
Indianapolis (Indy) STEAM Academy

Meeting Minutes

May 11, 2021

A meeting of the Indianapolis (Indy) STEAM Academy Board of Directors was held via Google Meet Tuesday, May 11, 2021 at 6:00 pm. The President officiated the meeting and Kamia Jackson, Board Secretary minutes. Attendees include Tanya Mack, Pamela Grant-Taylor, Kamia Jackson, Brandon Warren, Yvonne Bullock and Taisha Haywood.

Agenda Amendment:

A motion was made by Pamela Grant-Taylor, seconded by Kamia Jackson to amend the agenda to defer the approval of the April 13, 2021 and April 27, 2021 Board meeting minutes. Motion passed by roll call vote: (4) Yes, (0) No, and (0) Abstentions.

Old Business:

- **Board Member Background Checks**

Additional information was provided by Pamela Grant-Taylor for the cost of the Expanded criminal background checks at \$64.95 and Expanded Department of Family Services approximate cost \$10.00 to \$15.00

- **Donovan CPA Contract for Audit Service**

Discussion regarding whether or not an audit will be required for June 30, 2021 for CSP grant funds. Check with CPA firm. A motion to approve the Donovan CPA, proposal for service of the auditor was made by Pamela Grant-Taylor, seconded by Kamia Jackson, roll call vote: (4) Yes, (0) No, and (0) Abstentions. Motion passed.

- **Facilities Subcommittee**

Discussion of the Final Lease Agreement and changes recommended by the authorizer. The school attorney will be asked to communication with James Betley and Jeff Lozer.

New Business:

- **Board Member Resignation**

A motion to accept the resignation of Keith Wilson was made by Kamia Jackson, seconded by Pamela Grant-Taylor. Roll call vote: (4) Yes, (0) No, and (0) Abstentions. Motion passed.

- **Tikur Contract for Service**

A motion to accept the Tikur Contract for service for a Part-time Operations Manager was made by Kamia Jackson, seconded by Pamela Grant-Taylor, Roll call vote: (4) Yes, (0) No, and (0) Abstentions. Motion passed.

- **CIES State Reporting (Student State Reporting) Contract Proposal**

A motion to table the CIES Contract for Service for Student State Reporting services was made by Brandon Warren, seconded by Pamela Grant-Taylor. Roll call vote: (4) Yes, (0) No, and (0) Abstentions. Motion passed.

- **Attorney Fees**
A motion to approve the invoice from Stevenson Legal Group for services provided with the preparation of the Final Lease Agreement was made by Kamia Jackson, seconded by Pamela Grant-Taylor. Roll call vote: (4) Yes, (0) No, and (0) Abstentions. Motion passed.
- **Insurance Plans and Premiums**
A motion to approve the insurance plan and premiums from GuideStar Insurance was made by Kamia Jackson, seconded by Pamela Grant-Taylor. Roll call vote: (4) Yes, (0) No, and (0) Abstentions. Motion passed.
- **Revised Organizational Chart**
A motion to accept the revised Organizational Charts was made by Pamela Grant-Taylor, seconded by Kamia Jackson. Roll call vote: (4) Yes, (0) No, and (0) Abstentions. Motion passed.
- **Revised School Calendar 2021-22 Academic Year**
A motion to accept the revised School Calendar for the 2021-22 Academic Year was made by Pamela Grant-Taylor, seconded by Kamia Jackson. Roll call vote: (4) Yes, (0) No, and (0) Abstentions. Motion passed.
- **Indy STEAM Academy Handbooks**
A motion was made to table the review of the Academy Handbooks due to time constraints by Pamela Grant-Taylor, seconded by Kamia Jackson. Roll call vote: (4) Yes, (0) No, and (0) Abstentions. Motion passed.
- **Financial Policies and Procedures**
A motion was made to table the review of the Financial Policies and Procedure due to time constraints by Pamela Grant-Taylor, seconded by Kamia Jackson. Roll call vote: (4) Yes, (0) No, and (0) Abstentions. Motion passed.
- **New Hires**
A motion to approve new hires for the 2021-22 school year contingent upon enrollment and charter agreement: Quiana Warren, Julia Black, Christine Chern, and Cherika Spells was made by Pamela Grant-Taylor, seconded by Brandon Warren. Roll call vote: (4) Yes, (0) No, and (0) Abstentions. Motion passed.

Reports:

- **CEO/Head of School**
Dr. Bullock provided reports on student enrollment, marketing efforts, and upcoming school events. A report of current vacancies was provided with input from Brandon Warren, Interview Committee.
- **Business Manager**
May Financial Report was provided by Taisha Haywood, Business Manager.
- **Board Secretary**
A brief review of the start-up checklist items covered during this meeting and items remaining were presented.

Comments, Announcement, and Other Business

There were no comments. Announcements included upcoming meeting dates: May 25, 2021 Study Session, 6:00 pm and June 8, 2021 Business Meeting, 6:00 pm

A motion to adjourn was made by Pamela Grant-Taylor, seconded by Kamia Jackson. The meeting adjourned at 7:37 pm.

These minutes are presented by Dr. Yvonne Bullock, CEO/Head of School due to the absence of Kamia Jackson, Board Secretary.

Yvonne Bullock

Secretary

June 8, 2021

Date of Approval