

T.R. Paul Academy of Arts and Knowledge

aka Northern Colorado Academy of Arts and Knowledge

April 10, 2012 6:00 pm

4512 McMurry, Fort Collins, CO 80525

Board Meeting Minutes

OPENING SECTION (20 minutes)

1. Call to Order

Board President

Time Started: 6:02

Pride through Performance

The mission of TPAAK (NCAAK) is to teach students the joy of learning and the importance of expressing individual talent artistically and academically while enhancing community & culture.

2. Roll Call

Board President

Board Members present in attendance:

(x) Bennett (x) Clark (x) Crough (x) Gorski (x) Wager - Robertson (after 6:15)

3. Pledge of Allegiance

Board President

4. Approval of Agenda

Recommended Motion: Move to adopt agenda as presented (or amended)

Motion made by: Bennett

Seconded: Gorski

Roll Call: All aye

5. Consent Agenda

The Board will act upon all items as a package unless a member wishes to remove and separately act upon an individual item.

Recommended Motion: Move to approve Consent Agenda as presented (amended)

Motion made by: Bennett

Seconded: Gorski

Roll Call: Crough abstain, rest aye.

a. Approval of March 6, 2012 minutes

b. Feb. financials accepted

SCHOOL & STRATEGIC OVERSIGHT (60 minutes)

1. Preschool Report

Discussed at length need to formally make policy some current actions and informal policies. Pre-school director to amend handbooks to reflect these informal policies, and formalize current processes. Director's reports entered into the minutes.

2. Oasis option

Champions discussed as an Oasis option. They will handle details and charges and provide formal curriculum for Oasis students. Asked for a formal proposal to be presented to the board at the May board meeting. Administering OASIS is a major burden on the office manager, this is an attractive option.

3. Mosaica Report

Parent surveys being collated, New TPAAK "Summer Menu" for teachers to do, for extra income during the summer. Lots of nifty things being offered including STEM, arts and other attractive options for summer camp-like activities for students during the break. E-learning days will be included in next year's calendar to acquaint students with these options used in many schools now

and in the future. Looking at a \$300 Excel Energy fee to do an energy audit of the building to find ways to save on utilities, awaiting an exact quote. Enrollment is currently ahead of this year's numbers. Announcements have gone out for the India student exchange program for June. Our school academic results for last year are the best in the history of the school, we're moving in the right direction! Mosaica and CAO reports entered into the minutes.

CAO found many classes found to be having extra recess instead of Paragon at the end of one day surveyed, CAO has addressed this apparent lapse with the faculty. Handbook needs to be revised to include smart phones as well as "pagers and Walkmans" not allowed in use at the school. Smart phones are still covered under "other electronic devices" currently.

4. Fund Raising Update

a. Cricket: Did inspection, awaiting bondholder approval and health and safety reports before considering contract for the cell tower on the school roof.

5. Budget Update – Revised 2011-12

New budget held off pending results of Paul family bond and funding negotiations. Transitioning our Treasurer at the May board meeting. CSI has officially given us until May 31st to finalize our budget for this year and the 2012-2013 school year. Marketing interns being interviewed and in motion.

6. Delinquent Families – status, discussion and f/u re future policies

Mostly dealing with pre-school, collections have moved us from \$19K owed to \$12K owed.

7. Paul Family Negotiations – status

Are in serious negotiations.

8. Discussion 2012-13 Calendar

Disconnect between the graphical calendar and the text describing the school year. Will be amended and published.

9. Audience Comments

Board President

10. Board Action

a. Recommended Motion: Approve 2012-13 Calendar, after amendments and corrections made.

Motion made by: Wager Seconded: Bennett

Roll Call: All aye

CLOSING SECTION (10 minutes)

1. Executive Session – Not Requested

2. Adjournment

Time: 7:58 PM

Adjournment motion made by: Clark

Item	
Academic Achievement	All TCAPs completed and submitted to CSI
Enrollment	K-7th gr. and Pre-K= total. Hosted 6 families for Paragon Night. 26 new students for next year. 56 leads- 6 already scheduled for future tours. 222 re-enrollment forms returned. Office doing follow up on web inquiries ASAP and have incentive plan in place for this staff. 275 projected enrollment submitted to CSI.
Suspensions	Share 3rd qtr. Behavior report. Fairness Respect Assembly included Certificates and Golden Plunger Award and Golden Tray, Arpil's trait is True Friendship.
SPED issues	Waiting for call back for saving money in Itinerate services by switching service providers.
Testing Update	Mrs. Whitton's class to The Lorax movie for TCAP attendance reward.
New Hires	Sara S. returned after spring break and works 10 hours in AM and Tori will keep the rest of the hours for the rest of the year. Found Food service sub for Ashley T.
Other personnel changes	All letters of intent returned.
Facilities	Cricket rep here this week to look at roof. Contracted with Dance company for summer rental. Church no longer renting.
Teacher Observe. (who, when)	2nd semester Teacher Observations and IPDP reviews complete. Started Classified final evaluations.
Parent Issues	One parent refusing to pay tech fee.
Budget Issues	Continue to Monitoring OASIS, Pre-school, Kinder. and Kitchen to make sure each department is collecting all monies and no additional balances being accrued. Pre-School- tuition break down- share tonight. We applied for Century Link Grant and are working on others. Registered the school for free used instruments, and recieved donation of 7 computers. Applied for CSU pilot program. Victim Impact and Insurance claims filed. Group Pictures, GT money in .
Technology	Cricket renting roof space in discussion.
After School	Added AM yoga class for K-5th gr.
Fundraisers	Had school wide hat day and made \$52.75 for TCAP incentive. Book Fair this week. Eco Week Movie Night
Professional Dev./ special meetings	March Data Mtgs. watched Student Engagement DVD and in staff mtg. reviewed progress. Did walk throughs for feedback last week.
Miscellaneous	Teachers Back to school Staff party 3/30/12. India Summer School CHAMPIONS Parent Surveys coming Job Fairs Ad on Building Tornado drill SAC mtg Kinder Round up

Kudos	Patsy won Respect Award, Nak and Michelle for Teacher party, Mr. Whitton's class for Golden Tray and Ms. Worrell Golden plunger. Mrs. Erickson and Mrs. Floyd visited Mosaica schools during break. Brad for the computers. Allison Shakespeare play.
Concerns	
Board Issues	Pre-school discounts, 2012-2013 Calendar

Mosaica Report
TPAAK Board meeting
April 10, 2012

To: Members of the TPAAK Board

From: Eric Dinnel, Regional Vice-President Mosaica Education, and Karen Griffin, TPAAK CAO

Financial Review: The monthly Financial Committee meeting with Roger Gray was held on April 6, 2012. The monthly actuals were reviewed and discussed along with strategic planning topics and the 2012-2013 proposed budget. Mr. Gray has provided support, guidance and documents for the TR Paul lease discussion.

Enrollment: see attached enrollment report

2012-13 proposed calendar: see attached proposed calendar for approval

Academic Achievement - The TCAP assessments have been successfully turned into to CSI. We look forward to receiving the results in July/August. The TPAAK staff did an excellent job of preparing our students for success!

Marketing: Bill Williams, Mosaica's Marketing Director, has reviewed the Tool Box proposal. He can assist with monitoring their plan and working with the board and Mrs. Griffin. He forwarded a Marketing Intern job description if we want to pursue one from Colorado State University. Mr. Williams enjoyed the last TPAAK board meeting and his time in Fort Collins. We look forward to the marketing season and possibly partnering with Tool Box.

Job Fairs: The Mosaica Colorado CAOs, Curriculum Specialist and I attended the University of Northern Colorado teacher job fair. We are excited to announce several candidates will be invited to tour the school and meet with the site interview committee. It is always energizing to meet with new candidates that eager to continue or start their career with TPAAK. We will be attending the Colorado State University teacher job fair on April 11.

Grants: A Mosaica grant writer, Michelle Mitchell, and the TPAAK grant committee have successfully filed two grants (Century Link and Jared Polis) in the past month. We are excited to hear if we are approved. Mrs. Griffin will provide an update on the details.

Facilities: We look forward to continuing to work with the board on the roof replacement project and possible Cricket partnership.

Technology: IT tech, Brad Gidcumb, has forwarded the bid obtained from Comcast.

CAO report: Please review the attached CAO report.

T.R. Paul Academy of Arts and Knowledge

2012-2013 School Calendar

School Start & End Dates

August 6th & 7th	Pre-Assesment Days
August 8th, 2012	First Day of School
January 7th & 8th	Assessment Days
May 30th, 2013	Last Day of School

School Holidays/Intermissions

(School Closed/Early Release)

August 31st	Respect Assembly @ 8:15am
September 3rd	Labor Day, School Closed
September 18th	Paragon Night
September 21st	E-Learning/PD Day/No Students
September 28th	Respect Assembly @ 8:15am
September 28th	Picture Day
October 12th	Early Release @ 12:30/Teacher PD Day
October 18th & 19th	Early Release @ 12:30/Conferences
October 26th	Respect Assembly @ 8:15am
October 24th	Paragon Night
November 9th	E-Learning/PD Day/No Students
November 21st	Early Release at 12:30/Teacher PD Day
November 22nd-23rd	No School/Thanksgiving Break
November 29th	Paragon Night
November 30th	Respect Assembly @ 8:15am
Dec 24th-Jan 4th	Winter Break/No School
January 7th & 8th	Assessment Days
January 21st	Martin Luther King Jr. Day/No School
January 22nd	Paragon Night
January 25th	Respect Assembly @ 8:15am
February 8th	E-Learning/PD Day/No Students
February 18th	President's Day/No School
February 22nd	Respect Assembly @ 8:15am
February 27th	Paragon Night
March 15th	Early Release @ 12:30/Teacher PD Day
March 18th-22nd	Spring Break/No School
March 29th	Respect Assembly @ 8:15am
April 4th	Paragon Night
April 5th	Early Release @ 12:30/Teacher PD Day
April 11th & 12th	Early Release @ 12:30/Conferences
April 19th	Respect Assembly @ 8:15am
April 26th	E-Learning/PD Day/No Students
May 9th	Paragon Night
May 27th	Memorial Day/No School
May 29th	Paragon Day
May 30th	Last Day of School/Resp. Assem. @ 8:15
May 31st	Teacher Work Day

Board Meetings: 2nd Tuesday of month, unless otherwise posted

End of Quarters:

Oct 12th, Dec 21st, March 22nd, May 30th

August 2012						
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September 2012						
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November 2012						
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December 2012						
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January 2013						
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February 2013						
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March 2013						
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April 2013						
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May 2013						
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June 2013						
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July 2013						
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Enrollment projection numbers for next year:

Oct Count 2011-2012	2012-2013
KG 54	50 (at .58 = 29) (have 34 enrolled) 4 less than this year
1 42	50 (have 47 enrolled) 8 more than this year
2 44	40 (have 37 enrolled) 4 less than this year
3 42	40 (have 37 enrolled) 2 less than this year
4 23	38 (have 36 enrolled) 15 more than this year
5 35	37 (have 35 enrolled) 2 more than this year
6 15	20 (have 19 enrolled) 5 more than this year
7 10	11 (have 10 enrolled) 1 more than this year
8 N/A	9 (have 8 enrolled)
*Homeschool 5 2012-2012	5 (none currently enrolled but toured at least 6 plus these.

Total 242.32 274 not including homeschool, Our biggest enrollment historically come in July. 28.68 more students than this year = approx. 14% increase next year not including homeschool.