comcast infrastructure working out some glitches in lab. Installing a Scantron scanner.
Teacher Observe. (who, when)	1 last Fall observation to do.
Parent Issues	None
Budget Issues	Need Pre-school review with Roger this week and Bd. Bd needs monthly review with PTLO.
Technology	Got new batteries for many of the Teacher computers and added memory to 1/3rd of them.
After School	NA
Fundraisers	Student Council raised \$20 and India Students made \$290 from Holiday Bazaar. Student Council doing Toys for Tots and 2nd gr doing PJ drive. India Students sell dessert on Dec.14.
Professional Dev./ special meetings	Some Staff attending CSI training (free) and CPR training coming by end of year for all.
Grants	NA
Miscellaneous	Student Council holding Spirit Day Monthly.
Kudos	Phyllis Be There Award, Patsy Respect Award, Jami Play Award, Alison Choose Your Attitude Award for November.
Concerns	NA
Board Issues	Sound bid. questions, committee etc. Next year calendar.
Best of Best	TPAAK part of CSI pilot for on-line TCAP testing this year.

Mosaica Report
TPAAK Board meeting
December 10, 2012

To: Members of the TPAAK Board

From: Eric Dinnel, Regional Vice-President Mosaica Education, and Karen Griffin, TPAAK CAO

Financial Review: The monthly Financial Committee conference call with Roger Gray will be held on Monday, December 9th at 8am. The October actuals will be discussed.

Mr. Gray will give an update on CSI communications.

Enrollment and Marketing: see enrollment numbers on Head of School report

Mosaica has hired some new marketing team members. They will be starting this month and are reviewing the materials used at TPAAK last year and upcoming events. We are researching to possibility of using field team approach to assist with participating in numerous events.

Academic Achievement - 2nd QTR Scantron testing in progress. Mock TCAP assessments will be conducted Jan – Feb.

Facilities: cafeteria/stage proposals

Annual Mosaica Board Retreat and Colorado League of Charter Schools conference:

Colorado Mosaica Board Retreat- We are exploring options to hold state specific board retreats this year. Please forward any ideas for improving our retreats to me including sessions, agenda items, and date. (Tentatively May 2013, Denver)

Colorado League of Charter Schools- I forwarded the registration information on the Annual League conference in Broomfield, CO on February 21-22, 2012.

India student exchange trip: Mrs. Griffin has conducted meetings with parents and students regarding the India trip this Spring. It appears 6 TPAAK students will be participating and traveling with Mrs. Griffin.

Professional Development: We look forward to having National Curriculum Coordinator Jaime Scott on campus for the January PD day. National Curriculum team members Kim Leroy and Andrea Dickey are assisting staff with the USIP and curriculum mapping and pacing in Language Arts and Science.