



## Indy STEAM Academy

**“Critical Thinkers • Innovators • Problem Solvers”**

*The mission of Indy STEAM Academy is to nurture the academic and creative talents of students through Science, Technology, Engineering, Arts, and Mathematics. We provide a strong foundation in literacy to ensure the academic success of all students. We prepare students to take advanced coursework in high school and college to become highly qualified to acquire STEM jobs in a 21<sup>st</sup> century global workforce.*

*If you are seeking to make an impact on teaching and learning while working in a positive school culture and climate that provides resources to support academic and professional excellence then Indy STEAM Academy is the place for YOU!*

### JOB DESCRIPTION

<b>Position:</b>	<b>Special Education Teacher</b>
<b>Reports To:</b>	CEO/Head of School
<b>Classification:</b>	Certified
<b>Location:</b>	4020 N. Sherman Drive, Indianapolis, IN 46226
<b>Salary:</b>	Salary Schedule
<b>Contract Term:</b>	10.5 Months

### Job Summary

The Special Education Teacher is responsible for creating a positive and inclusive learning environment, providing small group resource support, developing and implementing IEP goals to meet the specific disabilities and needs of learners, implementing modifications and accommodations for the classroom and with assessments to track student performance and progress, providing progress monitoring reinforcing classroom expectations and procedures, observing and evaluating student performance, and analyzing data to make informed instructional decisions about teaching and learning. The Special Education Teacher partners with parents to ensure the academic success and social-emotional development of students. The Special Education Teacher participates in IEP meetings, case conferences, staff meetings, grade level teams, local and school-wide professional development to enhance their knowledge and overall effectiveness.

### Essential Job Functions

- Prepares resource classroom for the First Day of School.
- Develops and implements lesson plans that are aligned with IEP goals and objectives, Indiana Academic Standards and the academy curriculum.
- Employs multi-sensory teaching strategies and specialized instruction as needed based on the student's specific disabilities
- Implements instructional strategies to support student learning including project-based learning, design thinking, scientific inquiry, the engineering design process, and 21<sup>st</sup> century learning skills.
- Facilitates small group, individualized instruction, differentiated instruction, scaffolded instruction, and computer assisted instruction to support and enhance student learning.
- Uses a variety adaptive resources, materials, and technology to support instructional delivery and learning.
- Assigns and grades class work, homework, tests and assignments.
- Observes, maintains accurate records, and evaluates student performance and development based on IEP goals and objectives.
- Administers formative, diagnostic, and local and state assessments with necessary accommodations

- Implements RTI, provides interventions for remediation, and reinforcement/enrichment activities.
- Participates in informal and formal evaluations for teacher effectiveness.
- Maintains effective classroom management strategies, rewards and consequences, PBIS, Character Education, Culturally Responsive Teaching, and Social-Emotional Learning to establish a positive school culture and climate.
- Administers and tracks weekly assessment data to both monitor progress towards grade level goals as well as IEP goals.
- Uses student IEPs, evaluations, and present levels of performance to ensure services are being delivered at a high level.
- Provides frequent feedback to students and their parents regarding student progress and achievement.
- Provides parents with weekly, monthly, and quarterly updates on the progress of their children.
- Participates in quarterly Parent/Teacher conferences, family nights, and schoolwide activities.
- Participates in extracurricular activities, social and sporting activities, clubs, and student organizations.
- Maintains positive and collaborative relationships with colleagues, instructional coach, administrators, community partners, and stakeholders.
- Collaborates with student support team to conduct annual IEP meetings
- Participates in grade level team meetings to support instructional planning.
- Participates in staff meetings, job-embedded professional development workshops, and in-services.
- Attends workshops and/or conferences to learn about new innovative instructional strategies.
- Participates in one's own goal setting/plans for professional development and evaluation.
- Any other duties as assigned by the CEO/Head of School.

#### **Required/Preferred Qualifications**

- Bachelor's Degree in Education or related field (Required). Special Education Training.
- Master's Degree (Preferred).
- Indiana Teaching License/Certificate or Transition to Teaching Permit. Special Education licensure.
- Successful Student Teaching Experience, Pre-Service Training, and Field Experiences.

#### **Knowledge, Skills, and Abilities**

- Demonstrates knowledge of content area subject matter and the STEAM Curriculum.
- Ability to multitask and provide reports and adhere to Special Education guidelines and deadlines.
- Ability to use Microsoft Office platforms such as Word, PowerPoint, Excel.
- Ability to use PowerSchool Student Information System Teacher Portal, Attendance, Enrollment, and Grades Portal, and maintain lessons in Schoology to support E-Learning.
- Very good oral and written communication skills.
- Ability to implement diagnostic, formative, and summative assessment tools.
- Keeps abreast of current research-based instructional strategies to enhance the STEAM curriculum.

#### **Work Environment**

- Normal office/classroom conditions with moderate noise levels.

#### **Physical Requirements**

- Physical Requirements Regularly required to sit, stand, walk, talk, hear, operate a computer, hand-held learning devices and other office equipment, reach with hands and arms, and must occasionally lift and/or move up to 10 pounds.

***"Preparing Today's Students for Tomorrow's Careers!"***