



T.R. Paul Academy of Arts and Knowledge
aka Northern Colorado Academy of Arts and Knowledge
4512 McMurry, Fort Collins, CO 80525

“The mission of TR Paul Academy of Arts and Knowledge is to teach students the joy of learning and the importance of expressing individual talent artistically and academically while enhancing community & culture.”

Special Board Meeting Minutes for August 19, 2015

I. OPENING SECTION

1. **Call to Order:** By President Gorski at 7:33am

2. **Roll Call**

Board Members in attendance:

President Gorski	(Present)	Treasurer Wager–Robertson	(Present)
Director Kornfeld	(Present)	Secretary Nyberg	(Present)
Director Manguso	(Absent)		

II. SCHOOL & STRATEGIC OVERSIGHT

1. **Administrative Report:**

- The TPAAK leadership team recommends the approval of an agreement to cover the cost of a one-year Principal Licensure program for Co-Director James Lewicki, with contingencies on his continued employment. This will help provide professional credibility as he transitions to Head of School and will incentivize him to remain with TPAAK for at least the next 3 years.

2. **Charter Renewal Status:**

- The SAC met recently to discuss strategic improvement topics from the UIP and the goals associated with them. The TPAAK faculty will be providing instructional ideas that will be compiled and presented to the SAC in order to develop an action plan geared toward achieving each goal.

3. **Board Bylaws:**

- The bylaws currently state that 3 out of the 5 Board members must be elected. The Board needs to determine if this is a requirement or if the bylaws can be amended to remove this stipulation.

4. **Building Status:**

- The appraisal of the building is complete. The amount the building was appraised at is slightly higher than what was hoped for. The next step is for the bank to approve the appraisal.

5. **Student Handbook/School Policies:**

- Additional items have been added to the updated handbook including page numbers, accurate Dress Code and Drop Off sections, Discipline Guide, Discipline Policy and Procedure, etc.
- The Grievance Policy has been modified to remove Mosaica as a source in the hierarchy.
- The Fee Policy was updated to be in compliance with CSI’s policies.

- This year's tech fee has been set at \$130, the amount in the budget for workbooks, licenses, expendable computer materials (headsets, memory, etc) divided by the number of students enrolled.
- Free/Reduced Lunch kids can request a waiver for their tech fee.

III. BOARD ACTIONS

1. **Motion to:** Approve the agreement to cover the cost of a one-year Principal Licensure program for Co-Director James Lewicki, with contingencies on his continued employment.

Motion by: President Gorski	Seconded by: Director Kornfeld
President Gorski (Aye)	Treasurer Wager–Robertson (Aye)
Director Kornfeld (Aye)	Secretary Nyberg (Aye)
Director Manguso (Absent)	

2. **Motion to:** Approve the latest revision of the Student Handbook

Motion by: President Gorski	Seconded by: Treasurer Wager-Robertson
President Gorski (Aye)	Treasurer Wager–Robertson (Aye)
Director Kornfeld (Aye)	Secretary Nyberg (Aye)
Director Manguso (Absent)	

3. **Motion to:** Approve the updated Grievance Policy

Motion by: President Gorski	Seconded by: Director Kornfeld
President Gorski (Aye)	Treasurer Wager–Robertson (Aye)
Director Kornfeld (Aye)	Secretary Nyberg (Aye)
Director Manguso (Absent)	

4. **Motion to:** Adopt the new Fee Policy

Motion by: Director Kornfeld	Seconded by: Treasurer Wager-Robertson
President Gorski (Aye)	Treasurer Wager–Robertson (Aye)
Director Kornfeld (Aye)	Secretary Nyberg (Aye)
Director Manguso (Absent)	

IV. AUDIENCE COMMENTS

None

V. CLOSING SECTION

A standing Wednesday morning meeting at 7:30am will be held until further notice.
 Next regular meeting scheduled for September 9, 2015

Adjournment Motion made by President Gorski at 8:08am