

**ROBERT PAUL ACADEMY OF COSMETOLOGY ARTS & SCIENCES
29 GREENMEADOW DRIVE
TIMONIUM, MD 21093**



The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

Should you witness a crime in progress, Robert Paul Academy of Cosmetology Arts & Sciences, hereafter referred to as the school, requests that you follow these procedures:

During the hours of 8:30 am -10:00pm, Tuesday through Thursday, and 8:30 am -5:00pm Friday and Saturday, immediately contact the Director, Instructor, or authorized administrative personnel. During all other hours, the school requests that you immediately contact the local law enforcement agency/emergency medical system by dialing 911.

To ensure the accurate and prompt reporting of all crimes, authorized administrative personnel will take a full written statement from involved parties and witnesses at all reported emergency or criminal incidents. The written statements are included as part of a written report, and such statements may be used by local/state law enforcement authorities for the purpose of criminal apprehension and/or crime prevention. The school is in compliance with the Drug Free Schools and Communities Amendment of 1989 (Public Law 101-226). All students and employees should refer to the memorandum "Drug and Alcohol Policy" for information concerning policies and individual responsibilities required under this act.

Preventing and Responding to Sex Offenses

Victims of sexual assault may call Baltimore Crisis Response Center at 410-752-2272 and the Maryland Crisis Hotline at 1-800-422-0009. Robert Paul Academy educates the student community about sexual assaults and date rape through mandatory orientations. The Police Department offers sexual assault education and information programs to students and employees upon request. If you are a victim of a sexual assault at this Academy, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The academy strongly advocates that a victim of a sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to an Academy instructor and/or to the Academy Director. Filing a report with a police officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will:

- ~ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense: to the victim;
- ~provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam);
- ~assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

When a sexual assault victim contacts the Police Department, the Metro Police Sex Crimes Unit will be notified as well. The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and the Academy Director, or only the latter. The Academy Director will guide the victim through the available options and support the victim in his or her decision. Various counseling options are available outside the Academy and can be obtained from the Baltimore Crisis Response Center at 410-752-2272 and/or Maryland Crisis Hotline at 1-800-422-0009.

The Academy disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are detailed in the Academy Catalog. The Catalog provides, in part that the accused and the victim will each be allowed to choose one person who has had no formal legal training to accompany them throughout the hearing. Both the victim and accused will be informed of the outcome of the hearing. A student found guilty of violating the Academy sexual misconduct policy could be criminally prosecuted in the state courts and may be suspended or expelled from the Academy for the first offense. Student victims have the option to change their academic situations after an alleged sexual assault, if such changes are reasonably available.

Crime Statistics In compliance with Public Law 102-26, the following information is reported for your review. The following criminal offenses were reported to the school's personnel or local police agencies as having occurred on campus, both within the building and adjacent parking lot.

Occurrences of Hate Crimes

	2013	2014	2015	2016	2017	2018
Occurrences of Hate Crimes	0	0	0	0	0	0
Murder/Non-negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Sex Offenses Forcible	0	0	0	0	0	0
Sex Offenses Non-forcible	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Arson (fires. investigated by law enforcement and determined to be arson)	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0
Arrests or persons referred for campus disciplinary:						
Liquor law violations	0	0	0	0	0	0
Drug related violations	0	0	0	0	0	0
Illegal weapons possessions	0	0	0	0	0	0

This information is updated on an annual basis. It is available from the Director's office to students, employees, and applicants upon request.