



# T.R. Paul Academy of Arts and Knowledge

## Early Admittance Policy

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**Purpose and Scope:** The TR Paul Academy of Arts and Knowledge (TPAAK) Early Admittance Policy is intended to provide documented guidelines to the operations contractor for the allocation of available seats at TR Paul Academy of Arts and Knowledge for Acceleration into Kindergarten.

**Distribution:** This policy shall be available for public viewing and acknowledgement of such viewing shall be made part of the application process when submitting an application for Early Admittance to TPAAK.

**Declaration:** By applying for Early Admittance into TPAAK all persons involved in the application process declare that they have read and understand the Early Admittance policy of TPAAK and will abide by this policy.

### **Definitions:**

#### *Early Admittance:*

Early Admittance means early entrance to kindergarten or first grade for highly advanced children under the age of six, and means a student is placed in a grade level above other same aged peers.

Early Admittance shall be provided by TPAAK to identify and serve highly advanced children who are:

1. Four years of age and for whom early access to kindergarten is deemed appropriate.
2. Five years of age and for whom early access to first grade is deemed appropriate.
3. Early admittance shall not be an acceleration pattern recommended for the majority of age 4 or 5 children who will benefit from preschool programming.
4. The purpose of early admittance is to identify and serve the few highly advanced gifted children who require comprehensive academic acceleration.

Early admittance decisions will be a consensus process within the determination team that analyzes multiple criteria from a body of evidence resulting in a student profile of strengths, needs and interests of the child. Test scores alone will not determine early admittance. Parents may accept or decline an offer of early admittance.

*Early Admittance eligibility:*

Applicants that wish to apply for kindergarten but are not five (5) years of age by October 1st in the school year enrollment is being applied for must apply for Early Admittance prior to the lottery.

Applicants that wish to apply for first grade but are not six (6) years of age by October 1st in the school year enrollment is being applied for must apply for Early Admittance prior to the lottery.

**General:**

**Criteria for Early Access:**

All criteria must be considered in making the determination - test scores alone do not meet determination.

*Aptitude:*

Aptitude supporting early access is indicated by a highly advanced level of performance compared to age-peers on cognitive abilities rating scales or 97<sup>th</sup> percentile and above on standardized cognitive ability tests which are conducted by licensed and/or trained staff.

*Achievement:*

Achievement supporting early admittance is indicated by a highly advance level of performance compared to age-peers on achievement rating scales, assessment, or 97<sup>th</sup> percentile and above on standardized achievement tests. Typically, early access children function two or more years above their age peers.

*Performance:*

Performance supporting early admittance is indicated by work samples and informal teacher and/or parent data indicating demonstrated ability above age peers.

*Readiness, Social Behavior and Motivation:*

Readiness, social behavior and motivation for early access are determined by the child's ability to demonstrate the indicators deemed necessary for kindergarten or first grade by the district's standards or national standards.

### **Application Process:**

#### *Step 1:*

1. Applications are initiated by a parent or legal guardian contacting the School GT Coordinator and makes request to enter kindergarten by February 1<sup>st</sup> to be eligible for the lottery.
2. The GT Coordinator contacts parents and obtains information about student and reason for request. Parents are informed about the process.
3. If the parent decides to continue with the process, the parent collects information and creates a portfolio about the child, including the necessary forms provided by the school

#### **Information to be included in the portfolio:**

- i. Letter from parent requesting early admittance into kindergarten or first grade
- ii. The Social Skills Checklist filled out by both the parent/guardian and the preschool teacher.
- iii. Any supporting anecdotal information (example: doctor's observations/reports, outstanding accelerated achievements which could include reading ability, musical ability, etc).
- iv. Any available test date, which may include private testing.
- v. Student performance-work samples
- vi. Any other items the parent may deem appropriate.

#### *Step 2:*

1. The parent sends the portfolio to the GT Coordinator.
2. The preschool teacher sends the Social Skills Checklist to the GT Coordinator.
3. The GT Coordinator calls the parent to discuss and review the complete portfolio and sets up an initial meeting for a preliminary screening.
4. If deemed appropriate, the GT Coordinator makes the recommendation for further assessment (testing).
5. Parents must pay a \$100 testing fee for Wechsler Preschool and Primary Scale of Intelligence (WPPSI-III) test administration. Scholarships or fee waiver *may* be available based on financial situation.
6. If the decision is made to pursue testing, the GT Coordinator will schedule a testing date to administer the WPPSI-III.

#### *Step 3:*

1. A body of evidence will be used to determine placement. Early admittance decisions will be a consensus process within the school determination team that analyzes multiple criteria from a body of evidence resulting in a student profile of strengths, needs and

interests of the child. Test scores alone will not determine early admittance. This will include the student portfolio, information from the teacher and the results from the WPPSI-III testing. .

2. The GT Coordinator and school team will review the portfolio and WPPSI-III results to determine placement timelines. A school team may include the GT Coordinators, the school principal, the receiving kindergarten teacher, and any other school personnel that may be appropriate to the situation.
3. Parents will be contacted with the decision of the placement team by March 1st. If the child is accepted, an Advanced Learning Plan written by the teachers, parents and GT Coordinator will be developed.
4. Parents may accept or decline the offer by the school of early admittance.
  - a. If the application takes place during the open enrollment period, the child would then enter the lottery with corresponding priority status.
  - b. If the application takes place after the open enrollment period has closed, the child will be placed accordingly on a wait list and will be given a seat following the TPAAK Enrollment Policy.