

T.R. Paul Academy of Arts and Knowledge

aka Northern Colorado Academy of Arts and Knowledge

December 10, 2013 6:00 pm

4512 McMurry, Fort Collins, CO 80525

Board Meeting Minutes

OPENING SECTION (20 minutes)

1. **Call to Order** Board President
Time Started: 6:06 PM
Pride through Performance

The mission of TPAAK (NCAAK) is to teach students the joy of learning and the importance of expressing individual talent artistically and academically while enhancing community & culture.

2. **Roll Call** Board President
Board Members present in attendance:
(x) Clark (x) Gorski (x) Kornfeld (x) Wager - Robertson

3. **Consent Agenda**
The Board will act upon all items as a package unless a member wishes to remove and separately act upon an individual item.
Recommended Motion: Move to approve Consent Agenda as presented (or amended)
Motion made by: Gorski Seconded: Wager-Robertson
Roll Call: (aye) Clark (aye) Gorski (aye) Kornfeld (aye) Wager - Robertson
Approval of November 12, 2013 minutes
Approval of October year to date financials

SCHOOL & STRATEGIC OVERSIGHT (60 minutes)

1. **Mosaica and HoS Report**
CSI Dashboard – noncompliance issues – have we corrected these areas? Some have been corrected and some are in progress.
USIP – to be presented to Board for approval? USIP reports are in progress.
Brian (IT) is working Scantron fixes to give longer timeouts. Discussed new state standards and how personalized performance/achievement sets are planned and tested. Looking at adding typing instruction for students sooner (Mavis Beacon).
2. **Preschool – oversight – update**
Roger looks at funds. Revenue is up, but income is only 50% of last year's net. Need to implement budget constraints and analyze numbers. Discussed adding third room and that budget. Got information from Shanda, but needs to be put into more usable planning format.
3. **PTLO – update on oversight reports**
PTLO carries their budget on their website now. No need for further details.
4. **Marketing**
Looking at other patronage opportunities in local businesses. Resurrecting the Century Link grant. Mosaica is helping us with Google analytics and Facebook organization startup classes. Looking at forming a "Maker Ed" host site in the school. This is like a summer camp.
5. **Grants**
Didn't get the Target Fieldtrip grant. Need 90 days ahead and applications are due by school startup – Which means teachers need to have planned field trips ahead of school

starting. Having problems with the CO Common Grants getting traction. Talking to Esther on making it happen on selected grants. Band Aid Fundraiser is being planned. We are looking for venues. Teachers and staff are both looking. We are looking at Bohemian Foundation again, maybe they'll soften their stance on Charters if they understood just what we do.

6. **Technology** – report on updates to classrooms, other issues/needs?
Nothing new, nothing currently needed.
7. **Curricula** – status of training/implementation of Lego – report on overall status of curricula
Discussed curricula needs for 2014 next month. Budget limits what we can order and financials are not firm yet. Discussed Common Core requirements rolling out.
8. **Mid year Scantron Testing** (See section 1. above.)
9. **Budget overview** – 2013-14 deficit and how to close the gap
Looking at funding Spanish with help from local Latin organizations in the area.
10. **Board terms of Office Policies and Elections** – when to schedule?
Moving up election dates from April to an earlier time. Dennis Clark announced that he is resigning his Secretary position and stepping back from board activities after this month.
11. **Strategic Planning** – update on request to CSI to amend charter
CSI accepted our charter amendment which removes Middle School. The Board signed our contract amendment tonight.
12. **Audience Comments** Board President

Discussed front desk entry policy as well as attendance at the front desk and security policies.
Discussed front desk entering tax deductible contributions through the foundation 501(c)3 correctly.
We recently had some donations that needed to go through that process for proper charity status.

13. Board Action

14. Executive Session requested 7:50 PM

Move to enter executive session under CRS § 24-6-402(3)(b)(I) Employment issues.

Motion made by: Kornfeld Seconded: Gorski

Roll Call: (aye) Clark (Aye) Gorski (Aye) Kornfeld (Aye) Wager - Robertson

CLOSING SECTION (10 minutes)

1. Adjournment 8:23 PM

Adjournment motion made by: Clark

Academic Dashboard

TR Paul Academy of Arts and Knowledge
2013-2014

	% P/A Fall	% P/A Winter	% P/A Spring	RIT growth from Fall to Spring	Measurement Definitions
1st Grade Reading	15%	65%			Scantron measures student performance based on CO state standards 4x per year
1st Grade Math	10%	28%			
2nd Grade Reading	41%	40%			Two new students added during testing time.
2nd Grade Math	22%	53%			
3rd Grade Reading	63%	54%			
3rd Grade Math	37%	54%			
4th Grade Reading	25%	46%			
4th Grade Math	21%	73%			
5th Grade Reading	71%	61%			
5th Grade Math	40%	79%			
6th Grade Reading					
6th Grade Math					
7th Grade Reading					With the Middle School upheaval the 7th grade in particular has had a rough month staying focused, being motivated, and misbehaving.
7th Grade Math					
8th Grade Reading					Switch in teachers for 7th/8th grade Literacy
8th Grade Math					

HOS Dashboard Report November 2

Category	Measure - CTQ	Status	Result	Target
Instructional Quality	Classroom Observations	12/21	57%	100%
	Teacher Vacancies	0	0	0
	Teacher Attendance	95%	88%	95%
	Principal/CIS-Teacher Data Discussions	2.0	100%	100%
	Full Staff Meetings	2.0	100.00%	100%
	Grade Level Team Meetings	weekly	100.00%	weekly
	HQT Requirements			
Student/School Culture	Student Engagement Rate	75.00%	75%	100%
	Student attendance	96%	96%	100%
Customer Satisfaction	% of overall customer satisfaction			

Measurement Definitions
of monthly classroom observations by:
of teacher vacancies
daily attendance rate
of achievement data discussions w/ individual teachers per month
2nd and 4th Thursday mornings 7:15-7:45 am
team meetings per month K-8
% of teachers meeting HQT requirements
% of students engaged in classroom instruction/activity through class observations
% of students attending school at 95% or better
Client score (on scale of 0-10) based on overall teacher satisfaction for the school year (N=245).

Key: CTQ - Critical to Quality 100% of target Within 10% of target More than 10% of target

November Highlights

Respect Assembly with F performance by fourth grade
 November 18th, 2:30 pm successful Total Lockdown-duration 5 minutes
 Fire Marshall came back to recheck room with clutter-all passed inspection and New fire door installed with 16 hour burn time
 All IPDP conferences completed-Initial observation done for all teachers
 Student Council wants to know where the lockers are they ordered with their money for Middle School
 Disciplinary Referrals down this month however, had one in school suspension for inappropriate items being Present about 85%
 Brass Quartet (Kinder Parent involved) came to perform
 "Worm Man" came to present how to compost with red worms. 5th grade and Kinder will have worms for recycling in their rooms
 Successful field trip by 4th grade to the State Historical Museum
 Successful completion and turning in of the DaVinci Grant projects, presented to parents on Paragon Night-thanks to Dianne Andrejasic and Matt Stanley and the 3rd through 5 grade teachers
 Paragon Night dinner was a big success with parental support-made almost \$400
 G/T Program set up and running-Connie Logsdon now has about 25 kids in the program
 Hired Elisa Dybniski as a literacy coach with Title I money. She is HQ in Literacy and has started with RTI students for 2 weeks.
 New students: 3 in second grade and 1 in third
 IT received the new AeroHive wireless access devices and has begun to install
 New 10 foot screen installed and used for the first time at Respect Assembly to show Native American Thanksgiving Morning Prayer-thanks to PTLO
 Board researched and had special meeting to determine if they should apply to change charter to eliminate Middle School.

Category	Measure - CTQ	Status	Result	Target
Student/School Culture	Student Discipline Referrals	14.00	14.00	10<
	Positive Behavior Supports-student recognition daily/ weekly/monthly-school wide	Positive Dragon Tickets	every Friday	5-4 times a month

Getting more disciplinary referrals in the Power Struggle and Revenge area. Little more concerning. More follow up required with Parents and Teachers.

HOS Dashboard Report November 2

Staff Development/ Trainings Held	Two Professional Development Days were scheduled for the month of November.	2.00	2/month of November	2
School Improvement Plan	USIP has been completed	attended a CDE training for part 1	0.0	0
Governance Training	BOD training modules			
Renewal Application	Has been completed.			
SAC Committee	meet quarterly	Met November 18th, looked at UIP	Will meet again in January	meet quarterly

On November 8th, Professional development for K-3rd=Dibels Next Training for implementing the MOY (Middle of the Year) and PD for 4th-8th worked on developing an Achievement Series Test to utilize during the AS testing time: December 10-14th. 1/2 day PD on November 27th: Preventing and Reporting Child Abuse on

Parents: Stephanie Franklin and Amy Black. Teachers: Dianne Andrejasich, Brad Frye and HOS

Academic Dashboard

TPAAK
2013

Measure - CTQ	Status			Measurement Definitions
Benchmark participation	Dibels Next/READ ACT	100%	100%	% of students participating in reading benchmark testing
DIBELS Kinder	Initial Sound Fluency (ISF)			
Benchmarks	At Risk	Some Risk	Low Risk	% of students meeting minimum benchmark threshold target in ISF
Fall 2013	19%	16%	66%	
Winter 2014				
DIBELS Kinder	Letter Naming Fluency (LNF)			% of students meeting minimum benchmark threshold target in LNF
Benchmarks	At Risk	Some Risk	Low Risk	
Fall 2013	9%	21%	71%	
Winter 2014				
Spring 2014				
DIBELS Kinder	Phoneme Segmentation Fluency			% of students meeting minimum benchmark
Benchmarks	At Risk	Some Risk	Low Risk	
Winter 2014				
Spring 2014				
DIBELS Kinder	Nonsense Word Fluency			% of students meeting minimum benchmark
Benchmarks	At Risk	Some Risk	Low Risk	
Winter 2014				
Spring 2014				
DIBELS 1st	Nonsense Word Word Fluency (NWF-CLS)			% of students meeting minimum benchmark
Benchmarks	At Risk	Some Risk	Low Risk	
Fall 2013	15%	32%	63%	
Winter 2014				
Spring 2014				
DIBELS 1st	Phoneme Segmentation Fluency			% of students meeting minimum benchmark threshold target in PSF
Benchmarks	At Risk	Some Risk	Low Risk	
Fall 2013	0%	32%	68%	
Winter 2014				
Spring 2014				
DIBELS 1st	Oral Reading Fluency			% of students meeting minimum benchmark threshold target in PSF
Benchmarks	At Risk	Some Risk	Low Risk	
Winter 2014				
Spring 2014				
DIBELS 2nd	Oral Reading Fluency (ORF)			% of students meeting minimum benchmark
Benchmarks	At Risk	Some Risk	Low Risk	
Fall 2013	13%	17%	70%	
Winter 2014				
Spring 2014				
DIBELS 2nd	Retell			
Benchmarks	At Risk	Some Risk	Low Risk	
Winter 2014				
DIBELS 2nd	Nonsense Word Fluency (NWF)			
Benchmarks	At Risk	Some Risk	Low Risk	
Fall 2013	13%	20%	67%	
DIBELS 3rd	Oral Reading Fluency (ORF)			% of students meeting minimum benchmark
Benchmarks	At Risk	Some Risk	Low Risk	
Fall 2013	10%	21%	69%	
Winter 2014				
Spring 2014				
DIBELS 3rd	Retell			
Benchmarks	At Risk	Some Risk	Low Risk	
Fall 2013				
Winter 2014				
Spring 2014				
DIBELS 4th	Oral Reading Fluency (ORF)			% of students meeting minimum benchmark
Benchmarks	At Risk	Some Risk	Low Risk	
Fall 2013				
Winter 2014				
Spring 2014				
DIBELS 5th	Oral Reading Fluency (ORF)			% of students meeting minimum benchmark
Benchmarks	At Risk	Some Risk	Low Risk	
Fall 2013				
Winter 2014				
Spring 2014				