



Event Request Form

4990 Ronald Reagan Blvd. Johnstown, Colorado 80534 | P: 970-578-0717 | F: 970-578-0722 | www.LibertyRange.com

Please fill out this form completely and send it back via email to events@libertyrange.com or fax to 970-578-0722 and we will get back to you with pricing and questions within 48 hours. Thank you!

Primary Contact Name(s): _____

Event Date: _____ **Type of Event:** _____

Company: _____ **Mobile Phone:** _____

Secondary Phone: _____ **Email:** _____

Expected Number of Attendees: _____

Time-frame of Event: _____ - _____

**Please include estimated time needed to set-up and break down for your event. You may arrive 15 minutes early to set up, additional charges may be applied for arriving any earlier, or for staying later than your booked time.*

If unsure of time-frame, please indicate one or more of the following to check availability and week day:

_____ Morning _____ Afternoon _____ Evening / MON / TUE / WED / THUR / FRI / SAT / SUN /

Room Rentals:

- Classroom 1 (Cap. 36)
- Classroom 2 (Cap. 36)
- Classroom 3 (Cap. 36)
- Combined 2&3 (Cap. 72)
- Executive Lounge (Cap. 25)

How long will you be using this space?

_____ hour(s)

_____ hour(s)

_____ hour(s)

_____ hour(s)

_____ hour(s)

Range Rentals:

- 25-yard Pistol Range
- 50-yard Pistol & Rifle Range
- 100-yard Rifle Range
- Simulation Range
- Bobber Range
- Archery Range

_____ hour(s)

_____ hour(s)

_____ hour(s)

_____ hour(s)

_____ hour(s)

_____ hour(s)

Please Indicate the Number Needed for the Following Types of Weapon Rentals:

_____ Pistols _____ Exotic Firearms _____ Recurve Bows

_____ Long Guns _____ Gatling Gun (per person) _____ Cross Bows

Date Request Submitted: _____ **Staff:** _____ **Quote Sent Out On:** _____

4990 Ronald Reagan Blvd. Johnstown, Colorado 80534 | P: 970-578-0717 | F: 970-578-0722 | www.LibertyRange.com



4990 Ronald Reagan Blvd. Johnstown, Colorado 80534 | P: 970-578-0717 | F: 970-578-0722 | www.LibertyRange.com

Will you be catering the event or bringing in your own food/beverages? Y/N

If you will be staffing a catering company for the event, will they need kitchen use? Y/N

Please list the catering companies name: _____

Will there be any shooters under the age of 18? Y/N

**Every shooter 18 years and older will need to pass a one-time instant background check of \$7.00 if it is their first visit. Minors will need to provide signed consent to use the range by a legal guardian if their guardian will not be present at the event.*

Will you be expecting the event to continue after LFI's normal hours of operation? Y/N

** Additional charges may be applied for events that extend past 8:00 PM Monday-Saturday and after 6:00 PM on Sundays. This includes additional time needed for take-down/cleanup of events.*

If this is a business or corporate event; is there a deadline in which you need a quote of costs for spending approval? If so, please indicate deadline here: _____

Additional Notes for Event Staff:

Date Request Submitted: _____ Staff: _____ Quote Sent Out On: _____

4990 Ronald Reagan Blvd. Johnstown, Colorado 80534 | P: 970-578-0717 | F: 970-578-0722 | www.LibertyRange.com