T.R. Paul Academy of Arts and Knowledge

aka Northern Colorado Academy of Arts and Knowledge

October 8, 2008 5:30pm 4512 McMurry, Fort Collins, CO 80525

Board Meeting Minutes

OPENING SECTION (20 minutes)

1. Call to Order Board President

Time Started: 5:34

2. Roll Call Board President

Board Members present in attendance: (X) Eastman (X) Cyr (X) Fries

3. Pledge of AllegianceBoard President

4. Approval of Agenda

Motion: Move to adopt agenda as amended (to include Web site discussion under section 1.5.)

Motion made by: Fries Seconded: Cyr

Roll Call: Unanimously approved.

5. Audience Comments Board President

SCHOOL OVERSIGHT (60 minutes)

1. Board Discussion

a) Status Election Process

Election committee has heard from a few people who have expressed interest or intention to run. Will confirm with those people this week. For those who ran last spring, their former applications can be updated for this fall's election.

b) Discussion: next strategic planning (4 hours) and training date (2 hours) Strategic planning session proposed for a Saturday in January TBD, to include new Board members. Suggested: morning (8-12) on January 10, 2009. Topics to include: Moving forward on goals, fundraising, etc.

Training date TBD by schedules of elected new members.

c) Discussion: 2008-2009 budget Itemized cuts, reductions, fees, lunch program changes, service cost reductions.

Discussion—

Lunch issues—possible changes include price increases, cuts, replacement meals, a la carte. Importance of communicating upcoming lunch program changes to families and encouraging greater participation.

1.5 Web Design

A TPAAK parent wants to present ideas for Web site redesign.

 Note that a full-scale redesign would require an RFP—we would look at using CDE grant money, but recommendation would be to put off discussing the change until next year if it will cost money.

- In addition, we'd need to consider the feasibility of a redesign working within the Mosaica umbrella.
- Suggestion: Set up Web site committee, possibly to commence in spring.

2. Mosaica Report

- a) Terry Gogerty Executive Vice President
- b) Laura Szech Chief Administrative Officer (CAO)
 - Election committee—will be Laura, Annette, Dawn, and a parent yet TBD—we have approached a parent, who declined, and will need to find two parents to make a committee of 5.
 - Thrivent—asked about membership; only one family member in the school.
 - Fundraising committee—establish way to communicate that donations are welcome to support the school, send donation envelopes. Perhaps set up "thermometer" to show how set levels of donations will pay for particular school items or projects.
 - Student achievement data to be discussed under school excellence below.
 - Communication—review of parents who have joined, those who have left and reasons, when available, staff to contact.
 - Laura attended training today in Denver—brought back stats on enrollment from other CSI schools, will be attending next CSI monthly meeting to present a "What's good at TPAAK" report.

3. Consent Agenda

The Board will act upon all items as a package unless a member wishes to remove and separately act upon an individual item.

- a. Approval of minutes for September 10 and September 20, 2008
- b. Acceptance of July and August Financial Reports [amended—August only, as July is included.]

Motion: Move to approve the consent agenda as presented Motion made by: Fries Seconded: Cyr

Discussion: Minutes for Sept 10, 1. A—need to change note about approving bylaw changes to December 10 meeting; also, Board members EXPECTED start is December 10, which is the date of the Board meeting at which they will be approved to join.

Friendly amendment to the motion: Accept consent agenda as amended above.

Amendment made by: Eastman

Roll Call: Unanimously approved.

4. Board Action

Motion: Move to approve Laura Szech to appoint final members of the Election Committee to complete the creation of that committee as soon as she can identify volunteers who can serve.

Motion made by: Cyr Seconded: Fries

Roll Call: Unanimously approved.

Motion: Move to allow Barry Eastman to negotiate a note with Mosaica to cover 2007-2008

budget shortage, not to exceed \$20,000. Motion made by: Fries Seconded: Cyr

Roll Call: Unanimously approved.

STRATEGIC DIRECTION (30 minutes)

1. STUDENT ACHIEVEMENT

- a) Student Achievement Metrics Discussion Review of NEWEA Reading assessment—
 - Chose to use it because it is more accurate than DIBELS assessment.
 - Recommend further analysis and especially comparison to other local school districts. Discussion of goals to improve scores over the year. (Our students received excellent scores after 1 month of instruction.)
 - Will track progression at winter and spring testing, which enables instructors to address needs of individual students.
- b) Follow-up on planning meeting action items
 - 1. Teacher list for Board contacts Laura Szech will email a teacher to contact to each Board member.
 - 2. (COMPLETE) CDE monies budget Terry
 - 3. (COMPLETE) Goals to Board email Barry

2. SCHOOL EXCELLENCE

- a) School Excellence Goals Discussion
- b) Follow-up on planning meeting action items
 - 1. 2006-2007 and 2007-2008 student addresses mapped Laura Szech, Terry Gogerty: Progressing, but slowly—delayed report because of issues with software upgrade.
 - 2. Mosaica redo contract with loans: Barry Eastman and Terry Gogerty meeting to move forward.
 - 3. Advantage line of credit for \$200K Matt Fries and Terry Gogerty: Under way, contacted Advantage Bank; awaiting numbers from Mosaica to do paperwork, there don't seem to be any issues.
 - 4. Fundraising Committee Laura Szech: Committee to be separate from PTLO, much higher dollar efforts. Funds to go to a Foundation set up to support the school's General Fund. "Foundation-level" means, for example, raising \$250K over the next 9 months. Matt Fries will be Board representative for this committee. We should invite everyone, but specifically seek participants who have community connections, business owners, business networking people.
 - 5. Communication Committee Dawn Cyr: Suggested method of getting feedback could be an online resource such as Survey Monkey.
 - 6. (COMPLETE) Roger Gray exact interest on the bonds for 2008-2009.
 - 7. (COMPLETE) Samantha email exact amount of interest deferral request.
 - 8. (COMPLETE) Thrivent email Laura

CLOSING SECTION (10 minutes)

1. Executive Session (if needed) ----N/A

2. Future Business

- a) Next Board meeting
 - a. Review Election Process
 - b. Lunch budget review
- b) Plus / Minus / Delta Board Meeting Review

3. Adjournment

Adjournment motion made by: Cyr Seconded by: Fries Roll Call: Unanimously approved.

Meeting adjourned at 7:35 p.m.

-----REFERENCES-----

Vision/Mission/Slogan

Vision

To create a regional school where high academic expectations coupled with an emphasis on the arts provides a well-rounded education that fosters respect for self and others while enhancing each individual's contribution to society.

Mission

The mission of the Northern Colorado Academy of Arts and Knowledge (NCAAK) is to craft and implement an imaginative and rigorous learning environment for teaching and learning. This program will link academics to the arts and link an arts education to community cultural resources. Ultimately, our goal is to teach students the joy of learning and the importance of expressing individual talent artistically and academically.

Slogan

Pride through Performance

GOALS

Student Achievement

- 90% test scores (quantitative)
- Participation levels (qualitative)
 - Parent volunteer hours
 - o Students in Brain and Brawn each year

School Excellence

- Full school (475 students) w/ waiting list (25%)
- No debt by EOSY 2013
- Community Outreach 4 events in 2008 to 2009
- 90%
 - Student Retention
 - Parent Satisfaction
 - o Teacher (Staff) Retention