



T.R. Paul Academy of Arts and Knowledge

aka Northern Colorado Academy of Arts and Knowledge

4512 McMurry, Fort Collins, CO 80525

Vision- *To engage learners in the love of literacy and a vibrant foundation of the arts, sciences and world cultures.*

Mission- *To provide a personalized K-5 learning community that respects all student learning styles and diverse capacity, resulting in each student's foundational and accomplished literacy skills to last a lifetime.*

Board Meeting Minutes for January 13, 2016

I. OPENING SECTION

A. **Call to Order:** By President Kornfeld at 4:04pm

B. **Roll Call**

Board Members in attendance:

President Kornfeld	(Present)	Treasurer Wager–Robertson	(Present)
Director Franko	(By Phone)	Secretary Nyberg	(Present)
Director Manguso	(Present)		

C. **Approval of Agenda**

Motion to: Adopt the amended agenda

Motion by: President Kornfeld **Seconded by:** Secretary Nyberg

Four Votes For, No Votes Against- **Motion Carried**

D. **Approval of Minutes**

Minutes for the December 2, 2015, December 9, 2015, December 20, 2015 meeting

Motion to: Approve the minutes as presented

Motion by: Director Franko **Seconded by:** Treasurer Wager-Robertson

Four Votes For, No Votes Against- **Motion Carried**

II. AUDIENCE COMMENTS

1. A draft of a form that would provide information to parents regarding extra-curricular activities that happen during school hours and take students away from regular class activities was presented by Jen Neuwald. This form would be used as an attempt to improve communications between enrichment teachers and parents.

III. ACTION ITEMS

A. **2015/16 Calendar Changes**

- Drop the E-Learning Status on those days and make them solely PD days
- Move the March 4th day off to March 11th
- Alternate Paragon nights to include primary grades one month, secondary the next, back to primary, and so on
- Move the last day of school back one day to May 25th

Motion to: Approve the direct amended changes to the 2015/16 Calendar

Motion by: Director Franko **Seconded by:** Director Manguso

Four Votes For, No Votes Against- **Motion Carried**

B. Turnaround Leader Grant

- Since TPAAK is in improvement status, the school would qualify for this grant.
- Although it's very competitive, this could provide some extra money for personal development for teachers and help TPAAK with teacher retention.

Motion to: Approve moving forward with the application for the Turnaround Leader Grant

Motion by: Director Franko

Seconded by: Treasurer Wager-Robertson

Four Votes For, No Votes Against- **Motion Carried**

IV. ADMINISTRATIVE REPORTS

A. Executive Director

- A discussion was held regarding whether or not to hold an all school field trip to the Dramatize (an after-school club) performance in March.
- A detailed overview of the UIP was given.
- Both absences and tardiness have become an issue. These policies will begin to be enforced starting with phone calls to parents.
- Ideas for hiring criteria with focus being on staff retention were described.
- A realistic staff compensation plan needs to be developed and worked into the 5 year plan.

B. Director of Operations

- An enrollment update was given.
- Ideas for the half day kindergarten program that will be available next year were presented.
- Enrollment cutoff and lottery start dates were reviewed.
- The CEC Middle school has a new administrator.
- Active shooter response training has been scheduled and emergency response procedures are being coordinated with CEC.

V. OFFICER REPORTS

A. Secretary

Nothing to report

B. Treasurer

The December financials are still being compiled.

VI. OLD BUSINESS

A. Marketing

- The marketing committee will assist with event participation.
- A spreadsheet is being compiled to show all of the potential events that are available for TPAAK to participate in or make an appearance at throughout the Spring/Summer.

B. Building Sale

- The building sale is complete as of December 22, 2015! A special thanks to Sam Kornfeld and everyone who has worked so hard to make this happen.

VII. NEW BUSINESS

A. Facility Discussion

- Conversations have been taking place with CEC regarding which facility updates should be prioritized. A meeting will be held in the next few weeks for finalization.
- Security improvements and traffic safety are important pieces to consider as the building expands to a 500 student campus.
- CEC has a new arrangement with Grainger giving TPAAK official access to their fields.

B. BOV Invoice

- An invoice was received regarding a Broker Opinion of Value that was done in 2014. The terms of services rendered at the time were discussed. Further discussion and action regarding this invoice will be taken at a later date.

VIII. EXECUTIVE SECTION

***Motion to:* Enter executive session authorized by CRS § 24-6-402 (3) – Advice of Council; TPAAK Executive Director, James Lewicki, and TPAAK Director of Operations, Shannon Kiegan, invited to join**

***Motion by:* Treasurer Wager-Robertson *Seconded by:* Secretary Nyberg
Four Votes For, No Votes Against- **Motion Carried****

Executive Session Call to Order by President Kornfeld at 5:39pm

Executive Session Adjournment Motion made by Director Franko at 6:10pm

No Board actions were taken in Executive Session.

IX. CLOSING SECTION

A. Adjourn

Adjournment Motion made by Treasurer Wager-Robertson at 6:16pm

Next regular meeting scheduled for February 10, 2016