

Art and Craft Fair at the Martinsburg Food Truck Festival
August 25, 2018 10-6pm Crafter/Vendor price: \$30 per 8'x4' space \$80 for a 10x10
Morrison Cove Memorial Park, 201 S. Walnut, Martinsburg, Pa. 16662

Space description:

8' frontage. 8'x4' space. If you need more than 8', then you must purchase a larger space. There is an extra charge of \$10 for electric. A 10'x10' space is large enough for several tables.

Acceptance procedure: All exhibitors that have been accepted will be listed on our website www.FoodTruckFestival.info All spaces are 1st come 1st served. A completed application with payment will secure the space. Miller Promotions cannot hold spaces. Miller Promotions is marketing the Art and Craft fair. All direct sales, and vendors that are not craft and art will be highlighted as local small businesses vendors

Set up info: Set up time is 8-10 am prior to the start of the event. Each exhibitor is responsible for his or her own space set up. All exhibitors must be equipped with their own dolly.

Tear down info: Tear down time is 6-8 pm. Any vendor packing up early will be banned from future events by Miller Promotions

Important vendor details: 8' space is offers 8' frontage. Your display must stay within 8' x 4'. Vendors cannot use any space other than what is rented. If a vendor needs more space, then they must rent additional space. The space will be measured out, and enforced. Vendor using a 10x10 booth must set up in a "U" shape display. Your booth will offer a 10' frontage only. Customer cannot shop the back or sides of your booth.

Vendors must have: Table covering for their table. Exhibitors renting spaces with electric will need an extension cord and a power surge cord if the exhibitor has a need for multiple plugs. The space does not include a table or chairs. A vendor may rent a table for \$15 and cloth for \$10

Mail application to: Miller Promotions, 248 Allison Ave., Pittsburgh, Pa. 15202
Email it: MillerPromotions@comcast.net phone: 412-415-3584 fax: 412-415-1315

This application serves as a contract for exhibiting at the scheduled Martinsburg Food Truck Festival. Upon acceptance, vendors in the event will be held to the rules and guidelines listed in this contract. Please read carefully and retain a copy of the application/contract and conditions of the show for your record

Refunds: Registrations is a commitment to the show. NO REFUNDS! NO EXCEPTIONS! Once your application has been received, no refunds will be honored. This also applies to no shows, late arrivals to the show, illness, family circumstances, and any type of request for refund. Spaces can be resold with the approval of the show promoter. **A \$45 NSF fee will be charged for each check returned. All cancelled checks will be filed with the magistrate.**

Exhibitors are responsible for their own insurance and should provide proof of insurance. Failure to secure insurance will make the exhibitor liable for any claims or suits held against them by the customer or people attending the event. Exhibitor accepts this liability when participating in this show.

Certificate must list *Susan Miller dba Miller Promotions is named as an additional insured*

Vendor makes a copy of PAGE 1& 2, then send original page 1 & 2 to office.

Sales rep name _____

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Business#: _____ E-mail Address: _____

Website: _____

You company Facebook link: _____

Event table space pricing: \$30 _____ # of spaces @ \$30 each _____
Event booth space pricing: \$80 _____ # of spaces @ \$80 each _____

if needed, table rentals _____ # of 8' tables @ \$15 ea. _____

if needed, add table cloth rental at \$10 ea. _____

if needed, electric at \$10 per 110 volt outlet _____

Total amount submitted _____

Check appropriate box:

() Checks enclosed (payable to Miller Promotions)

() Send virtual invoice to my email address _____

() Please charge my credit card (Visa/Mastercard/Discover) Receipt will be sent to your email address.

_____ ExpirationDate _____ Credit Card Code (CVV/CVC) _____

Billing zip code _____

Please initial each statement below:

- I understand that the show promoter, the mall management, and all of its agents are not responsible for lost, stolen, or damaged, merchandise of mine. Please initial _____
- I understand that The Gift and Craft Expo(s), Miller Promotions, and any of it's coordinators and agents, will not be liable for refunds or any other liabilities whatsoever for the failure to fulfill this contract due to reasons of the enclosure in which the show is produced, being before, or during the show is destroyed by fire or any other calamity, act of God, public enemy, strikes, ordinances, or legal authority, or any other act beyond the control of the coordinators which make it impossible to hold the show. Please initial _____
- I have read the rules for participation on the event website www.FoodTruckFestival.info Please initial _____
- I understand that I am responsible for my own insurance and I should provide proof of insurance. Failure to secure insurance will make me liable for any claims or suits held against me by the customer or people attending the event. I accept these liabilities when participating in this show. Please initial _____

RELEASE and ACCEPTANCE General Release and Acceptance of Rules - This contract is for the Martinsburg Food Festival to which exhibitor applies or is accepted. I, the applicant, have read the "Rules of the Show" of this licensing application/contract and agree to abide by said conditions. In addition, I, the applicant, do expressly release the staff and owners of the Martinsburg Food Festival, Morrison Cove Park, and Miller Promotions, the mall or it's agents, of and from any and all liability for any damage, injury or loss to any person, business or property which may arise from the licensing and occupation of the exhibit space by the applicant, and agree to hold and save Miller Promotions harmless of any damage, injury or loss by reason thereof.

I understand that if this application/contract is not accepted, booth fees will be returned. If this application/contract is accepted, I give permission to use my name, business name, photos, item prices, and any photographs, videotape, or images taken of me or any items for any and all purposes. If accepted, I authorize my credit card listed above to be charged all fees.

Applicant Signature: _____ Date: _____