

**Associate Minister For Faith Development  
(Children, Youth & Christian Education)**

**Principal Function:** The Youth Minister is responsible for the development, arrangement, planning, coordination and function of the church's Christian education ministry. The Youth Minister shall be specifically responsible for giving leadership and guidance to the congregation in its **children, youth and college age** ministry. The Youth Minister shall be responsible for providing structure and leadership to help children, youth and college age to find and develop their faith.

**I. Children's Ministries**

1. The Youth Minister shall develop, maintain, support and provide resource for a ministry to children and their families in this congregation.
2. The Youth Minister shall oversee and supervise all staff and volunteers for the children from birth through grade school of this congregation.
  - a. This shall include, but not be limited to, education on Sunday mornings.
    - 1) Church school classes shall be offered to each age group.
    - 2) Child care shall be offered for infants and toddlers for all worship services and educational meetings at Hillside.
    - 3) "Children's Chapel" shall be offered during worship time for preschool and grade school children.
  - b. This shall include, but not be limited to, education on Wednesday evenings.
    - 1) Religious instruction, creative Christian play, Christian music, etc., shall be a part of Wednesday (or mid week) programming.
  - c. This shall include recruiting, training and providing support for all teachers and support volunteers.
  - d. This shall include reviewing, recommending and training of all curriculum and materials used.
  - e. This shall include, but not be limited to, Chapel Service to Discovery Place.
3. The Youth Minister shall oversee and supervise all staff and volunteers for Vacation Bible School of this congregation.

**II. Youth Ministries**

1. The Youth Minister shall give guidance and oversight to all aspects of the congregation's youth ministries.
2. The Youth Minister shall provide a monthly news/informative article for the church's newsletter for those groups/areas of the Youth Minister's assignment.
3. The Youth Minister shall make calls to perspective young members.
4. The Youth Minister shall act as the parish visitor to visit in the homes of all "youth" members at least once a year.
5. The Youth Minister shall give direct oversight of Sunday morning, Sunday evening and Wednesday evening studies and activities for children, youth and college age people.

**III. Prospect and Member Visitation**

1. The Youth Minister shall make "first time" calls to prospective members who fall into the Youth Minister's ministry portfolio.
2. The Youth Minister shall act as the parish visitor to visit in the homes of all members in his/her portfolio at least once every two years.
3. The Youth Minister shall strive to add new youth and young families to the congregation.

1 IV. Ministry Team Leadership

- 2 1. The Youth Minister shall work with the following ministry teams of the church:
- 3 a. Youth Council b. Spiritual Ministry
- 4 c. Young Singles d. Scouts
- 5 e. Vision Ministry
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7 V. Membership and Fellowship

- 8 1. The Youth Minister shall develop and supervise a ministry specifically for single adults.
- 9 2. Plan and implement recreational opportunities for all ages.
- 10 3. Direct church team(s) participation in competitive intramural and extramural sports.
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12 VI. Other Duties

- 13 1. The Youth Minister shall attend meetings as requested by the Senior Minister and/or as
- 14 needed to promote and enhance the ministry.
- 15 2. The Youth Minister shall participate in community and regional organizations that share
- 16 the ministry of Hillside Christian Church.
- 17 3. The Youth Minister shall be available as a teacher of teachers in special areas of need,
- 18 and as a developer of leaders through information and experiential process.
- 19 4. The Youth Minister shall assist the Senior Minister in conducting worship and preach on
- 20 occasion as the Youth Minister and the Senior Minister decide.
- 21 5. The Youth Minister shall assist the Senior Minister in making hospital calls.
- 22 6. The Youth Minister shall offer counseling to members and non-members upon their
- 23 request.
- 24 7. Perform other duties as assigned by the Senior Minister.
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26 III. Professional And Personal:

- 27 1. The Youth Minister shall demonstrate a professional discipline that enables the associate
- 28 to do the work for which he/she is called.