



## Tommy Spaulding Technical Requirements

It is critically important for your Speaker to have the audio and visual requirements met, without substitutions or omissions, to deliver a successful presentation. If any of these needs cannot be fulfilled, please contact us as soon as possible to discuss alternatives!

### **To ensure the Presentation is a success, Tommy will need:**

- A professional quality sound system and trained Audio/Visual Technician to operate all equipment
- Proper equipment to project presentation slides
- Wireless lavalier microphone
- Bottle of water
- Podium or table to place his water and file folder
- Brightly lit stage, with dimmed lights in the audience to set an intimate mood

All equipment should be thoroughly tested by your Audio/Visual Technician prior to the start of your Event.

*Tommy does request a sound check to test the equipment and ensure it's working properly.  
Please be sure to allow time for a run-through with your Audio/Visual Technician.*

### **If Tommy will be participating in a Book Signing, he will need:**

- One (1) large or two (2) smaller draped tables to display books, display book sale sign, and have room for Tommy to meet participants and sign copies
- One (1) assistant to help with book sales and signing flow