



ARE YOU APPLYING FOR FINANCIAL AID ???

Our financial aid team is prepared to help you. If you are interested in applying for financial aid, please call our admissions department at 412-561-3381 extension #15 to set up an interview and tour of the facility. In order to access your Financial Aid documents, you **MUST create an FSA profile prior to your enrollment interview. Visit www.fsaaid.ed.gov it may take 1-2 days to generate the FSA ID and you need a valid email address. (your FSA ID # is confidential keep in safe place)**

If you are: **Dependent**-under age of 24, one of your parents will also need to apply for FSA ID#
Independent-over age of 24, married or claim dependents

FSA ID Student: LOGIN _____ FSAID Parent: LOGIN _____
Password _____ Password _____

We will assist you through the FAFSA application form and other required documentations. You will need to bring copies of the following for your interview:

- **A confirmed FSA ID**
- **High School Diploma or GED (transcripts are acceptable)**
- **Social Security Card**
- **Driver's license or State ID**
- **Federal Tax Returns 2016 (Under age 24, both you and Parents Return)**
- **\$75.00 non-refundable enrollment fee**
- **A copy of Legal Resident Card if not US citizen**

The Financial Aid interview and tour will take approximately 45 minutes to 1 hour. Because each enrollment is unique it may take additional time depending on the individuals' situation or maybe require a second appointment. The Basic enrollment will include the following:

Step 1: Sit down with one of our Admissions Councilors to complete the **FAFSA** online application

Step 2: Determine your eligibility and review your **STUDENT AID REPORT**

(If there is conflicting information or additional verification that is needed we will be able to determine after reviewing your **ISAR. See Verification Policy**)

Step 3: Complete the **ENTRANCE COUNSELING** report. We suggest you do this on your own time because it really is for you to understand the obligation and responsibility that you are assuming when borrowing a loan. Go to www.studentloans.gov log in and complete the entrance counseling. Read all the terms and conditions to the loan, and print out the confirmation page for your file

Step 4: Determine your **PARENT PLUS LOAN** eligibility (Optional) if you the Parent is taking out a loan for your child's education you will use the pin# created for you and request a **"Direct Plus Loan"** The Student Loan website will determine if you are approved or denied.

Step 5: Complete the **Master Promissory Note (MPN)** by signing the MPN you are agreeing to accept and payback Direct Subsidized and/or Unsubsidized loans that you receive to pay for your education.

We look forward to helping you complete and receive funding for your program of choice.