



### C. Board-Chair's Report

#### 1. Facility Sale/Lease Back

- In the lease agreement (TPAAK as a tenant in CEC's building), Keith King is holding firm on TPAAK covering 2/3 of building maintenance costs. The TPAAK Board would like to set a limit on what these costs could amount to, as to not cause undue fiscal hardship to TPAAK.
- The lease agreement is currently termed for 3 years.
- The sale of the building has been stalled due to an impediment regarding the environmental survey. Two condition tests have been requested. CEC is trying to get the Department of Health to make a ruling to determine if the tests are necessary.
- In order to satisfy bond requirements, the Preschool is being transferred from its current non-profit status to become an LLC to which the TR Paul Foundation will be the sole member.

#### 2. TES Agreement

- An adjustment to the TES agreement was requested, with regard to the sale of the building, to separate the 70k debt to Tatonka out of the agreement and into a promissory note.
- The TES fee amount is still under discussion. The numbers used to create the 2015/16 budget and the terms in the TES agreement differ by a significant amount. Carol Hansen, TES CEO, will be invited to the December Board meeting for further discussion.

### D. Treasurer's Report

**Motion to: Approve the 1<sup>st</sup> Quarter Financials as presented**

**Motion by:** Treasurer Wager-Robertson  
(Aye) Treasurer Wager-Robertson  
(Aye) Secretary Nyberg  
(Abstain) President Kornfeld

**Seconded by:** Secretary Nyberg  
(Aye) Director Franko  
(Aye) Director Manguso

**Motion Carried**

### III. OLD BUSINESS

#### A. Renewal

- A Q&A session will be held on December 1<sup>st</sup> where the CSI Board will ask CSI staff questions regarding their renewal suggestion. It is possible that TPAAK will be asked questions here as well.

#### B. Marketing

- A marketing committee is being built by soliciting the TPAAK community in the upcoming weeks.

#### C. Staffing

- The Champions Director was hired part-time as TPAAK's Exceptional Children's Specialist. Two additional people were hired as part-time Literacy Specialists.
- 35% of students who are on a reading plan are in first grade. The new Literacy Specialists will be focusing attention to those kids.
- The Music teacher, Art teacher, and Exceptional Student Coordinator are no longer serving lunch to allow them more time to focus on creating a World Class Arts Program.

#### D. Best Grant

- TPAAK has submitted the letter of intent to apply for the Best Grant.

#### IV. NEW BUSINESS

##### A. Paper Testing Policy

- The policy has been reviewed by a member of the CSI staff. This policy is what they need to allow TPAAK students to take the PARCC on paper instead of a computer.
- Reasons why the TPAAK staff feels it's necessary to adopt a Paper and Pencil Test policy were presented and discussed.
- These issues will hopefully be resolved within a two year window.

**Motion To: Accept the TPAAK Paper and Pencil Test Policy**

**Motion by:** Treasurer Wager-Robertson  
(Aye) Treasurer Wager-Robertson  
(Aye) Secretary Nyberg  
(Abstain) President Kornfeld

**Seconded by:** Secretary Nyberg  
(Aye) Director Franko  
(Aye) Director Manguso

**Motion Carried**

##### B. Pick-up Policy

**Motion To: Pass the TPAAK Pickup Policy as presented**

**Motion by:** Treasurer Wager-Robertson  
(Aye) Treasurer Wager-Robertson  
(Aye) Secretary Nyberg  
(Abstain) President Kornfeld

**Seconded by:** Director Manguso  
(Aye) Director Franko  
(Aye) Director Manguso

**Motion Carried**

##### C. Handbook Health Policy

- For many reasons, the CDE, CDC, Poudre School District, many local doctors, and TPAAK's RN have all recommended that "no-nit" policies be discontinued.

**Motion To: Accept the recommendation for removing the "no-nit" section from the Handbook Health policy**

**Motion by:** Treasurer Wager-Robertson  
(Aye) Treasurer Wager-Robertson  
(Aye) Secretary Nyberg  
(Abstain) President Kornfeld

**Seconded by:** Secretary Nyberg  
(Aye) Director Franko  
(Aye) Director Manguso

**Motion Carried**

##### D. Enrollment Policy

- A discussion was held regarding cut-off dates for enrollment in the same school year.
- TPAAK Director, James Lewicki, has asked to remove the "any student can be enrolled at the discretion of the head of school" part of the policy.

##### E. Kindergarten Fee

- A discussion was held to determine the impacts charging for kindergarten would have on the school.
- A suggestion was given to create a partial reimbursement program for families who stay with TPAAK after kindergarten.

**Motion To: Accept the TPAAK full day kindergarten fee recommendation of matching PSD's annual tuition starting in the 2016/17 school year**

**Motion by:** Treasurer Wager-Robertson  
(Aye) Treasurer Wager-Robertson  
(Aye) Secretary Nyberg  
(Abstain) President Kornfeld

**Seconded by:** Secretary Nyberg  
(Aye) Director Franko  
(Aye) Director Manguso

**Motion Carried**

## V. EXECUTIVE SECTION

***Motion To:* Enter executive session authorized by CRS § 24-6-402-3A2 – Advice of Council; TPAAK Director, James Lewicki, and TPAAK Director of Operations, Shannon Kiegan, invited to join**

***Motion by:*** Treasurer Wager-Robertson                      ***Seconded by:*** Secretary Nyberg  
(*Aye*) Treasurer Wager–Robertson                      (*Aye*) Director Franko  
(*Aye*) Secretary Nyberg    (*Aye*) Director Manguso  
(*Abstain*) President Kornfeld

### **Motion Carried**

Executive Session Call to Order by President Kornfeld at 5:54pm

Executive Session Adjournment Motion made by Treasurer Wager-Robertson at 6:09pm

No Board actions were taken in Executive Session.

## VI. CLOSING SECTION

### A. Audience Comments

None

### B. Adjourn

Adjournment Motion made by Treasurer Wager-Robertson at 6:10pm

Next regular meeting scheduled for December 2, 2015