



T.R. Paul Academy of Arts and Knowledge
aka Northern Colorado Academy of Arts and Knowledge
4512 McMurry, Fort Collins, CO 80525

“The mission of TR Paul Academy of Arts and Knowledge is to teach students the joy of learning and the importance of expressing individual talent artistically and academically while enhancing community & culture.”

Board Meeting Minutes for September 10, 2014

I. OPENING SECTION

1. **Call to Order:** By President Gorski at 6:01pm

2. **Roll Call**

Board Members in attendance:

President Gorski	(Present)	Treasurer Wager–Robertson	(Present)
Director Kornfeld	(Present)	Secretary Nyberg	(Present)
Clark	(Absent)		

3. **Consent Agenda**

Approval of August 13, 2014 minutes

Approval of year-to-date financials

Motion by: President Gorski		Seconded by: Treasurer Wager-Robertson	
President Gorski	(Aye)	Treasurer Wager–Robertson	(Aye)
Director Kornfeld	(Aye)	Secretary Nyberg	(Aye)
Clark	(Absent)		

II. SCHOOL & STRATEGIC OVERSIGHT

1. **Mosaica and HoS Report:**

- Enrollment numbers have increased from 225 early in the summer to 241.
- We are looking for more after-school enrichment classes. A Lego Play Well program might be held at TPAAK, if enough kids enroll.
- The HoS is doing a lot of work with PTLO. Fall Festival planning is underway.
- Common core standards professional development was held to learn about how to align common core standards to curriculum and develop lesson plans accordingly.
- Lunch scheduling had to be rearranged to allow adequate time for math in 4th grade. A new schedule was put in place and is working much better.
- Scantron testing was extended one week to allow all kids to complete the testing. A lot of students have recently been out sick and unable to finish. Scores will be calculated at the end of next week.

2. **Preschool:**

- The board is transitioning to an operational board over the preschool. Mosaica has taken on management of the preschool.
- The mission of the preschool consists of two main points. The first is to be a feeder into TPAAK and the second is to provide additional funds to assist with TPAAK finances.

- The HoS and staff are working to reformat the budget to allow Mosaica to see what is coming in and going out each month. The goal being to restructure the program such that the overall budget will fit within the allocated budget that was set and approved for the 2014-15 school year.

3. Marketing:

- We are moving forward with Facebook marketing, an iPhone app is being created, revisions are being made on the TPAAK website.
- A TPAAK flier has been made and is being distributed on Domino's pizza boxes to promote the school.
- TPAAK attended the Windsor Harvest Festival and walked in the parade, handing out fliers and distributing candy.
- January and February are when PSD and other schools start their enrollment for the next year. We will be attending school fairs and holding open houses to follow suit.
- New t-shirts will be given out to students this year. Once the new logo is finalized, they will be sent to the printer.

4. Fundraising:

- We are looking to hold fundraisers in different areas of the school to promote the arts. The band has increased in size, dragon scales is looking to be very successful this year.
- The Hole-In-One Challenge turned out to be much more work than profit. It was very difficult to gain any interest outside of TPAAK families.
- In order to make a Hole-In-One Challenge type fundraiser successful, a raffle for a chance to be a contestant might be the way to go.

5. Grants:

- Looking into Field Trip Grants, Target Grants, Walmart Grants, and Safeway Grants.
- Trying for the Shakespeare Festival with Mabel's Labels, checking with Bohemian Society to see if they will fund the beginning of an orchestra and the continuation of our band, need to get further details on the Capital Construction Fund, and should apply for the Kayla Foundation music grant.

6. Technology:

- There are multiple printers throughout the building that are completely out of toner or running low. A few machines have broken feeder trays or need other maintenance. Bryan Nakagawa, TPAAK's IT Support, has met with Lewan to discuss a printer service contract. Lewan states that they can offer servicing, maintenance, and all supplies (except paper) for the price we paid last year for toner alone.
- A Lewan representative gave an overview of their proposal and answered questions about their program.
- The board would like to meet with two additional printer servicing companies to compare proposals. Additional numbers will be compiled to more accurately reflect the average amount of printing done each year.

7. Curricula:

Nothing to report

8. Budget Overview/Strategic Planning:

- Mosaica is in a position to defer the 170k shortfall in last year's budget with the expectation that there will be some forgiveness from the bondholder and that 50% of those funds will go to Mosaica debt reduction and the other 50% will go to operations of the school for this year.

- Regional Vice President Andy Franko met with Sandi Brown at Colorado Early College's to discuss a partnership starting in August 2015. The partnership would revolve around a middle school run by CEC that would be housed on the third floor of TPAAK.

9. Handbook

- The HoS and Staff are looking over the updated handbook content in the Academics and Attendance sections to decide if it accurately states what TPAAK policy should reflect.

10. Financial

- The US Bank Representatives who work with the school were present to introduce themselves to the board.

III. BOARD ACTIONS

- Board Members all signed the annual Code of Conduct.

IV. AUDIENCE COMMENTS

None

V. CLOSING SECTION

Next meeting scheduled for October 8th, 2014

Adjournment Motion made by President Gorski at 8:41pm