



T.R. Paul Academy of Arts and Knowledge
aka Northern Colorado Academy of Arts and Knowledge
4512 McMurry, Fort Collins, CO 80525

“The mission of TR Paul Academy of Arts and Knowledge is to teach students the joy of learning and the importance of expressing individual talent artistically and academically while enhancing community & culture.”

Board Meeting Minutes for January 14, 2015

I. OPENING SECTION

1. **Call to Order:** By President Gorski at 6:06pm

2. **Roll Call**

Board Members in attendance:

President Gorski	(Present)	Treasurer Wager–Robertson	(Present)
Director Kornfeld	(Present)	Secretary Nyberg	(Present)
Director Manguso	(Present)		

3. **Consent Agenda**

Approval of December 10, 2014 minutes

Approval of November year-to-date financials

Motion by: Treasurer Wager–Robertson		Seconded by: Director Kornfeld	
President Gorski	(Aye)	Treasurer Wager–Robertson	(Aye)
Director Kornfeld	(Aye)	Secretary Nyberg	(Aye)
Director Manguso	(Aye)		

II. SCHOOL & STRATEGIC OVERSIGHT

1. **Mosaica and HoS Report**

- Videographer visited TPAAK to take photos and videos that will be used on the website.
- Preschool’s Holiday program was a big success, as was Kindergarten’s Nutcracker performance.
- TPAAK’s first practice lock-down drill was performed in December.
- UIP (Unified Improvement Plan) turned in to CDE December 15th.
- TPAAK is one of the top 10 STEM programs in the nation according to the FETC STEM Excellence Awards committee. Over 100 entries were submitted in the elementary division and TPAAK was designated one of the top 3 in the nation. The winner will be announced at the national FETC conference January 22nd.

2. **Preschool**

- The TPAAK charter does not indicate a preschool as part of the school. TPAAK operates the preschool under the same tax ID. A proposal has been made to formalize a rental agreement between the preschool and TPAAK. Along with that, the preschool will be classified as an academic preschool, not a day-care facility, with the intention that students will matriculate from the preschool program up into the TPAAK elementary school.
- Currently, there are no obvious benefits in making the preschool part of the TPAAK charter.

- Next year staffing for the preschool is looking to be one full-time director, three lead teachers (one for each classroom), and aides as needed.

3. Marketing

- Marketing committee meeting scheduled for Monday morning at 8am.

4. Fundraising

- The fundraiser for the timpani drums made four times the goal amount. The additional money will be put in the general music fund and used for band supplies.
- A cash ask/write-a-check program is still in the works.

5. Grants

- Looking at Bohemian Society for honor band and potentially funds for orchestra, Home Depot/Lowes grants for art room renovation, and other organizations for long-term technology needs.
- Kohls would be another grant to look into.
- TPAAK would like to turn in an application for Poudre Academy of Art.

6. Technology

Nothing to report

7. Strategic Planning

- Colorado Early College's Charter expansion was approved by the CEC Board.
- On the 22nd, CEC's HoS Sandi Brown, will be present to answer questions about the CEC Middle School during the TPAAK information night.
- Starting the 24th, CEC will have information meetings every Saturday morning for a few weeks. These meetings will detail the CEC High School and Middle School programs.

8. Budget Overview

- When drafting the 5 year financial plan, CSI has required that the budget show TPAAK's debt deficit. This is now included in the budget, which causes it to appear unbalanced.
- A verbal agreement was made with Mosaica that suspends loan payments for this year. This will allow the budget to remain positive for the 2014-15 school year. The Board would like to get this agreement in writing. Whether or not interest will be accrued still remains to be discussed.
- As the budget is stabilized and maintained, it will be important to prioritize where additional funds will go; TABOR, capital construction, curriculum updates, etc. The Board would like to understand how each of these areas most affects a good standing with CSI.
- A question was brought up about whether or not the income received from the preschool could be included in the General Fund. According to the State book, because the preschool is a tuition-based program, the funds can go into the General Fund and can be spent however needed after approval by the Board.

9. General Functions - Enrollment

- Re-enrollment forms will go out within the next couple of weeks and there will be a 3 week window for families to return them. All students who re-enroll are guaranteed a place next year.
- Preschoolers are current students and will be allowed to re-enroll within the same window the K-5 students have been given.
- TPAAK has never had to implement a lottery for admittance into any grade, but the policy that states a lottery will be used if all spaces are full has always been in place.

- To date, there has been no formalized document specifying how to determine whether or not to accept students for early admittance. A policy has been drafted and proposed to address this. With this proposal, the process for early admittance closely follows the CSI and CDE guidelines, but would include additional steps including a screening process performed by the Special Education/GT Teacher Connie Logsdon followed by academic testing done by the School Psychologist Dr. Bonanno.

III. BOARD ACTIONS

- a. Motion to approve proposed changes in preschool tuition, staff structure, and hours of operation

Motion by: Treasurer Wager–Robertson	Seconded by: President Gorski
President Gorski (Aye)	Treasurer Wager–Robertson (Aye)
Director Kornfeld (Aye)	Secretary Nyberg (Aye)
Director Manguso (Aye)	

- b. Motion that TPAAK puts into place the facility rental agreement from the preschool as proposed

Motion by: Treasurer Wager–Robertson	Seconded by: Director Kornfeld
President Gorski (Aye)	Treasurer Wager–Robertson (Aye)
Director Kornfeld (Aye)	Secretary Nyberg (Aye)
Director Manguso (Aye)	

- c. Motion to accept the enrollment policy proposal with an amendment in the Definitions section under Enrollment Priority to reiterate the preschool re-enrollment status

Motion by: Treasurer Wager–Robertson	Seconded by: Director Manguso
President Gorski (Aye)	Treasurer Wager–Robertson (Aye)
Director Kornfeld (Aye)	Secretary Nyberg (Aye)
Director Manguso (Aye)	

- d. Motion to accept the early admittance policy as written

Motion by: Director Kornfeld	Seconded by: Treasurer Wager–Robertson
President Gorski (Aye)	Treasurer Wager–Robertson (Aye)
Director Kornfeld (Aye)	Secretary Nyberg (Aye)
Director Manguso (Aye)	

IV. AUDIENCE COMMENTS

None

V. CLOSING SECTION

Next meeting scheduled for February 11th, 2015

Adjournment Motion made by Treasurer-Wager Robertson at 7:51pm