



T.R. Paul Academy of Arts and Knowledge
aka Northern Colorado Academy of Arts and Knowledge
4512 McMurry, Fort Collins, CO 80525

“The mission of TR Paul Academy of Arts and Knowledge is to teach students the joy of learning and the importance of expressing individual talent artistically and academically while enhancing community & culture.”

Board Meeting Minutes for August 12, 2015

I. OPENING SECTION

1. **Call to Order:** By President Gorski at 6:04pm

2. **Roll Call**

Board Members in attendance:

President Gorski	(Present)	Treasurer Wager–Robertson	(Present)
Director Kornfeld	(Present)	Secretary Nyberg	(Present)
Director Manguso	(Present)		

3. **Consent Agenda**

Approval of June 17, 2015 Regular Board Meeting Minutes
Approval of June 22, 2015 Special Board Meeting Minutes
Approval of June 24, 2015 Special Board Meeting Minutes
Approval of July 1, 2015 Special Board Meeting Minutes
Approval of July 8, 2015 Regular Board Meeting Minutes
Approval of July 15, 2015 Special Board Meeting Minutes
Approval of July 22, 2015 Special Board Meeting Minutes
Approval of July 24, 2015 Special Board Meeting Minutes
Approval of July 29, 2015 Special Board Meeting Minutes
Approval of August 5, 2015 Special Board Meeting Minutes
Approval of 2014/15 year end financials

Motion by: President Gorski	Seconded by: Treasurer Wager–Robertson
President Gorski (Aye)	Treasurer Wager–Robertson (Aye)
Director Kornfeld (Aye)	Secretary Nyberg (Aye)
Director Manguso (Aye)	

II. SCHOOL & STRATEGIC OVERSIGHT

1. **Administrative Report**

- Review of last year’s CMAS scores in 4th and 5th grade, shows that a high percentage of students scored higher than the state average on the constructed knowledge portions of the test.
- The TPAAK staff would like to do some early testing with the students this year so that at least two data points will be available to provide data that can be presented along with the Academic Accountability Plan for the renewal presentation in October.
- It has been recommended by Co-Director James Lewicki, that in order to boost the chances of a charter renewal, the Board needs to put together a plan to transition the full Board this year. By October, three new members, including a new chair and a new

treasurer (a CPA), should already be transitioned. At this point, the intention should then be to transition two more members and also add an additional two, for a total of a seven member Executive Board.

2. Tatonka

- There is a 90-day window to negotiate services with Tatonka. They are offering a rate that is 10% less than what TPAAK was paying to Mosaica. The Board feels this rate is too high, since the services offered will only be administrative.
- The initial contract provided by Tatonka was reviewed and discussed. The Board would like to negotiate down the rate, but feels the provided letter of services is a good place to start.

3. Policies and Procedures

- The morning schedule change has been difficult for many parents. Some parents need to get to work by 8am, but cannot afford to pay Champions for the small amount of time their child will be at school before the school doors open.
- Champions has offered a reduced rate for students who arrive within an hour before the school start time of \$12.50 per week.
- To help reduce some of the stress for parents who just can't afford the Champions offer and who need to drop their kids off earlier, teachers have offered to be available in their classrooms at 8:00am. The preferred drop-off time will still be 8:10.
- A few parents have been present in classrooms and during recess without prior teacher approval. Classroom observation needs to be set up with the teacher and the amount of time is up to the teacher's discretion, but should be limited to a reasonable amount that does not interfere with or disrupt learning.

4. Handbook

- There are still notes that need edited out of the final copy of the Handbook and page numbers need added.

5. Building Status

- The TPAAK staff has acquired an Occupancy Certificate.
- Appraisal of the building is still pending.

6. Required Services

- The League of Charter Schools can help with personal development services. The TPAAK staff is looking into details.
- Bids are coming in for an architect to assess and verify that TPAAK is ADA compliant.

7. Charter Renewal Status

- Enrollment is higher now that it was last year, but has not yet met the goal set in the budget. Enrollment packets are still coming in daily and students are still enrolling.

8. Marketing

- Mailers will not fit in the budget this year. Information is being gathered on radio ads and yard signs.
- The Bohemian Society heavily supports community. If TPAAK sets up an honor band that allows students from other schools in the community to audition and participate, the Bohemian Society might provide funding.

9. Technology

- The computers in the current lab will not support PARCC testing this spring. The TPAAK staff would like to put together a mobile computer lab with Chromebooks. A Chromebook has been requested for testing purposes.

10. Preschool

- A lease document needs drafted and signed. The preschool has built its reserve and is making payroll. They are prepared to pay rent October-May in an amount that will make up for the previous months of occupancy.

III. BOARD ACTIONS

1. **Motion to:** Empower Co-Director, James Lewicki, to begin recruiting members for an Executive Board

Motion by: Director Kornfeld	Seconded by: Treasurer Wager-Robertson
President Gorski (Aye)	Treasurer Wager-Robertson (Aye)
Director Kornfeld (Aye)	Secretary Nyberg (Aye)
Director Manguso (Aye)	

2. **Motion to:** Agree to take on and sign the letter of services and support provided by Tatonka Educational Services

Motion by: Treasurer Wager-Robertson	Seconded by: President Gorski
President Gorski (Aye)	Treasurer Wager-Robertson (Aye)
Director Kornfeld (Aye)	Secretary Nyberg (Aye)
Director Manguso (Aye)	

3. **Motion to:** Accept 8:00am as the official time the school doors open to allow in the students who need to be there earlier, but can't afford the Champion fee. The preferred drop-off time will remain between 8:10 and 8:20am.

Motion by: Director Manguso	Seconded by: Treasurer Wager-Robertson
President Gorski (Aye)	Treasurer Wager-Robertson (Aye)
Director Kornfeld (Aye)	Secretary Nyberg (Aye)
Director Manguso (Aye)	

4. **Motion to:** Approve the updated Handbook with minor revisions to be made as discussed

Motion by: President Gorski	Seconded by: Director Kornfeld
President Gorski (Aye)	Treasurer Wager-Robertson (Aye)
Director Kornfeld (Aye)	Secretary Nyberg (Aye)
Director Manguso (Aye)	

IV. AUDIENCE COMMENTS

- PTLO has offered to assist with a compensation plan to help with teacher retention.

V. CLOSING SECTION

A standing Wednesday morning meeting at 7:30am will be held until further notice.
Next regular meeting scheduled for September 9, 2015

Adjournment Motion made by President Gorski at 8:00pm