

Customer Area Disinfecting Log

Month/Year: _____

LOBBY STAFF DAILY DISINFECTANT LOG											
STAFF INITIALS	DAY OF THE MONTH	3:00 PM – Front door handles in & out, all door handles in academy, drinking fountain, bathrooms, Kiosk and cubby countertops, bench rail	4:00 PM – Front door handles in & out, All door handles in academy, drinking fountain, bathrooms, Kiosk and cubby countertops, bench rail	4:30 PM – Front door handles in & out, All door handles in academy, drinking fountain, bathrooms, Kiosk and cubby countertops, bench rail, door glass	5:00 PM – Front door handles in & out, All door handles in academy, drinking fountain, bathrooms, Kiosk and cubby countertops, bench rail	5:30 PM – Front door handles in & out, All door handles in academy, drinking fountain, bathrooms, Kiosk and cubby countertops, bench rail, door glass	6:00 PM – Front door handles in & out, All door handles in academy, drinking fountain, bathrooms, Kiosk and cubby countertops, bench rail	6:30 PM – Front door handles in & out, All door handles in academy, drinking fountain, bathrooms, Kiosk and cubby countertops, bench rail, door glass	7:00 PM – Front door handles in & out, All door handles in academy, drinking fountain, bathrooms, Kiosk and cubby countertops, bench rail	7:30 PM – Front door handles in & out, All door handles in academy, drinking fountain, bathrooms, Kiosk and cubby countertops, bench rail	Before 3:00pm: Windows cleaned: Front doors, back room door, front desk glass, bathroom mirrors, and office door.
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Head Instructor Reviewed _____ Date _____