



# T.R. Paul Academy of Arts and Knowledge

aka Northern Colorado Academy of Arts and Knowledge

4512 McMurry, Fort Collins, CO 80525

Vision- *To engage learners in the love of literacy and a vibrant foundation of the arts, sciences and world cultures.*

Mission- *To provide a personalized K-5 learning community that respects all student learning styles and diverse capacity, resulting in each student's foundational and accomplished literacy skills to last a lifetime.*

## Board Meeting Minutes for July 15, 2016

### I. OPENING SECTION

A. **Call to Order:** By Chairman Kornfeld at 8:34am

B. **Board Members in Attendance**

Chairman Kornfeld	(By Phone)	Treasurer Wager–Robertson	(Absent)
Director Franko	(By Phone)	Secretary Nyberg	(By Phone)
Director Manguso	(By Phone)		

C. **Approval of Agenda**

**Motion to: Approve the agenda as presented**

**Motion by:** Director Franko                      **Seconded by:** Secretary Nyberg

Three Votes For, No Votes Against- **Motion Carried**

### II. AUDIENCE COMMENTS

None

### III. OFFICER REPORTS

A. **Secretary's Report**

Minutes for the May 11, 2016, June 8, 2016 and June 30, 2016 meetings

**Motion to: Approve the minutes as presented**

**Motion by:** Director Franko                      **Seconded by:** Secretary Nyberg

Three Votes For, No Votes Against- **Motion Carried**

B. **Treasurer's Report**

- Food service has always operated at a loss. This is due mainly to lunches ordered but not picked up.
- Since funds were allocated for potential PERA costs that were not incurred, the benefits expenditures are much lower than budgeted.

**Motion to: Approve the May financials as presented**

**Motion by:** Director Franko                      **Seconded by:** Secretary Nyberg

Three Votes For, No Votes Against- **Motion Carried**

### IV. ADMINISTRATIVE REPORTS

A. **Executive Director's Report**

- **Facility Renovations**

- Second floor renovations are nearly complete. Renovations include new paint, new carpet, front office panels, a wall with an 8' pocket door to divide the space in the large inner-most room (last year's 3<sup>rd</sup> grade rooms).
- The parking lot has been repaved and parking spaces are marked. There are now places for compact cars.
- There have been a few civil engineering permit roadblocks with the playground renovations.
- Colorado Early Colleges is leasing Granger field. They plan to put in sod with soccer fields, a baseball diamond, frisbee golf, and a fence that runs along Harmony Road.
- A new sign will replace the one out in front of the building showing both TR Paul Academy and Colorado Early Colleges.
- **Curriculum and Staffing Update**
  - Kelly Kelley will not be with TPAAK next year. The PE/Wellness position has been posted.
- **Pedagogy Manual**
  - A manual was developed to unify the faculty around how to approach kids, how to approach learning, and how to bind the staff together to move forward as one.
- **Scantron**
  - The end of the year Scantron scores were reviewed and discussed.
  - Gains-
    - In reading, 62% of K-2 students are above average, 34% are average, and only 4% are below
    - There was not much discrepancy between male and female math scores on the national percentile rankings
    - 96% of students in kindergarten met a full year of reading growth
  - Areas for improvement-
    - 3<sup>rd</sup> and 5<sup>th</sup> grade males are showing low reading scores
    - Only 79% of students in first grade met a full year of reading growth
  - The color scheme that will be used to communicate Scantron results was presented.

## **B. Director of Operations**

- **Enrollment Status**
  - Currently there are 5 kids on a waiting list. Only 8 more students are needed to meet the 2016/17 budget FTE.
- **Technology Update**
  - 44 dell laptops have been purchased, 25 for a mobile student lab and the others to be used by faculty.
  - The technology budget still has enough for additional purchases and updates. A new server is under consideration, as well as a few other items.
- **Marketing Update**
  - The TPAAK booth at the Drake Farmer's Market is going strong. Help is needed at the booth in August.

## **V. OLD BUSINESS**

### **A. Board Recruitment Efforts**

- The search for someone interested in applying for a board position continues.

## VI. NEW BUSINESS

### A. Renewal Update

- TPAAK is in the performance application category for renewal, not priority improvement.
- CSI is going through quite a few significant staffing changes, but TPAAK is working closely with them to ensure a smooth renewal process.
- A letter was written by CSI to Carol Hansen, CEO of Tatonka, that verified TPAAK has met the two conditions required by CSI for renewal. The letter also stated that the condition to communicate with PERA has been satisfied. Whether or not TPAAK joins PERA in 2017/18 is not part of the condition for renewal.

### B. Request from Preschool Director

- The preschool is behind in rent payments for the 2015/16 school year due to payroll taxes being higher than anticipated and families who have not yet paid their full tuition balance.
- The Director has requested that one month's rent be deferred to the 2016/17 school year and another month's rent be forgiven.
- If the amount requested is forgiven, TPAAK's budget will still be higher than forecasted, so there will not be a negative impact on the overall budget. However, the money will be pulled from resources that should be applied to the K-5 program as there is still need for new curriculum, updated technology, and other such things.

***Motion to: Approve the Preschool request as presented***

***Motion by:*** Director Franko

***Seconded by:*** Secretary Nyberg

Two Votes For, One Vote Against- **Motion Carried**

## VII. CLOSING SECTION

### A. Adjourn

Adjournment Motion made by Chairman Kornfeld at 9:25am

Next regular meeting scheduled for August 10, 2016