



T.R. Paul Academy of Arts and Knowledge

aka Northern Colorado Academy of Arts and Knowledge

4512 McMurry, Fort Collins, CO 80525

Vision- *To engage learners in the love of literacy and a vibrant foundation of the arts, sciences and world cultures.*

Mission- *To provide a personalized K-5 learning community that respects all student learning styles and diverse capacity, resulting in each student's foundational and accomplished literacy skills to last a lifetime.*

Board Meeting Minutes for August 10, 2016

I. OPENING SECTION

A. **Call to Order:** By Chairman Kornfeld at 4:06pm

B. **Board Members in Attendance**

Chairman Kornfeld	(Present)	Treasurer Wager–Robertson	(Absent)
Director Franko	(Present)	Secretary Nyberg	(Present)
Director Manguso	(Present)		

C. **Approval of Agenda**

Motion to: Approve the agenda as presented

Motion by: Director Franko **Seconded by:** Secretary Nyberg

Three Votes For, No Votes Against- **Motion Carried**

II. AUDIENCE COMMENTS

Joseph Hattrick, from Tatonka, called in to introduce himself and answer questions regarding how he will be working to help support TPAAK in its growth.

III. OFFICER REPORTS

A. **Secretary's Report**

Minutes for the July 15, 2016 meeting

Motion to: Approve the minutes as presented

Motion by: Director Franko **Seconded by:** Secretary Nyberg

Three Votes For, No Votes Against- **Motion Carried**

B. **Treasurer's Report**

- The ending fund balance turned out higher than anticipated due to rebates from CSI.

Motion to: Approve the June financials as presented

Motion by: Director Franko **Seconded by:** Secretary Nyberg

Three Votes For, No Votes Against- **Motion Carried**

IV. ADMINISTRATIVE REPORTS

A. **Executive Director's Report**

- **Beginning of the Year remarks**

- The TPAAK faculty is becoming a force with strong, high-performing teachers. This year's pay rate increase is a first big step in alleviating the attrition issues of the past few years.

- Some of the main content that will be presented in the upcoming Parent Orientation meetings was described.
- The security system in the building is much more established this year. The camera system has been updated and badges will be required for everyone, faculty and all visitors. Visitors must sign in and out in either the TPAAK front office or the CEC front office. These offices are located right by main entrance.
- **Pedagogy Manual**
 - A quick overview of the new Pedagogy Manual was given and key points and updates were highlighted.
- **Culture and Discipline Protocols**
 - A draft of simple discipline protocols was presented. This might eventually become an addendum to the discipline policy to help simplify the discipline procedures and make them easier to implement.
- **Discipline Matrix**
 - The discipline matrix is a supplement to the discipline protocols to provide a “user-friendly” document to teachers and parents so that discipline and consequences are clearly spelled out.
- **Teachers/Curriculum**
 - 4th & 5th grade math will be taught by one teacher who teaches 2 sections. Science and Paragon will be structured this way as well.
 - Singapore math is the new math curriculum that will be used for all grades. One of the nation’s top consultants lives in Fort Collins and is working with TPAAK to transition into the program.
 - The music teacher has been brought on full-time. She will now have time to offer individualized music development for small groups of students to participate in ensembles and focused music exploration. This will help enhance the “Personalized Arts” foundation of the school.
 - Another addition to the “Personalized Arts” that will be available this year is Art Lab. Throughout the year, every TPAAK student will have the opportunity to join in a small group to receive individualized focus on specific art projects.
- **CSI Renewal**
 - TPAAK is no longer in priority improvement, the school is in the performance category for the renewal process.
 - The renewal timeline was given and strategies were discussed. TPAAK will be working toward a 5-year renewal request to CSI.
- **Wheaton Building 2017-18**
 - The board is considering options as CEC is looking to expand their middle school and high school programs. The CEC high school will be moving to a new facility for the 2017-18 school year, leaving their current facility available. Discussions are underway to determine if this facility might be a good fit for TPAAK.

B. Director of Operations

- **Enrollment Status**
 - Enrollment numbers continue to fluctuate almost daily. Currently, enrollment is 13 FTE short of the preliminary budget.
- **Financial Update**
 - Not enough people are using the breakfast program to pay for the breakfast server.
 - The annual audit is currently underway. No concerns have been found.

V. NEW BUSINESS

A. 2016-17 Parent Student Handbook

***Motion to:* Approve the 2016-17 Parent Student Handbook as presented**

***Motion by:* Director Franko *Seconded by:* Secretary Nyberg**

Three Votes For, No Votes Against- **Motion Carried**

B. Posting of Notice

***Motion to:* Approve Resolution 002 Concerning the Posting of Notice for Board Meetings as presented**

***Motion by:* Director Franko *Seconded by:* Secretary Nyberg**

Three Votes For, No Votes Against- **Motion Carried**

C. Tuition Policy Update Recommendation

- The TPAAK Administration believes that by providing a waiver for the tuition of full day kindergarten to homeless families that qualify under the McKinney-Vento Act, we can provide educational stability for homeless students.

***Motion to:* Approve Tuition Policy Update as Recommended**

***Motion by:* Director Franko *Seconded by:* Secretary Nyberg**

Three Votes For, No Votes Against- **Motion Carried**

D. Preschool Lease Update

- The preschool will no longer lease space from TPAAK, the preschool will lease directly from CEC. TPAAK's lease with CEC will be reduced accordingly.

VI. CLOSING SECTION

A. Adjourn

Adjournment Motion made by Chairman Kornfeld at 5:43pm

Next regular meeting scheduled for September 14, 2016