



Application

Every person has the right to fill out an application

Applicants must meet the following criteria; Incomplete applications will not be processed.

FEES

Each adult (18 years or older) must complete an application and submit a \$50 non-refundable application fee in certified funds (*cashier's check or money order only; no cash or personal checks*)

INCOME VERIFICATION

Please provide ONE of the following - Monthly income must be 2 times higher than the rent amount

- One month's copies of most recent paycheck stubs
- Three months copies of bank statements
- Official employment contract or offer letter (*if employment less than one month; must be on company letterhead and signed by authorized company official*)

We will contact you once processing is complete. A signed lease and paid security deposit is expected upon application approval

ADDITIONAL CRITERIA

- Co-signers must submit a separate application, fee and income verification
- My House, Inc. may reject any applicant that experienced prior legal action for the enforcement of the terms and conditions of any lease, occupancy and/or rental agreement of previous residences
- No homes will be rented "sight unseen"
- Satisfactory Credit: based on credit score, credit history and collections and unsatisfied judgements
- Satisfactory Criminal History: No sex offenses, no violent crimes, no substantial criminal history is accepted, felons must apply with a co-signer and are accepted on a case by case basis
- Not all properties allow pets. Pets allowed on a case by case basis. For pet friendly units we require pets to be over the age of one
- Sublease application processing may take 1-2 weeks
- A sample lease can be found on our website www.myfortcollinshome.com

