

**T.R. Paul Academy of Arts and Knowledge
aka Northern Colorado Academy of Arts and Knowledge
4512 McMurry, Fort Collins, CO 80525**

Board Meeting Minutes for February 12, 2014

I. OPENING SECTION

1. Call to Order: By Board President Gorski at 6:10pm

2. Roll Call

Board Members in attendance: Secretary Clark (Absent) President Gorski (Present)
Director Kornfeld (Present) Treasurer Wager–Robertson (Delayed Call-in)

3. Consent Agenda

Approval of January 15, 2014 minutes and December year to date financials

Motion by: Gorski

Seconded by: Wager - Robertson

Clark (Absent) Gorski (Aye) Kornfeld (Aye) Wager - Robertson (Aye)

II. SCHOOL & STRATEGIC OVERSIGHT

1. Mosaica and HoS Report: Mosaica Executive Vice President Dinnel attended the meeting via phone due to delayed flight. HOS Nakagawa updated the board regarding some payroll over payments to two staff members. These overpayments will be deducted from the effected employee's paychecks over the remainder of the school year.

2. Preschool: Rate increase should be in effect for incoming students. Increase will become effective for current students as of July 2014. Written warning was issued to an employee. Payroll benefits issue has been encountered. Mosaica has classified the preschool employees as 10 month school year employees even though the work year round. This issue is being investigated.

3. Marketing: Treasurer Wager-Robertson relayed that donation letters were mailed asking for wine, beer, and appetizers to use at the first annual Band-Aid fundraiser, currently set for Friday, February 28, 2014 at the Center for Fine Arts. 15K flyers sent out and ad in Rock Mtn. Parent. Hole-in-One was also discussed with need for insurance for prize.

4. Grants: Give next Grant set for interview. Application meeting is also set for Daniels Funds.

5. Technology: Contract for internet service is due to expire. President Gorski recommended that the school evaluate the value of Century Link vs. Comcast.

6. Calendar: Requests made to move respect assemblies from Friday, combine E-learning and early release days with teacher conferences condensed down to one day instead of

two half days. HOS Nakagawa will rework the 2014-2015 schedule with these requests and present to the board for approval.

7. Building and Bond: Inquiry will be made as to whether the Foundation board is covered by insurance for school board.

8. Board elections: Application will be accepted through March. April Vote times two weeks with push at Paragon for missing votes. Approval to follow at April Board meeting. Formal dates to be determined during special board session later this month.

9. Curricula: Literacy quote should be requested to determine cost. Mad Science has asked to use our location as site for summer camp this year.

10. Budget Overview: Prospective short fall of \$300,000.00 plus for this school year.

11. Strategic Planning: Projected short fall of \$500,000.00 plus for next school year.

III. Audience Comments: None

IV. Board Action

1. Director Kornfeld moves to amend to bank accounts in each of the follow ways:

Account # 4011- Current Preschool: Karen Griffin shall be removed, then Phyllis Nakagawa and Samuel Kornfeld shall be added as signatories. Shauna Wager-Robertson shall remain a signatory.

Account #4029- Petty Cash: Karen Griffin shall be removed and Phyllis Nakagawa shall be added as a signatory. Shauna Wager-Robertson shall remain a signatory.

Account #4037- Food Service: Karen Griffin shall be removed and Phyllis Nakagawa shall be added as a signatory. Shauna Wager-Robertson shall remain a signatory.

Account #4052- Current Payroll: Karen Griffin shall be removed, then Phyllis Nakagawa and Samuel Kornfeld should be added as signatories. Shauna Wager-Robertson shall remain a signatory.

Account #4078- TPAAK Foundation: No Change at this time.

Account #4045- Current General: Phyllis Nakagawa shall be added as a signatory. Shauna Wager-Robertson and Samuel Kornfeld shall remain signatories.

Account #4060- Current PTLO: Merinda Bennett shall be removed and Samuel Kornfeld shall be added as a signatory. The current PTLO treasury, Felicia Newman, shall remain a signatory.

Account #5917- Old Preschool: This account shall be closed.

Account #5941- Old General: This account shall be closed.

Account #5958- Old Payroll: This account shall be closed and any remaining funds shall be transferred to the Current Payroll account # 4052.

Account #5966- Old PTLO: This account shall be closed.

New Account- Script Gift Cards: A new account shall be opened for the purpose of receiving EFT deposits and debits in connection with the Great Lakes Script Gift Card fundraising program. Shauna Wager-Robertson and Samuel Kornfeld shall be signatories on this account.

Motion by: Kornfeld Seconded by: Gorski

Clark (Absent) Gorski (Aye) Kornfeld (Aye) Wager – Robertson (Aye)

V. CLOSING SECTION

Adjournment Motion made by Director Kornfeld at 8:17pm