

General Housekeeping – Rental

Kitchen/Dining

- Clean sinks, countertops, backsplashes, cabinets, and appliances
- Wipe table, chairs, stools, mirror
- Wipe outside cabinets, wipe off inside drawers, pantry shelves (crumbs & splatters)
- If necessary, wipe out inside of oven. If soiled heavily, notify client/photo, spot clean
- Empty toaster crumbs, wipe off small appliances, rinse out coffee maker
- Remove leftover fridge/freezer food. Wipe shelves, outside of fridge
- Empty dishwasher, place in cabinets & drawers. Clean dirty dishes by hand
- Restock liquid dish soap and trash bags and place ___clean dish towels, ___dishcloths

Living Room and Foyer

- Dust/wipe down all furniture, wall prints, knickknacks, ceiling fan, and lamps
- Vacuum furniture, sticky tape, or wipe off crumbs, including UNDER & top of seat cushions. Spot clean microfiber cushions & décor pillows. Organize pillows
- Clean sliding glass door

Loft

- Dust all furniture including UNDER & top of cushions. Organize pillows
- Dust exterior of pool table (do not clean felt), window blinds, ceiling fan, and lamps
- Wipe down/sanitize treadmill, inversion table and/or elliptical machine

Bedrooms

- Dust/wipe down all furniture, ceiling fans, lamps, and clean all mirrors
- Remove & notify personal belongings left in drawers and closets. Wipe out hair, lint, dirt
- Wash & sanitize sheets, pillowcases, and all duvets with bleach and make beds

Bathrooms

- Clean mirrors and sanitize bathtubs, vanities, sinks, backsplashes, and toilets
 - Polish all trim on fixtures and faucets
 - Replenish liquid hand soap, replace any bar soaps (clean soap tray)
 - Wipe/Sanitize shower curtains if soiled; replace if it smells bad
 - Shape the end of the existing toilet paper roll into a triangle or some design. Place one new roll of toilet paper in basket or each bathroom cabinet
 - Home has ___bath towels/___washcloths/___hand towels/___bath mats/___pool towels
- Wash and neatly fold all, place in linen closet. Hang 2 sets in master, 1 set in other and 1 hand towel in half bath. Place 2 folded bath mats over each tub wall. Place 8 rolled up clean pool towels on bottom shelf of linen closet (the pool towels are rarely used in the winter time)

Other areas

- Vacuum, including under beds, and damp mop
- Wipe off any visible smudges on light switches, door handles, doors, and remotes
- Empty all wastebaskets and replace waste bags. Remove all trash from home
- Ensure washer/dryer are empty; wipe off exterior and clean out dryer lint trap
- Wipe off any visible smudges on light switches, door handles, doors, and remotes
- Wipe off patio table and chairs. Sweep entry area clear of debris, wipe door/tread