



**T.R. Paul Academy of Arts and Knowledge**  
aka Northern Colorado Academy of Arts and Knowledge  
4512 McMurry, Fort Collins, CO 80525

Vision- *To engage learners in the love of literacy and a vibrant foundation of the arts, sciences and world cultures.*

Mission- *To provide a personalized K-5 learning community that respects all student learning styles and diverse capacity, resulting in each student's foundational and accomplished literacy skills to last a lifetime.*

Board Meeting Minutes for October 14, 2015

**I. OPENING SECTION**

**A. Call to Order:** By President Kornfeld at 6:12pm

**B. Roll Call**

Board Members in attendance:

President Kornfeld	(Present)	Treasurer Wager–Robertson	(Present)
Director Franko	(Present)	Secretary Nyberg	(Present)
Director Manguso	(Absent)		

**II. OFFICER REPORTS**

**A. Secretary's Report**

Minutes for September 9, 2015, September 17, 2015, and October 1, 2015 meetings

**Motion to: Adopt the minutes pending the adjustments discussed, including the addition of the times in and out of Executive Sessions**

<b>Motion by:</b> Treasurer Wager-Robertson	<b>Seconded by:</b> Director Franko
(Aye) Treasurer Wager–Robertson	(Aye) Director Franko
(Aye) Secretary Nyberg	(Abstain) President Kornfeld

**Motion Carried**

**B. Treasurer's Report**

**Motion to: Accept the 2015/16 Budget as presented**

<b>Motion by:</b> Treasurer Wager-Robertson	<b>Seconded by:</b> Secretary Nyberg
(Aye) Treasurer Wager–Robertson	(Aye) Director Franko
(Aye) Secretary Nyberg	(Abstain) President Kornfeld

**Motion Carried**

**C. Board-Chair's Report**

**1. TES Agreement**

The latest version of the TES Agreement was reviewed and recent changes/additions were discussed.

**Motion to:** Accept the TES Agreement as presented, with the addition that no interest will be accrued

<b>Motion by:</b> Treasurer Wager-Robertson	<b>Seconded by:</b> Secretary Nyberg
(Aye) Treasurer Wager–Robertson	(Aye) Director Franko
(Aye) Secretary Nyberg	(Abstain) President Kornfeld

**Motion Carried**

## 2. Facility Sale/Lease Back

- A lease and purchase agreement should be available for review from Colorado Early Colleges this week.
- CEC Administrator, Keith King, is looking to get a letter from the Paul family that states their agreement in the sale of the building. This letter will be part of the TPAAK renewal packet submitted to CSI.
- Keith King is requesting that TPAAK submit a Best Grant to cover the cost of new HVAC units and ADA compliance issues.
- For the sale of the building, the bank needs a comprehensive breakdown of square footage hours of usage. We need to show that CEC uses at least 51%.

## III. OLD BUSINESS

### A. Audit

- Until the sale of the building is finalized, the budget will show a deficit. This does not conflict with meeting TABOR and does not show a negative fund balance. It is not considered a problem in terms of the audit.
- The audit shows TPAAK can meet TABOR, has a balanced budget, and is a pass.

**Motion To: Accept the TES Agreement as presented, with the addition that no interest will be accrued**

**Motion by:** Treasurer Wager-Robertson  
(Aye) Treasurer Wager-Robertson  
(Aye) Secretary Nyberg

**Seconded by:** Secretary Nyberg  
(Aye) Director Franko  
(Abstain) President Kornfeld

**Motion Carried**

### B. Renewal

- Executive Director, James Lewicki, has requested that the Board secure 2 or 3 letters of support for renewal from community partners.
- The TPAAK staff has been working to analyze test scores and determine how best to report growth metrics in the renewal application. ScanTron scores show a stable 5 year trend. CMAS scores from last year in science and social studies were high compared to the state.
- Geographical data comparisons and comparisons to other CSI school scores would be beneficial to take a look at.
- During an upcoming CSI Board meeting, the CSI Board will be deciding if TPAAK should be removed from Priority Improvement status and reinstated to Performance. This is likely to take place prior to finalizing their decision on TPAAK's renewal request.

### C. Marketing

- Board Treasurer, Shauna Wager-Robertson, is forming a marketing committee. Recruitment will begin within the next few weeks.
- A spot is being held for TPAAK for radio advertising in November, if the marketing committee chooses to do that.

### D. Staffing

- Interviews are currently being conducted for a literacy assistant.

## IV. NEW BUSINESS

### A. Presentation to CSI

- The renewal application documents are due October 26<sup>th</sup>.
- The presentation to the CSI Board takes place on November 10<sup>th</sup>.
- A 45 minute Q&A session with the CSI Board will be held December 1<sup>st</sup>.

**B. Reappointment to three year term of Board Chair- Kornfeld**

***Motion To:* Retain Sam Kornfeld in his current position as President of the TPAAK Board of Directors**

***Motion by:*** Treasurer Wager-Robertson  
(*Aye*) Treasurer Wager–Robertson  
(*Aye*) Secretary Nyberg

***Seconded by:*** Secretary Nyberg  
(*Aye*) Director Franko  
(*Abstain*) President Kornfeld

**Motion Carried**

**C. TES Employee Handbook**

- Reviews of the TES Employee Handbook are positive.

**V. CLOSING SECTION**

**A. Audience Comments**

None

**B. Adjourn**

Adjournment Motion made by Treasurer Wager-Robertson at 7:09pm

Next regular meeting scheduled for November 11, 2015