



Pet Request Form 2021

Before a pet may be added to your lease, the following information must be submitted for consideration. One request per pet. You may submit in person, via mail, via email (scanned or legible photo) or via the 24/7 office drop box. Please be aware, that the request may be denied.

Tenant Name(s): _____

Property Address: _____

Date Submitted: _____

Current pets on the lease and owner(s): _____

Pet Requested ~ Please fill out completely:

Type: _____

Sex: _____

Breed: _____

Age: _____

Spayed/Neutered: _____

Weight: _____

Owner: _____

Color: _____

Name of Pet: _____

Emergency Contact (Name, email, and phone number of someone NOT on the lease):

Once the form is submitted and received, the consideration process may take **3-5 business days**.

PETS UPON APPROVAL: Pets are subject to approval and a pet amendment fee will apply. **Only pets over the age one may be allowed on a case-by-case basis.** My House, Inc. does not charge pet rent or pet deposit.

The Request will either be approved or denied. If approved, a Pet Amendment will be drafted and emailed to all tenants, and co-signers for signatures. There is a Pet Amendment fee of **\$150.00** due for the drafting of this document.

Once the Pet Amendment has been signed by all parties, returned to My House Property Services, and signed by the Landlord, then the pet may go home to the property. Until the final My House Signature is on the document, the pet is not on the lease and may not be at the property.

***As a reminder, any pets on the property that are not on the lease, will be considered unauthorized and will be addressed according to your lease. (Refer to your lease agreement)**

Approval/Denial Notes (For Office Use Only):

Approved: Yes or No _____

Date: _____

Signature: _____