



# T.R. Paul Academy of Arts and Knowledge

aka Northern Colorado Academy of Arts and Knowledge

4512 McMurry, Fort Collins, CO 80525

Vision- *To engage learners in the love of literacy and a vibrant foundation of the arts, sciences and world cultures.*

Mission- *To provide a personalized K-5 learning community that respects all student learning styles and diverse capacity, resulting in each student's foundational and accomplished literacy skills to last a lifetime.*

## Board Meeting Minutes for September 14, 2016

### I. OPENING SECTION

A. **Call to Order:** By Chairman Kornfeld at 4:11pm

B. **Board Members in Attendance**

Chairman Kornfeld	(Present)	Treasurer Wager–Robertson	(Absent)
Director Franko	(By Phone)	Secretary Nyberg	(Present)
Director Manguso	(Present)		

C. **Approval of Agenda**

**Motion to: Approve the agenda as presented**

**Motion by:** Secretary Nyberg                      **Seconded by:** Director Franko

Three Votes For, No Votes Against- **Motion Carried**

### II. AUDIENCE COMMENTS

- The music teacher, Mrs. Floyd, and two of her 2<sup>nd</sup> grade flute players gave a music demonstration. There are many band students who take private instrument lessons after school at TPAAK.
- The two teachers who led last year's 3<sup>rd</sup> graders to achieve the highest 3<sup>rd</sup> grade PARCC math score in Larimer county were introduced. Their classes received an average score that was higher than any school in the Poudre School District and nearly doubled the Colorado state average for 3<sup>rd</sup> grade.
- Michael Kilbon, a TPAAK student parent who is considering applying to be a board member was introduced.

### III. OFFICER REPORTS

A. **Secretary's Report**

Minutes for the August 10, 2016 meeting

**Motion to: Approve the minutes as presented**

**Motion by:** Director Manguso                      **Seconded by:** Director Franko

Three Votes For, No Votes Against- **Motion Carried**

B. **Treasurer's Report**

- The FTE number forecast is lower than what was budgeted for. Options are being considered to address the issue.

**Motion to: Approve the July financials as presented**

**Motion by:** Director Franko                      **Seconded by:** Secretary Nyberg

Three Votes For, No Votes Against- **Motion Carried**

## IV. ADMINISTRATIVE REPORTS

### A. Executive Director's Report

- **Assessments**
  - State assessment results from last year are in and are being sent out to students. Results from the assessments were discussed and were very positive overall.
  - Beginning of the year assessments are wrapping up. Dibels testing for K-3 and Scantron testing for 1st-5<sup>th</sup> have been concluded. Currently, students who scored lower than grade level are being retested to see if they need additional support.
- **Arts Intertwined with Academics**
  - The statement of TPAAK's Interdisciplinary Fine Arts Belief was reviewed. This statement explains the idea that fine arts and core academics go hand-in-hand and that, at TPAAK, students will be given a unified experience with both arts and academics.
- **UIP**
  - The UIP targets for the 2015-16 school year and results showing if those goals were met or not were reviewed briefly. This document will become a part of the renewal packet.

### B. Director of Operations

- **After school activities**
  - Colorado Early Colleges (CEC) has requested that we no longer charge a rental fee for after school activities.
  - Vendors will still pay the same amount, however, as the money previously paid for rent will now be offered as scholarships to help increase access to the kids.
- **Financial Update**
  - Audit is nearing completion.
- **Enrollment Status**
  - As of today, the FTE count is 36 students under the number budgeted for. That equates to \$232K that will not be in the budget.
  - The finance committee is working up some scenarios on how to deal with the loss. Once the actual FTE number is set on October 5<sup>th</sup>, these scenarios will be finalized and presented to the board.
  - The initial budgeted fund balance is a healthy amount. This is good to have in terms of renewal, but some of it could be used to help balance the budget.
  - The National Association for Charter School authorizers recommends that a school maintains a fund balance based off the number of days of unrestricted cash on hand. Having 30-60 days of cash available will meet the expected amount.

## V. NEW BUSINESS

### A. Board Seats

***Motion to:* Accept the resignation of Shauna Wager-Robertson as BOD Treasurer and Director**

***Motion by:* Chairman Kornfeld                      *Seconded by:* Secretary Nyberg  
Four Votes For, No Votes Against- **Motion Carried****

***Motion to:* Appoint Joel Manguso as BOD Treasurer**

***Motion by:* Secretary Nyberg                      *Seconded by:* Director Franko  
Three Votes For, No Votes Against, One Abstained- **Motion Carried****

## VI. OLD BUSINESS

### A. CSI Renewal

- **Board Self-Evaluation**
  - A board self-evaluation needs to be crafted and completed by October 21<sup>st</sup>.
- **School Leader Evaluation**
  - A tool to facilitate this evaluation should be adopted.

### B. Colorado Early Colleges

- **Colorado Early Learning Center Lease and previous rent deferral**
  - The preschool has been renamed as the Colorado Early Learning Center and will now lease directly from Colorado Early Colleges (CEC). The lease with TPAAK will be terminated.
  - CEC has requested that half the debt owed to TPAAK by the preschool be forgiven.
- **TPAAK-CEC Lease**
  - TPAAK will continue to pay the amount equivalent to the current lease, minus the amount the preschool was paying TPAAK for rent.
- **Wheaton Building**
  - A preliminary lease proposal from CEC for moving TPAAK to the Wheaton building next year was discussed.
  - If TPAAK was to move to the Wheaton building, CEC would need to provide fencing and a playground area.

## VII. CLOSING SECTION

### A. Adjourn

Adjournment Motion made by Chairman Kornfeld at 5:10pm

Next regular meeting scheduled for October 12, 2016