

**GENERAL SERVICES ADMINISTRATION**

**FEDERAL SUPPLY SERVICE**

**AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is [www.gsadvantage.gov](http://www.gsadvantage.gov).

**SCHEDULE 00CORP PROFESSIONAL SERVICES SCHEDULE, SIN 874-4, 874-504, 00CORP-500**



**Contract Number:** 47QRAA19D003J

**Period Covered by Contract:** January 29, 2019 – January 28, 2024

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at [www.fss.gsa.gov](http://www.fss.gsa.gov)



INTERNATIONAL

IDS International Government Services LLC

2500 Wilson Boulevard, Suite 200

Arlington, VA 22201

(703) 875-2212 (P), (703) 564-9154 (F)

[www.idsinternational.com](http://www.idsinternational.com)

**Contract Administrator:** Kimberly Crooker, [kcrooker@idsinternational.com](mailto:kcrooker@idsinternational.com)

*Size Status: Other than Small Business*



**1a. Awarded Special Item Numbers (SINs):**

Special Item Number	Special Item Description	Description Page	Awarded Price Page
874-4	Training Services: Instructor Led Training, Web Based Training and Education	Pages 5-13	Pages 14-15
874-504	Deployment Logistics	Pages 5-13	Pages 14-15
00CORP-500	Order Level Materials (OLMs)		

**1b. Identification of the Lowest Priced Model Number and Price for Each SIN:** See pages 16-17

**1c. Job Descriptions that Coincide with Hourly Rate:** See pages 6-15

**2. Maximum Order:** \$1,000,000

**3. Minimum Order:** \$100

**4. Geographic Coverage:** Domestic and Overseas

**5. Point(s) of Production:** Same as company address

**6. Discount from List Prices or Statement of Net Prices:** Government net prices

**7. Quantity Discount(s):** None

**8. Prompt Payment Terms:** Net 30 days

**9a. Government Purchase Cards Accepted at or Below the Micro-Purchase Threshold:** Yes

**9b. Government Purchase Cards Accepted Above the Micro-Purchase Threshold:** will accept

**10. Foreign Items:** None

**11a. Time of Delivery:** Specified on the Task Order

**11b. Expedited Delivery:** Contact Contractor

**11c. Overnight and 2-Day Delivery:** Contact Contractor

**11d. Urgent Requirements:** Contact Contractor

**12. F.O.B Point(s):** Destination

**13a. Ordering Address:** IDS International Government Services LLC  
2500 Wilson Boulevard, Suite 200  
Arlington, VA 22201



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(703) 875-2212

**13b. Ordering Procedures:** For supplier and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules))

**14. Payment Address:** IDS International Government Services LLC  
2500 Wilson Boulevard, Suite 200  
Arlington, VA 22201  
(703) 875-2212

**15. Warranty Provisions:** 60 days on services performed

**16. Export Packing Charges:** N/A

**17. Terms and Conditions of Government Purchase Card Acceptance:** Any thresholds above the micro-purchase level

**18. Terms and Conditions of Rental, Maintenance and Repair:** N/A

**19. Terms and Conditions of Installation:** N/A

**20a. Terms and Conditions of Repair Parts Indicating Date of Parts Price List and Any Discounts from List Prices:** N/A

**20b. Terms and Conditions of Any Other Services:** N/A

**21. List of Service and Distribution Points:** N/A

**22. List of Participating Dealers:** N/A

**23. Preventive Maintenance:** N/A

**24a. Environmental Attributes:** N/A

**24b. Section 508 compliance:** Yes

**25. Data Universal Numbering System (DUNS) Number:** 790046978

**26. Notification Regarding Registration in System for Award Management (SAM) Database:** Active

## ABOUT IDS

Since 2006, IDS International Government Services LLC (IDS) has been tailoring classroom instruction that effectively builds the capacity of trainees and their ability to successfully apply what they have learned. IDS staffs each training contract with skilled instructors who bring relevant experience and capabilities. We have delivered training in diverse locations—from supporting over 800 major military training activities at military Combat Training Centers (CTCs) within the U.S. to training thousands of local nationals in austere environments to help establish and build local capacity. Our program managers, subject-matter experts (SMEs), and instructors plan, create, and execute training course curriculums, course evaluations, and instruction. We provide instructor-led lectures, seminars, on-the-job training, and also create on-line course content for use in learning management systems. Post-training evaluations ensure that students understand and retain knowledge taught in the courses. Through these activities, we have developed the necessary capabilities and expertise to meet the needs of GSA Professional Services Schedule customers.

In addition, IDS offers Deployment Logistics Services that are focused on providing proactive solutions which will reduce, and in some cases prevent, issues that affect service in the most challenging deployment applications. We employ logistics professionals whom are able to support deploying communications and logistics systems to permit rapid deployment and management of supplies and equipment using both regional and global resources.

## TRAINING

IDS is one of the U.S. military's leading training partners in interagency and whole-of-government approaches to disaster response, humanitarian assistance and protection, stability operations and reconstruction. Our curriculum is informed by the collective experience of our seasoned trainers - professionals who possess recent Department of Defense (DOD) Department of State (DOS), US Agency of International Development (USAID), Central Intelligence Agency (CIA), U.S. military, United Nations (UN), non-governmental (NGOs), or other experience in conflict or disaster zones. IDS' trainers provide support to and mentor military and civilian leaders and their staffs on interagency principles, capabilities, and objectives. Our personnel contribute to training doctrine development and shape the content of exercises such as the Decision Action Training Environment (DATE) scenario. Furthermore, IDS provides Special Operations Forces (SOF) training to our nation's most elite warfighters, such as Special Forces (SF), Civil Affairs (CA), Psychological Operations (PSYOP), and Rangers. Our SMEs are veteran soldiers whose backgrounds include the requisite SF, CA, PSYOP, CIA, JSOC, and military intelligence experience necessary to bring strategic aspects and expertise to SOF training.

## CYBER & SOCIAL MEDIA TRAINING

IDS Social Media SMEs and Digital Teams build and manage websites, blogs, and social media, networks, trends, and posts that replicate an immersive real-world Internet at the Brigade Combat Team (BCT) and Combined Joint Task Force (CJTF) levels. Our SMEs provide highly specialized and operationally relevant digital simulations of operating within the complex, non-traditional capabilities and requirements of the digital domain. Our teams are responsible for building content, managing curriculums, and developing scenarios and scripts for digital engagement at the BCT, ARCYBER, and Special Operations Task Force (SOTF) levels. We build and manage a robust custom environment of real-time Decisive Action (DA) injects, websites, bios, cyber TTPs, tweets, pictures, videos, propaganda, and digital network traffic. These include replications of regional hostile groups, "host"-nation governments, political activities and

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parties, interest blogs, international news, Internet radio, the U.S. State Department, USAID, and International Organizations and NGOs. Through these exercises, IDS prepares our nation's military with multi-domain training and knowledge.

### LOGISTICS TRAINING SERVICES

IDS's Logistics Training Services provide customers with trained and equipped supply chain and warehouse clerks, logisticians, contracts professionals, and quality assurance technicians, as well as repair and maintenance technicians capable of managing and maintaining critical infrastructure and facilities at peak efficiencies. Training on value-chain operating procedures includes supply chain management for all supplies, fuels, lubricants, chemicals, etc. needed to perform O&M functions as well as instruction on proper transport, distribution, and warehousing of such supplies. Training addresses every aspect of the day-to-day activities needed to ensure buildings and installed systems perform their intended functions, including operating schedule development that provides for normal checks, as well as service and maintenance performed before, during, and after operation in accordance with manufacturer recommendations.

### DEPLOYMENT LOGISTICS SERVICES

IDS offers a Deployment Logistics Services capability that supports operational readiness and sustainment worldwide. We provide extensive first-hand experience and proven methodologies to implement cost efficient and effective engineering, logistics, base operations support, and construction services. Our highly skilled staff is comprised of logistics experts, experienced in contingency planning; identifying/utilizing regional or global resources; integrating public/private sector resources; inventory/property planning, movement, storage; end-to-end industrial relocation/expansion services, including project/asset/construction management; space planning and project integration and implementation; pre-positioning assets, facilitating customs processing/accountability; and deploying communications and logistics systems to permit rapid deployment and management of supplies and equipment.

### Labor Category Descriptions

Item #	Position Title	Functional Responsibilities	Min Educ Req	Min Years of Exp
<b>1</b>	Program Director  SIN 874 4 & 874 504	Responsible for the financial, applicable technology, and schedule performance of assigned programs within cost limitations and established standards. Position may coordinate proposal preparation, statements of work and specifications, estimation of product/service costs, negotiation and administration of contracts. Establishes milestones and monitors adherence to program master plans and schedules. Develops control systems and reports that accurately measure progress, identify potential problems in sufficient time for corrective action to be taken, and ensures the meeting of company's contract commitments. Position directs the performance of program functional task elements such as procurement, quality control, logistics, and administrative functions. Acts as primary customer contact on status and performance and anticipates and fulfills customer needs to ensure their satisfaction and continued business. Determines and establishes organizational structures and supervisory relationships, subject to top management approval. Responsible for the successful operation of activities of major significance to the organization.	BA/BS in related field	16
<b>2</b>	Manager III  SIN 874 4 & 874 504	Responsible for the financial, applicable technology, and schedule performance of assigned programs within cost limitations and established standards. Position may coordinate proposal preparation, statements of work and specifications, estimation of product/service costs, negotiation and administration of contracts. Establishes milestones and monitors adherence to program master plans and schedules. Develops control systems and reports that accurately measure progress, identify potential problems in sufficient time for corrective action to be taken, and ensures the meeting of company's contract commitments. Position directs the performance of program functional task elements such as procurement, quality control, logistics, and administrative functions. If the most senior manager on the project, this individual acts as primary customer contact on status and performance and anticipates and fulfills customer needs to ensure their satisfaction and continued business. Responsible for the overall surveillance and operation success of assigned functions and for successfully integrating these activities with those of other major organizational segments.	BA/BS in related field	10
<b>3</b>	Manager II  SIN 874 4 & 874 504	Responsible for the financial, applicable technology, and schedule performance of assigned programs within cost limitations and established standards. Position may coordinate proposal preparation, statements of work and specifications, estimation of product/service costs, negotiation and administration of contracts. Establishes milestones and monitors adherence to program master plans	BA/BS in related field	8

		and schedules. Develops control systems and reports that accurately measure progress, identify potential problems in sufficient time for corrective action to be taken, and ensures the meeting of company's contract commitments. Position directs the performance of program functional task elements such as procurement, quality control, logistics, and administrative functions. If the most senior manager on the project, this individual acts as primary customer contact on status and performance and anticipates and fulfills customer needs to ensure their satisfaction and continued business. Responsible for all projects assigned to the organizational unit. Acts as an advisor to subordinate supervisors or staff members to meet schedules or resolve technical or operational problems.		
4	Manager I  SIN 874 4 & 874 504	Coordinates scheduling, administers personnel actions, and leads the completion of all other duties required by the customer. Leads a team of subject matter experts tasked to prepare and develop products and plans which will facilitate interoperability, integration, and interdependence during the training exercise scenario and other specialized exercises as required. Plans, coordinates, integrates, synchronizes, and prepares grammatically and doctrinally correct operations and exercise control products. Supports the integration of essential training requirements with customer exercise initiatives and activities. Assists technical writers with scripting training scenarios and training exercises using current, evolving doctrine and customer best practices.	BA/BS in related field	6
5	Team Lead II  SIN 874 4	Coordinates scheduling, administers personnel actions, and leads the completion of all other duties as necessary. Assists in the analysis of the training audience and customer in order to provide relevant and doctrinally correct After Action Review (AAR) information. Tracks, monitors, collects, and analyzes data from a range of multimedia sources to include voice, messaging, pictures, and videos. Conducts daily briefings and provide analysis as needed to military leadership, contract supervisors and other civilian personnel. Provides production and administrative support for training and classes. Participates in events that support and facilitate training at the customer site such as initial planning conferences, leader training programs and pre-deployment site surveys. Manages scheduling of personal time and unit resources. Coordinates multiple operations simultaneously, and synchronize people, resources and workspace balanced between subcontractor and customer.	BA/BS in related field	4
6	Sr. Manager Computer Systems Analysis  SIN 874 4	Designs, develops, programs, installs, implements, conducts research for, and maintains internal data processing computer systems and utilities, and/or for customers on a contract basis. Analyzes internal or external customers' needs, and determines equipment and software requirements for solutions to problems by means of automated systems; develops customized solutions to customer/user problems. Establishes system parameters and formats; ensures hardware/software compatibility; and coordinates and/or modifies user requirements in terms of existing and projected computer capacity and capabilities. Maintains supplied software packages for internal users. Analyzes new hardware to determine its need or application in the existing or proposed system; advises on new techniques and	BA/BS in related field	12

		estimated costs associated with new or revised programs and utilities, taking into consideration personnel, time, and hardware requirements, and makes trade-off analyses; develops general and detailed documentation describing system specifications and operating instructions.		
7	<p>Manager II - Computer Systems Analysis</p> <p>SIN 874 4</p>	<p>Designs, develops, programs, installs, implements, conducts research for, and maintains internal data processing computer systems and utilities, and/or for customers on a contract basis. Analyzes internal or external customers' needs, and determines equipment and software requirements for solutions to problems by means of automated systems; develops customized solutions to customer/user problems. Establishes system parameters and formats; ensures hardware/software compatibility; and coordinates and/or modifies user requirements in terms of existing and projected computer capacity and capabilities. Maintains supplied software packages for internal users. Analyzes new hardware to determine its need or application in the existing or proposed system; advises on new techniques and estimated costs associated with new or revised programs and utilities, taking into consideration personnel, time, and hardware requirements, and makes trade-off analyses; develops general and detailed documentation describing system specifications and operating instructions. Responsible for all projects assigned to the organizational unit.</p>	BA/BS in related field	8
8	<p>Computer Systems Technologist I</p> <p>874 4</p>	<p>Designs, develops, programs, installs, implements, conducts research for, and maintains internal data processing computer systems and utilities, and/or for customers on a contract basis. Analyzes internal or external customers' needs, and determines equipment and software requirements for solutions to problems by means of automated systems; develops customized solutions to customer/user problems. Establishes system parameters and formats; ensures hardware/software compatibility; and coordinates and/or modifies user requirements in terms of existing and projected computer capacity and capabilities. Maintains supplied software packages for internal users. Analyzes new hardware to determine its need or application in the existing or proposed system; advises on new techniques and estimated costs associated with new or revised programs and utilities, taking into consideration personnel, time, and hardware requirements, and makes trade-off analyses; develops general and detailed documentation describing system specifications and operating instructions. Has complete understanding and wide application of technical theories, and concepts in the field. Contributes to the completion of specific programs or projects.</p>	BA/BS in related field	4
9	<p>Manager III – Software Engineering</p> <p>SIN 874 4</p>	<p>Conducts or participates in multidisciplinary research and collaborates with equipment designers and/or hardware engineers in the design, development, and utilization of electronic data processing systems software. Determines computer user needs; advises hardware designers on machine characteristics that affect software systems such as storage capacity, processing speed, and input/output requirements; designs and develops compilers and assemblers, utility programs, and operating systems such as</p>	BA/BS in related field	10



		executive programs.		
<b>10</b>	Sr. Manager – Computer Network Analysis  SIN 874 4	Installs, tests, analyzes, and provides problem resolution for all hardware and software elements of the data communication network. Skill provides technical analysis in data network planning, engineering, and design. Monitors all hardware components to ensure terrestrial and possible satellite network communication facilities are operational at optimum levels, tracking throughput and response time of the data network to provide maximum availability and critical scheduling of data transfers. Analyzes user requests to determine needs, and recommends appropriate equipment and software. Position makes corrections necessary to communications systems hardware and software to ensure the availability of the data network. Evaluates and reports on new analog and digital communications technologies to enhance the capabilities of the data network. Proposes solutions to management to provide all the data communications requirements based upon future needs and current usage, configuring such solutions to optimize cost savings. Maintains provisioning, servicing, and maintenance activities.	BA/BS in related field	12
<b>11</b>	Sr. Computer Network Technologist I  SIN 874 4	Installs, tests, analyzes, and provides problem resolution for all hardware and software elements of the data communication network. Skill provides technical analysis in data network planning, engineering, and design. Monitors all hardware components to ensure terrestrial and possible satellite network communication facilities are operational at optimum levels, tracking throughput and response time of the data network to provide maximum availability and critical scheduling of data transfers. Analyzes user requests to determine needs, and recommends appropriate equipment and software. Position makes corrections necessary to communications systems hardware and software to ensure the availability of the data network. Evaluates and reports on new analog and digital communications technologies to enhance the capabilities of the data network. Proposes solutions to management to provide all the data communications requirements based upon future needs and current usage, configuring such solutions to optimize cost savings. Maintains provisioning, servicing, and maintenance activities. Complete understanding and wide application of technical theories, and concepts in the field. Contributes to the completion of specific programs and projects.	BA/BS in related field	4
<b>12</b>	Sr. Logistics Specialist III  SIN 874 504	Expertise in one or more of the following areas: planning, acquisition, design, development, testing, production, fielding, management, operation, maintenance, sustainment, improvement, modification and disposal; Training in system operations, automated tools for supply and value chain management, property and inventory management, distribution and transportation management, and maintenance of equipment and facilities supporting these activities; Planning, designing, managing, operating and maintaining reliable and efficient systems, equipment, facilities and logistics infrastructures to improve equipment and logistics performance, and reduce life cycle costs. Responsible for the formulation, development and/or implementation of solutions to complex and/or	BA/BS in related field	10

		specialized problems in response to customer requirements. Performs planning for the acquisition and management of logistics system; provides expert advice, assistance, guidance, management; provides operational support services; and provides logistics training.		
<b>13</b>	Sr. Logistics Specialist II  SIN 874 504	Experience in one or more of the following areas: planning, acquisition, design, development, testing, production, fielding, management, operation, maintenance, sustainment, improvement, modification and disposal; Training in system operations, automated tools for supply and value chain management, property and inventory management, distribution and transportation management, and maintenance of equipment and facilities supporting these activities; Planning, designing, managing, operating and maintaining reliable and efficient systems, equipment, facilities and logistics infrastructures to improve equipment and logistics performance, and reduce life cycle costs.  Responsible for the formulation, development and/or implementation of solutions to complex and/or specialized problems in response to customer requirements. Performs planning for the acquisition and management of logistics system; provides expert advice, assistance, guidance, management; provides operational support services; and provides logistics training.	BA/BS in related field	6
<b>14</b>	Sr. Logistics Specialist I  SIN 874 504	Supports managers in the performance of logistics technical analyses. This includes the review of logistics policy and guidance, development of logistics support plans, and providing input to other acquisition milestone documentation. Provides support and logistics expertise to logistics strategic planning efforts, business process reengineering efforts, and various financial analyses. Assist in the conduct of specific technical analyses such as capacity planning, warehousing analyses, and transportation analysis. Assists in the conduct of system design alternatives analysis and other logistics analyses. Assists in the development and implementation of logistics training by assisting with curriculum development and oversight of logistics training programs.	BA/BS in related field	4
<b>15</b>	Quality Assurance Manager III  SIN 874 504	Develops and implements quality control methodologies to ensure compliance with quality assurance standards, guidelines, and procedures. Develops and defines major and minor characteristics of quality including quality metrics and scoring parameters and determines requisite quality control resources for Task Order. Establishes and maintains a process for evaluating deliverables and associated documentation and/or assists in the evaluation. Conducts and/or participates in formal and informal reviews at pre-determined points throughout the life cycle. Assist in the evaluation of software and associated documentation. Participate in formal and informal quality reviews.	BA/BS in related field	10
<b>16</b>	Quality Assurance Manager I  SIN 874 504	Develops and implements quality control methodologies to ensure compliance with quality assurance standards, guidelines, and procedures. Develops and defines major and minor characteristics of quality including quality metrics and scoring parameters and determines requisite quality control resources for Task Order. Establishes and maintains a process for evaluating deliverables and associated documentation and/or assists in the evaluation. Conducts and/or participates in formal and informal	BA/BS in related field	4

		reviews at pre-determined points throughout the life cycle. Assist in the evaluation of software and associated documentation. Participate in formal and informal quality reviews.		
<b>17</b>	Subject Matter Expert IV  SIN 874 4	Experience serving as an executive level expert in an area of specialization such as civil military operation, combat training, logistics, etc. Applies extensive knowledge of enterprise disciplines and topics to address client objectives; displays broad and deep knowledge of subject matter gained through many years of progressive experience and increases in challenges, provides technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the subject matter area. Develops benchmarks and performs elaborate analyses and studies. This individual requires expert credentials and recognized industry or professional expertise in a specific topic. Effectively communicates on highly technical and specialized information to a variety of audiences both orally and in writing. Has demonstrated domain, business process or methodology expertise which is recognized in the industry. Responsible for the transferring of industry knowledge and applications to the client-specific initiative.	BA/BS in related field	20
<b>18</b>	Subject Matter Expert III  SIN 874 4	Designs and administers programs to train all levels of personnel. Coordinates class arrangements, conducts training classes, and develops criteria for evaluating effectiveness of training activities. Keeps abreast of training and development research, learning theory, motivation theory, and new materials, methods, and techniques. Develops in-house programs and practices to identify developmental needs including preparing personnel for more responsible positions and increasing effectiveness in present assignments. Formulates and defines system scope and objectives. Prepares detailed specifications for knowledge management programs to include process definition for knowledge capture and management. Has full technical knowledge and responsibility for all phases of knowledge management applications and analyses.	BA/BS in related field	10
<b>19</b>	Subject Matter Expert II  SIN 874 4	Provides analysis, evaluation, and recommendations for improvements, development strategy, and execution during the delivery phase of the project. Consults with clients to define needs, conduct research, recommend solutions to problems, and create action plans. Assesses designs and conceptualizes training scenarios, approaches, objectives, plans, tools, aids, curriculums, and other state of the art technologies related to training and studies. Identifies the best approach to training requirements to include, but not limited to hardware, software, simulations, course assessment and refreshment, assessment centers, oral examinations, interviews, computer assisted and adaptive testing, behavior-based assessment and performance, and team and unit assessment and measurement, and distance learning. Develops and maintains knowledge bases, conducts applied and advanced research methodologies, develop tests, surveys, and training materials.	BA/BS in related field	6
<b>20</b>	Subject Matter	Assists with providing analysis, evaluation, and recommendations for improvements, development strategy, and execution during the delivery phase of the project. Assists the customer or senior subject	BA/BS in	4

	Expert I SIN 874 4	matter experts in developing, implementing, and maintaining training scenarios, approaches, objectives, plans, tools, aids, curriculums, and other state of the art technologies related to training. Develops and maintains knowledge bases, conducts applied and advanced research methodologies, develop tests, surveys, and training materials.	related field	
<b>21</b>	Principal Technical Editor/Writer SIN 874 4	Extensive experience writing scientific, technical, engineering, or other professional materials in accordance with applicable standards. Oversees the development of content and storyboards for computer-based multimedia training, video scripts, audiotape scripts, or web-based training. Applies expertise in writing/editing to create and implement procedures for ensuring communications clearly relay client key messages and adhere to identified requirements. Manages document quality assurance and quality control procedures and works with staff to improve writing flow and layout. Works at the highest technical level of all phases of web based technologies and thorough knowledge software	BA/BS in related field	8
<b>22</b>	Senior Technical Editor/Writer SIN 874 4	Significant experience writing scientific, technical, engineering, or other professional materials in accordance with applicable standards. Experience developing content and storyboards for computer-based multimedia training, video scripts, audiotape scripts, or web-based training. Formulates and defines training scope and objectives. Works with subject matter experts to develop curriculum, training scenarios, training manuals, and other writing tasks as assigned. Prepares detailed specifications for programs. Designs, develops, tests, debugs and documents programs. Works at the highest technical level of all phases of web based technologies and thorough knowledge software	BA/BS in related field	6
<b>23</b>	Technical Editor/Writer II SIN 874 4	Experience writing scientific, technical, engineering, or other professional materials in accordance with applicable standards. Completes specific writing assignments in a clear and concise manner. Works with subject matter experts to develop curriculum, training scenarios, training manuals, and other writing tasks as assigned. Experience in the field of technical writing/editing with specialized experience in planning, developing, maintaining, and rewriting documents.	BA/BS in related field	2
<b>24</b>	Senior Training and Development Specialist 874 4	Implements and operates in-house programs, practices, and procedures for developing optimal utilization of personnel. Designs and administers in-house programs to train all levels of personnel. Develops tests and visual aids. Coordinates class arrangements, conducts training classes, and develops criteria for evaluating effectiveness of training activities. Keeps abreast of training and development research: learning theory, motivation theory, and new materials, methods, and techniques. Develops in-house programs and practices to identify developmental needs including preparing personnel for more responsible positions and increasing effectiveness in present assignments. If required, may use subject-matter experts to assist in training.	BA/BS in related field	4
<b>25</b>	Finance Manager III	Experience in financial management with demonstrated ability to supervise or lead a team of financial analysts. Possesses a thorough knowledge of Federal financial and accounting policies and systems requirements. Experience in working with multi-year/no-year appropriations and differing	BA/BS in related	10

	SIN 874 4 & 874 504	<p>appropriations (e.g., O&amp;M and Procurement). Serves as a leader ensuring that a group of financial professionals are working in concert with automated complex business practices within the time frame specified by the customer and that all of the requirements are met. Assesses products and procedures for compliance with government standards, accounting principles, and multi-tiered system application standards. Has deep understanding of interrelationships between financial management requirements and automated solutions, considering the current system environment and the potential integration of added systems concurrently or later. Prepares all milestone documentation and presentations for senior managers, colleagues, and subordinates. Presents material before oversight authority for the client and/or prepare Managers for briefings and presentations. Is thoroughly familiar with activity based costing, business case analysis and outsourcing requirements.</p>	field	
26	Senior Cost Analyst  SIN 874 4 & 874 504	<p>Conducts economic analysis and cost estimation; reports status of cost analysts to client management. Develops complex quantitative cost models using standard estimating methodologies. Performs variance analysis between standard and actual costs; develops life cycle cost estimates. Performs cost risk assessments; develop forecasts and budgets.</p>	BA/BS in related field	6
27	Contracts Manager  SIN 874 4 & 874 504	<p>Supervises contracting functions within an organization. Handles routine or standard form contract agreements and related documentation in accordance with established contract policies and procedures. Reviews modifications, extensions, and contract closeout documents. Prepares and distributes reports and statistical data to facilitate planning and maintenance of accurate contract records and files. Performs preparation of contractual provisions and the administration of contract proposals. Responsible for preparing bids and negotiating specifications and contractual provisions. Is familiar with standard concepts, practices, and procedures within a particular field, and relies on experience and judgment to plan and accomplish goals.</p>	BA/BS in related field	8
28	Human Resource Generalist  SIN 874 4 & 874 504	<p>Manages the administration of human resource policies, procedures and programs. Manages recruitment process and staffing logistics. Maintains job documentation and job evaluations systems. Prepares internal employee communications regarding compensation, benefits or company policies. Provides advice, assistance and follow-up on company policies, procedures and documentation. Develops and recommends operating policy and procedural improvements.</p>	BA/BS in related field	6

#### SCA Positions

29	Technical Instructor**	<p>The Technical Instructor teaches one or more short courses in a technical trade or craft such as electricity, electronics, surveying, aircraft or ship fundamentals, prepares an instructional program in accordance with training or other course requirements, assembling materials to be presented. The incumbent teaches assigned topics in accordance with approved</p>		
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	SIN 874 4	curriculum effectively utilizing all allotted time, maintains proficiency in instructional techniques, incorporates current examples in the teaching process (e.g. develops clarification or real-world examples of application related to the subject matter); develops and maintains classroom techniques that reflect professionalism, good discipline and enhance teaching. The Technical Instructor alternates teaching techniques in order to maintain high motivation and interest in the subject areas, administers grades, records and critiques examinations; prepares and administers remedial assignments, submits written recommendations for curriculum updates to ensure consistency with changes and innovations in latest applicable publications or documents.
<b>30</b>	Computer Operator IV**  SIN 874 4	The Computer Operator IV adapts to a variety of nonstandard problems that require extensive operator intervention (e.g. frequent introduction of new programs, applications, or procedures). In response to computer output instructions or error conditions, this worker chooses or devises a course of action from among several alternatives and alters or deviates from standard procedures if standard procedures do not provide a solution (e.g. reassigning equipment in order to work around faulty equipment or transfer channels); then refers problems if necessary. Typically, completed work is submitted to users without supervisory review.
<b>31</b>	Computer Operator V**  SIN 874 4	The Computer Operator V resolves a variety of difficult operating problems (e.g. making unusual equipment connections and rarely used equipment and channel configurations to direct processing through or around problems in equipment, circuits, or channels or reviewing test run requirements and developing unusual system configurations that will allow test programs to process without interfering with ongoing job requirements). In response to computer output instructions and error conditions or to avoid loss of information or to conserve computer time, operator deviates from standard procedures. Such actions may materially alter the computer unit's production plans. This operator may spend considerable time away from the control station providing technical assistance to lower level operators and assisting programmers, systems analysts, and subject matter specialists with resolution of problems.
<b>32</b>	Secretary II**  SIN 874 4 & 874 504	This position provides principal secretarial support in an office, usually to one individual, and, in some cases, to the subordinate staff of that individual. The Secretary maintains a close and highly responsive relationship to the day-to-day activities of the supervisor and staff, works fairly independently receiving a minimum of detailed supervision and guidance, and performs various clerical and secretarial duties requiring knowledge of office routine and an understanding of the organization, programs, and procedures related to the work of the office. Computers may exist in the environment, requiring working knowledge of certain office software programs.
<b>33</b>	Graphic Artist**  SIN 874 4	The Graphic Artist works with the courseware production team to design and develop graphic/visual effects used in courseware material. This position requires the use of specialized computer software to develop high quality computer illustrations, technical drawings, and animations supporting various media used within the training curriculum. The Graphic Artist is capable of using specialized hardware and/or software for video/audio capture and editing of multimedia presentations, incorporates principles of layout design throughout the courseware production process, and is responsible for quality control, review and revision of all aspects of graphics development.
<b>34</b>	Material	The Material Coordinator coordinates and expedites flow of material, parts, and assemblies within or between

	<p>Coordinator**  SIN 874 504</p>	<p>departments in accordance with production and shipping schedules or department supervisors' priorities. In this job, the Material Coordinator reviews production schedules and confers with department supervisors to determine material required or overdue and to locate material, requisitions material and establishes delivery sequences to departments according to job order priorities and anticipated availability of material; arranges for in-plant transfer of materials to meet production schedules, and with department supervisors for repair and assembly of material and its transportation to various departments, and examines material delivered to production departments to verify if type specified. This Worker may monitor and control movement of material and parts along conveyor system, using remote-control panel board, compute amount of material needed for specific job orders, applying knowledge of product and manufacturing processes and using adding machine; compile report of quantity and type of material on hand, move or transport material from one department to another, using hand or industrial truck; may compile perpetual production records in order to locate material in process of production, using manual or computerized system, and maintain employee records.</p>
<p><b>35</b></p>	<p>Stock Clerk**  SIN 874 504</p>	<p>The Stock Clerk receives, stores, and issues equipment, materials, supplies, merchandise, foodstuffs, or tools, and compiles stock records of items in stockroom, warehouse or storage yard. This worker sorts, or weighs incoming articles to verify receipt of items on requisition or invoice, examines stock to verify conformance to specifications, stores articles in bins, on floor or on shelves, according to identifying information, such as style, size or type of material, fills orders or issues supplies from stock, prepares periodic, special or perpetual inventory of stock, and requisitions articles to fill incoming orders. This worker also compiles reports on use of stock handling equipment, adjustments of inventory counts and stock records, spoilage of or damage to stock, location changes, and refusal of shipments, may mark identifying codes, figures, or letters on articles, may distribute stock among production workers, keeping records of material issued, may make adjustments or repairs to articles carried in stock, and may cut stock to site to fill order.</p>



### Labor Category Pricing

Item	SIN	Awarded Labor Category	Site	01/29/19 - 01/28/20	01/29/20 - 01/28/21	01/29/21 - 01/28/22	01/29/22 - 01/28/23	01/29/23 - 01/28/24
1	874-4 & 874-504	Program Director	Both	\$198.65	\$203.41	\$208.30	\$213.29	\$218.41
2	874-4 & 874-504	Manager III	Both	\$124.73	\$127.72	\$130.79	\$133.93	\$137.14
3	874-4 & 874-504	Manager II	Both	\$105.43	\$107.96	\$110.55	\$113.20	\$115.92
4	874-4 & 874-504	Manager I	Both	\$89.34	\$91.48	\$93.68	\$95.93	\$98.23
5	874-4	Team Lead II	Both	\$71.99	\$73.72	\$75.49	\$77.30	\$79.16
6	874-4	Sr. Manager Computer Systems Analysis	Both	\$145.98	\$149.48	\$153.07	\$156.74	\$160.50
7	874-4	Manager II -Computer Systems Analysis	Both	\$105.43	\$107.96	\$110.55	\$113.20	\$115.92
8	874-4	Computer Systems Technologist I	Both	\$54.77	\$56.09	\$57.43	\$58.81	\$60.22
9	874-4	Manager III – Software Engineering	Both	\$124.73	\$127.72	\$130.79	\$133.93	\$137.14
10	874-4	Sr. Manager -Computer Network Analysis	Both	\$145.98	\$149.48	\$153.07	\$156.74	\$160.50
11	874-4	Sr. Computer Network Technologist I	Both	\$75.98	\$77.80	\$79.67	\$81.58	\$83.54
12	874-504	Sr. Logistics Specialist III	Both	\$120.90	\$123.80	\$126.77	\$129.81	\$132.93
13	874-504	Sr. Logistics Specialist II	Both	\$86.74	\$88.83	\$90.96	\$93.14	\$95.38
14	874-504	Sr. Logistics Specialist I	Both	\$66.12	\$67.70	\$69.33	\$70.99	\$72.70
15	874-504	Quality Assurance Manager III	Both	\$124.73	\$127.72	\$130.79	\$133.93	\$137.14
16	874-504	Quality Assurance Manager I	Both	\$75.98	\$77.80	\$79.67	\$81.58	\$83.54
17	874-4	Subject Matter Expert IV	Both	\$314.18	\$321.72	\$329.44	\$337.35	\$345.45
18	874-4	Subject Matter Expert III	Both	\$242.02	\$247.83	\$253.78	\$259.87	\$266.11
19	874-4	Subject Matter Expert II	Both	\$210.62	\$215.68	\$220.85	\$226.16	\$231.58
20	874-4	Subject Matter Expert I	Both	\$127.14	\$130.19	\$133.31	\$136.51	\$139.79
21	874-4	Principal Technical Editor/Writer	Both	\$102.40	\$104.86	\$107.38	\$109.96	\$112.59
22	874-4	Senior Technical Editor/Writer	Both	\$86.74	\$88.83	\$90.96	\$93.14	\$95.38
23	874-4	Technical Editor/Writer II	Both	\$60.75	\$62.20	\$63.70	\$65.22	\$66.79
24	874-4	Sr. Training and Development Specialist	Both	\$72.89	\$74.64	\$76.43	\$78.27	\$80.14



Item	SIN	Awarded Labor Category	Site	01/29/19 - 01/28/20	01/29/20 - 01/28/21	01/29/21 - 01/28/22	01/29/22 - 01/28/23	01/29/23 - 01/28/24
25	874-4 & 874-504	Finance Manager III	Both	\$120.90	\$123.80	\$126.77	\$129.81	\$132.93
26	874-4 & 874-504	Senior Cost Analyst	Both	\$86.74	\$88.83	\$90.96	\$93.14	\$95.38
27	874-4 & 874-504	Contracts Manager	Both	\$102.40	\$104.86	\$107.38	\$109.96	\$112.59
28	874-4 & 874-504	Human Resources Generalist	Both	\$86.74	\$88.83	\$90.96	\$93.14	\$95.38
29	874-4 & 874-504	Technical Instructor**	Both	\$49.14	\$50.32	\$51.53	\$52.77	\$54.03
30	874-4	Computer Operator IV **	Both	\$46.96	\$48.09	\$49.24	\$50.42	\$51.63
31	874-4	Computer Operator V **	Both	\$51.46	\$52.70	\$53.96	\$55.26	\$56.58
32	874-4 & 874-504	Secretary II **	Both	\$37.37	\$38.27	\$39.19	\$40.13	\$41.09
33	874-4	Graphic Artist**	Both	\$52.15	\$53.41	\$54.69	\$56.00	\$57.34
34	874-504	Material Coordinator **	Both	\$43.81	\$44.86	\$45.94	\$47.04	\$48.17
35	874-504	Stock Clerk**	Both	\$32.65	\$33.44	\$34.24	\$35.06	\$35.90

### Service Contract Act (SCA) Matrix

SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No
Technical Instructor	15090 – Technical Instructor	WD 15-4281
Computer Operator IV	14044 – Computer Operator IV	WD 15-4281
Computer Operator V	14045 – Computer Operator V	WD 15-4281
Secretary II	01312 – Secretary II	WD 15-4281
Graphic Artist	15080 – Graphic Artist	WD 15-4281
Material Coordinator	21030 – Material Coordinator	WD 15-4281
Stock Clerk	21150 – Stock Clerk	WD 15-4281

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (\*\*) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).