



# Growing Kids Learning Centers

## Student Illness & Coronavirus Health Protocol

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## Introduction

Growing Kids Learning Centers first priority is the health and safety of the children and adults at the center. While the Coronavirus (COVID-19) is clearly the most pressing health issue currently, other illnesses and diseases still present a risk as well. All will be covered within this protocol. Throughout the pandemic, best practice recommendations have continued to evolve as additional information about the disease has become available. We will continue to monitor new developments and adjust accordingly. Our primary sources of information are

- Centers for Disease Control (CDC)
- Indiana State Department of Health and the local Departments of Health
- Indiana Child Care Center Licensing.

The purpose of this protocol is

1. Implement policies and procedures that limit the transmission of general illnesses and COVID at the center.
2. Implement additional cleaning and sanitizing policies and procedures, as needed to combat COVID19
3. Outline the steps that will be taken to identify close contacts, isolate people who are COVID19 positive or are displaying symptoms.
4. Outline the steps that will be taken when there is a positive case of COVID within the center.

## Management Team at the Center

Each center has a management team overseeing the implementation of the illness and health protocols. The team consists of the Center Director, the Assistant Director, and the Area Director assigned to that Center. Other front desk staff may assist as well. The Growing Kids Chief Operating Officer is available as needed. The majority of student illness is readily handled by the Center Director or the Assistant Director (ex. Contacting parents, determining when a student can safely return to school, etc.). A positive case of COVID generally requires a more involved response (ex. to determine contact tracing, notifying parents and staff, etc.), and may need the help of the Area Director or Chief Operating Officer.

- When a staff member believes a child may not be feeling well or is displaying symptoms of illness, the staff member should contact the front office to coordinate the response.
- The center management team is also a resource for all center staff members for any questions or assistance.

## Social Distancing and Reducing Access to the Building

### Social Distancing Practices

A critical component of combating COVID19 is social distancing. Growing Kids will take the following steps to promote a safe distance. In a child care setting with the ages of the children we have, we will make a reasonable effort to promote social distancing. Realistically, it is a challenge with small children, so we will do the best that we can.

- Whenever possible, all children and adults should practice social distancing of at least 6' of separation between each other.
- Growing Kids will promote keeping the same group of children and adults together during the day as a separate group, avoiding any mixing when possible. Keeping every group completely separate throughout the entire day cannot be assured given the attendance schedule of the children and the number of children enrolled. This practice is sometimes called "cohorting" or "pods."
- At naptime, cots will be spaced at least 6 feet apart where possible, with the children facing head to toe to further reduce the potential for viral spread.
- Classroom groups of children shall be kept separate on the playground as much as possible. A typical Growing Kids Learning Center has multiple playground areas to support this separation.
- The Main Street classroom and any other shared space will be closed temporarily.
- School-wide or classroom events involving parents or other outside guests should postponed or re-evaluated (ex. Grandparent day parties, Valentine's Day Party).
  - o These may be replaced with smaller, student-only events.
- To reduce the risk of infection, staff members should maintain at least 6 feet of separation from other staff members while at Growing Kids.
  - o In the classroom, adjust teaching activities to allow for 6' between teachers.
  - o Staff meal breaks – Maintain 6' of separation at meal breaks by spreading out in the staff room, use an unused classroom, or consider eating in the staff member's car.
  - o The front office area and director office chairs should be arranged to be 6' apart.

### Masks and Face coverings

Growing Kids will follow the current mask executive order in place from the Indiana Governor and any additional order from a local department of health. Currently only Saint Joseph county has an additional order.

- o Governor Executive Order 20-37 – Adults and children 8 years and older are required to wear a face covering. Children over the age of 2 and under the age of 8 are not required to wear a face covering, but strongly encouraged to do so. Any adult or child with a medical condition, mental health condition or disability which prevents them from wearing a face covering should not be required to do so while in the child care center and such exemptions should be documented.

- Cloth face coverings will NOT be placed on children under the age of 2 years old, anyone who has trouble breathing, or is unconscious, incapacitated, or otherwise unable to remove the mask without assistance.
- Saint Joseph County Public Health Order 3-2020 – All adults and children age 5 years and older are required to wear a mask when entering an enclosed public space. Children ages 2 through 5 are encouraged to wear a mask.

### Special Considerations for Infants and Toddlers

- It is important to comfort crying, sad, and/or anxious infants and toddlers, and they often need to be held. To the extent possible, when washing, feeding, or holding very young children: Child care providers can protect themselves by wearing an over-large button-down, long sleeved shirt and by wearing long hair up off the collar in a ponytail or other updo.
- Staff members should wash their hands, neck, and anywhere touched by a child's secretions. They should change the button-down shirt, if there are secretions on it, and wash their hands again.
- Staff members should change the child's clothes if secretions are on the child's clothes.
- Infants, toddlers, and their providers should have multiple changes of clothes on hand at the center.
  - To reduce the potential spread of COVID19, Growing Kids is required to change a child's clothes if secretions are on the child's clothes.
  - Any soiled clothing will be bagged and ready to take home the same day to be washed.
  - Bedding and blankets are taken home and washed at least weekly. They will be sent home that day if they are soiled.
- Staff members should wash their hands before and after handling infant bottles prepared at home or prepared in the facility. Bottles, bottle caps, nipples, and other equipment used for bottle-feeding should be thoroughly cleaned after each use by washing in a dishwasher or by washing with a bottlebrush, soap, and water.

### Daily Drop off & Pick Up

The following steps are designed to reduce exposure by adults dropping off / picking up the students and by adults who have to enter the building.

- Hand hygiene stations should be set up at the entrance of the facility, so that children can clean their hands before they enter. If a sink with soap and water is not available, provide hand sanitizer with at least 60% alcohol.
- To promote social distancing, Growing Kids does NOT have a specific drop off or pick up time for its students. This reduces the need for a group of parents to gather at one time at the school.

- Growing Kids “Door Safe” Drop Off and Pick Up policy – Typically the CDC recommends that parents wait at the entrance of the child care center while specific center staff escort the children to / from the entrance to the specific classroom area. This limits parent access to the building. Growing Kids developed an approved alternate drop off / pick up process with the local departments of health to address several long-term drawbacks to the CDC recommendation.
  - o The Growing Kids enclosed hallway and classroom design provided sufficient separation for parents to safely and quickly drop off and pick up at the classroom door. This reduced parent gatherings are the center entrance.
  - o Drop off and pick up at the classroom door enables some direct interaction between parent and teacher, which is essential for the home/school relationship.
  - o Essentially, the “Door Safe” policy allows 1 parent per classroom at a time to pick up / drop off their child at the classroom door. Parents are limited to 5 minutes.
  - o The complete “Door Safe” policy is attached at the end of this policy.
- A required part of the Daily Drop Off is that each person conducts a Daily Health Screening.
- Approved hand sanitizer will be made available at the front door areas for adult and student use, upon arrival.

### Daily Arrival and Health Screening

All children and adults will receive a health screening **daily** before entering the building (i.e. may be conducted in the lobby). This includes all students, staff members, vendors, visitors, and other adults.

- Temperature Checks – All people will have their temperature checked upon entry, with a touch-less thermometer, consistent with CDC guidelines.
  - o Each person who is able to take their own temperature can. Parents will assist their own children.
  - o The Growing Kids staff member will maintain 6’ or greater distance from the parent and child while the temperature is being checked.
  - o Thermometers will be sanitized between use.
  - o A person with a temperature of 100.4 or higher must isolate from the building immediately. Due to warm weather conditions, a person can wait for 10-15 minutes for their body to readjust.
- Ask the parent/guardian to confirm that the child does not have fever, shortness of breath or cough.
- Make a visual inspection of the child for signs of illness which could include flushed cheeks, rapid breathing or difficulty breathing (without recent physical activity), fatigue, or extreme fussiness.
- The Growing Kids staff member does not need to wear Personal Protective Equipment (PPE) if a 6 foot distance can be maintained.

- A person can be re-screened during the day if needed, if it appears a person's condition has changed.
- A person who cannot pass the screening process should not enter the school until that person can pass or has a medical provider note saying otherwise.
- <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html>

### Tours and Visitors to the Center

- The goal is to reduce traffic within the building.
  - o When possible, use the pass-through window into the vestibule to reduce traffic past the internal front doors for small deliveries, FedEx, etc
  - o In-person tours cannot be eliminated because parents still need to find care and the center must continue to enroll new students.
  - o The center will keep a record of people in the building who could qualify as a close contact including phone numbers.
- All tours and visitors need to comply with current policies, including face coverings and health screenings.
- Tours and visitors are not allowed to enter classrooms occupied by children, instead remaining in the hall or other public areas.
- Virtual tours are recommended through applications like FaceTime, etc.

### Transporting Children

Growing Kids has a separate transportation protocol designed to work with this policy.

## Handwashing, Cleaning and Sanitizing

### Frequent Handwashing

Frequent handwashing is essential to control the spread of illness. With COVID19, hand sanitizer is an acceptable alternative when washing with soap and water is not available.

- Frequent, proper handwashing with soap and water for at least 20 seconds or with hand sanitizer that contains at least 60% alcohol.
- Growing Kids has provided hand sanitizer in the lobby for parent(s) to use.
- Staff and children continue to practice proper handwashing procedures in compliance with state regulations and accreditation standards. Staff and children are required to wash their hands for at least 20 seconds with an antibacterial soap at the following times:
  - Arrival at the center and after breaks.
  - When they enter a classroom.
  - Before and after preparing food or drinks
  - Before and after eating or handling food, or feeding children
  - Before and after administering medication or medical ointment
  - After diapering
  - After using the toilet or helping a child use the bathroom

- After coming in contact with bodily fluid
- After playing outdoors or in sand
- After handling garbage
- Any time a staff member or child has contact with bodily fluids, they are required to wash their hands.

### Cleaning and Sanitizing

Licensed child care center rules already require routine, on-going cleaning of the center. Even before COVID19, Growing Kids has contracted with a professional cleaning company to clean the center every evening. With COVID, additional cleaning steps have been added.

- Additional environmental cleaning will be performed, especially all frequently touched surfaces (e.g., doorknobs, countertops, workstations, light switches, sink handles) with cleaning and disinfection products.
- Cleaning products already approved for use withing the licensed child care center are acceptable for use.

Deep cleaning will be performed within the center on a routine basis (typically monthly), including use of Growing Kids electrostatic sprayers, and floor cleaning extractor machines.

### Classroom Cleaning.

Additional cleaning will be conducted in the classroom, to include:

- Toys and classroom supplies are sanitized at least once per day. Toys or other items frequently used or put into a child's mouth will be cleaned after each use. Toys that cannot be cleaned and sanitized should not be used.
- Machine washable cloth toys should be used by one individual at a time or should not be used at all. These toys should be laundered before being used by another child.
- Do not share toys with other groups of infants or toddlers, unless they are washed and sanitized before being moved from one group to the other.
- Set aside toys that need to be cleaned. Place in a dish pan with soapy water or put in a separate container marked for "soiled toys." Keep dish pan and water out of reach from children to prevent risk of drowning. Washing with soapy water is the ideal method for cleaning. Try to have enough toys so that the toys can be rotated through cleanings.
- Children's books, like other paper-based materials such as mail or envelopes, are not considered a high risk for transmission and do not need additional cleaning or disinfection procedures.
- Playground structures will be sanitized multiple times daily.
- Students' blanket / pillows, and other belongings should be taken home and washed at least weekly.

All cleaning materials should be kept secure and out of reach of children. Cleaning products should not be used near children, and staff should ensure that there is adequate ventilation when using these products to prevent children from inhaling toxic fumes.

## People who Display Symptoms of Illness, Including Coronavirus

While coronavirus may be the most urgent medical issue at the moment, other diseases and illnesses still present a risk. Since Growing Kids staff are not medical professionals, we do not diagnose any person. We use symptoms that we can observe or measure to indicate if a person should isolate from the center. We will comply with a medical professional's specific orders for a person, provided those orders do not violate any of the licensing rules the center has to follow.

- At arrival, a person (child or adult) who cannot pass the daily health screen or has a temperature greater than 100.4 should not enter the building past the lobby and leave immediately.
  - o We realize this may be an inconvenience for the parent, but we have to be consistent.
- Non-Coronavirus illnesses are also reasons for a child to not attend.
  - o Symptoms include:
    - Has a fever over 100.4 degrees or has had a fever over 100.4 degrees in the last 24 hours.
    - Is in the first 24 hours of antibiotic treatment
    - Has a heavy discharge from the eyes or nose that is not clear.
    - Has a constant cough.
    - Has had 2 loose stools within an hour during the last 24 hours.
    - Has vomited in the last 24 hours.
  - o We cannot keep a child inside during outdoor activities without a doctor's note. It is assumed that if a child is well-enough to attend school, he/she can participate in all the planned activities.
- Children who are found to be ill while at the center (Coronavirus or other) will be isolated at the front desk or office area until they are picked up. Staff who are found ill will isolate until they are able to leave the center.

## Medication Administration

For those students who are able to attend school and require medication while at school, Growing Kids is able to administer some medication throughout the day. There is a separate Medication Administration policy to address this.

## Nebulizer Use Not Allowed at School.

With COVID-19, nebulizer use at Growing Kids is no longer supported. If a child does require a nebulizer treatment during the day, the parent will have to work out an alternate plan of care with the child's doctor.

## When a person should attend school or not.

The Indiana Department of Health has prepared very clear guidance with the COVID-19 School Attendance Quick Reference dated 9/17/20 (attached to this policy). Growing Kids policy will refer to that document.

- Growing Kids will recommend that ill children seek care from a healthcare provider.
- If a child or staff member is found to have symptoms consistent with COVID-19 or have tested positive, they must have a doctor's note to return to Growing Kids.
- Children are being sent home at the first sign of illness. Children with symptoms such as vomiting and diarrhea should remain home for at least 24 hours after the last episode and should be fever free for at least 24 hours, without being given fever-reducing medications, prior to returning to Growing Kids.
- Staff are being sent home or encouraged to stay home if they present with any type of illness. CDC and Indiana Department of Health guidelines should be followed on returning to the center, unless noted otherwise from a medical professional

## Center Response to a Confirmed Case of Coronavirus

If a person tests positive for the coronavirus, the Center Management Team handles the center's response. The main parts are:

- Isolate the person who is positive from the center, to stop the potential exposure to others.
- Perform Contact Tracing to identify others who may be at risk and have to isolate.
- Clean and Sanitize the effected areas.

The Center Management Team may have to close classroom(s) or the entire school for a period of time. The main reason for a classroom or school closure is the contact tracing requiring others to isolate.

## Contact Tracing

Contact Tracing is a process defined by the CDC to determine who is a "Close Contact" of a positive person and who is not.

- Close Contact – The CDC defines a close contact as some one who has been closer than 6 feet for longer than 15 minutes per day *to a person who has tested positive*, in the 48 hours prior to symptoms or a positive test.
  - If you aren't close to the actual positive person, then you are not a close contact.
  - There isn't a "close contact of a close contact."
- The social distancing steps outlined in this policy reduce the number of people who would be considered a Close Contact within Growing Kids.
- See the attached chart from ISDH regarding the steps that a person should take.
  - Close Contacts of a positive person typically should isolate.
  - The Siblings of a Close Contact – Growing Kids has been advised by the local departments of health that in a child care settling, siblings of a close contact should isolate as well.

People who have already tested positive. People who have previously tested positive do NOT have to automatically isolate if a close contact of a positive person, unless they are showing symptoms within 3 months of their first bout of COVID19.

- <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html#:~:text=People%20who%20have%20been%20in,do%20not%20develop%20symptoms%20again>.

### Close Contact Communication.

The Center Management Team will be responsible for determining who is a close contact of a positive case within the center and will communicate with those people directly.

- The center management team will have the most accurate and complete information, and will be able to provide a single, coordinated communication channel.
- The Center Management team will coordinate with state and local health authorities as required.
- Staff members are discouraged from communicating close contact status with any other adult or child, as it can cause confusion and misunderstanding.
- Staff members should provide any information to the Center Management Team.

### Confidentiality

Medical information is to be treated confidentially. Staff members may come in contact with an adult's or student's medical information through the course of business at the center.

Regardless, that information should not be shared with others outside of the Center Management Team. For coronavirus in particular, Growing Kids and its staff members cannot disclose if a person has tested positive or negative, or share their medical condition.

- When referring to a positive case within the center, the preferred language is that an individual tested positive. Avoid referring to adult or child, or other details, where the person's identity could be guessed. If a person decides to disclose their own medical information to others, that person has that right.

In consultation with the county Health Department, Growing Kids presents:

# ***Door-Safe***

## ***Parent Drop Off / Pick Up***

Consistent with current COVID safety recommendations, parents can now drop off and pick up their child at the classroom door.  
(Growing Kids staff still available to escort your child to/from classroom if you choose.)

### Safety Steps for Adults:

1. Complete the Visitor Log and Take your Temperature.
2. Masks Need to be worn at all times.
3. Use the Classroom Pass for your child's classroom.
  - a. Helps limit 1 parent at a time.
  - b. Reminder to be quick.
  - c. For multiple children, only 1 pass needed. Observe proper distancing.
4. Parents drop off / pick up at the classroom door.
  - a. Please do NOT enter the classroom (promotes social distancing)
  - b. If your child is on the playground, ask the front desk for assistance.
5. Short and Sweet – Please keep your time at the classroom door brief
  - a. Just a few minutes, please. (3-4 minutes at the classroom)
  - b. Reduces chance of close contact.

Reasons for this Improvement – To better support children and parents (especially the communication and connection between home & classroom), Growing Kids worked with the Department of Health to find a SAFE alternative procedure for drop off / pick up.

- Ease the drop off / pick up transition for children - lobby drop off / pick up was fine for a while. Now, many children are aging-up to new rooms with new teachers.
- Restore some of the parent-teacher connection that is strained by lobby drop off / pick up.
- Improve social distancing by providing parents a quicker, more dispersed way to pick up their child. Helps to get parents in and out of the center more quickly.

Questions – Please feel free to ask the center director.



# COVID-19 SCHOOL ATTENDANCE QUICK REFERENCE

Close Contact	Symptoms	Test status*	GUIDANCE
YES	YES	POSITIVE**	10 days isolation + 24 hours fever free without without fever-reducing medication and symptoms improved. Quarantine siblings, household members and close contacts
YES	YES	NEGATIVE*	Quarantine for 14 days from last date of exposure to + person AND 24 hours fever free with symptoms improved. If new symptoms, need reevaluation. Consider quarantine for siblings and household members if there is suspicion for COVID-19.
YES	YES	PENDING	Isolate at home until results back AND Quarantine for 14 days from last date of exposure to + person.^ Consider quarantine for siblings and household members if there is suspicion for COVID-19.
YES	YES	NOT TESTING†	Quarantine for 14 days from last date of exposure to + person or isolate for 10 days until fever free with symptoms improved, whichever is longer.
YES	YES	ALT DX w/note***	Quarantine for 14 days from last date of exposure to + person^^ AND 24 hours fever free with symptoms improved AND any additional criteria by healthcare provider.
YES	NO	POSITIVE**	10 days isolation from date test was collected + 24 hours fever free without fever-reducing medication and symptoms improved. Quarantine siblings, household members and close contacts.
YES	NO	NEGATIVE*	Quarantine for 14 days from last date of exposure to + person^^
YES	NO	PENDING	Quarantine for 14 days from last date of exposure to + person^^
YES	NO	NOT TESTING†	Quarantine for 14 days from last date of exposure to + person^^
NO	NO	PENDING	No exclusion unless test becomes positive
NO	NO	NEGATIVE	No exclusion
NO	NO	POSITIVE**	10 days isolation from date test was collected + 24 hours fever free without fever-reducing medication and symptoms improved. Quarantine siblings, household members and close contacts.
NO	YES	ALT DX w/note***	May return after 24 hours fever free and symptoms improved AND any additional criteria by health care provider in note.
NO	YES	NOT TESTING†	10 days isolation + 24 hours fever free without meds and symptoms improved.
NO	YES	PENDING	Isolate at home until results back Once have results, refer to appropriate guidance.
NO	YES	NEGATIVE*	May return after 24 hours fever free and symptoms improved AND any additional criteria by healthcare provider. <b><i>Provide test results before entry to school</i></b>
NO	YES	POSITIVE	10 days isolation + 24 hours fever free without meds and symptoms improved. Quarantine siblings, household members and close contacts.

\*Test status: documentation of negative test results must be provided before entry to school.

\*\*People with positive test results will be contacted by the state Department of Health and contact tracing will be done.

\*\*\* If an alternate diagnosis has been determined by a health care provider, a note that includes the date and contact information for the provider must be provided before entry to school.

^^Start date of quarantine is determined by last date of exposure to a positive or untested person. For families who are not able to isolate from everyone else at home, this may be after the ill person completes their 10 days of isolation.

†For persons opting to not get tested, they will be treated the same as the scenario for a person who has tested positive. Do not need to quarantine if tested positive in the last 90 days unless new symptoms appear.

Shalom SBC Attendance/Exclusion chart and testing site links. 2020-09-04



Updated: 9/17/20

# COVID-19:

## When a student, faculty or staff member can return to school

**Purpose:** The purpose of this document is to assist school healthcare staff and public health officials in determining if a student or faculty/staff member needs to be excluded from the facility for COVID-19 **quarantine** or **isolation**. The chart uses three criteria to determine this: close contact, symptoms, and COVID-19 test status.

**How to use:** The first step is to determine if the individual was a close contact to a COVID-19 case based on the definition below and then selecting the appropriate chart on the next page. The second step is to determine if the individual is showing symptoms of COVID-19 (symptomatic) or not. Finally, determine if the person was tested for COVID-19 and the result of the test. Key definitions are provided below.

### Definitions:

**Isolation** means keeping sick people away from healthy ones. This usually means that the sick person rests in his or her own bedroom or area of your home and stays away from others. This includes staying home from school.

**Quarantine** means separating people who were around someone who was sick, just in case they get sick. Since people who were around other sick people are more likely to get sick themselves, quarantine prevents them from unintentionally spreading the virus to other people even before they realize they are sick. Usually, people who are in **quarantine** stay at home and avoid going out or being around other people. This includes staying home from school.



Updated: 9/3/20

**Close contact:** An individual is considered a close contact if any of the following is true:

- Was within 6 feet of a positive person for more than 15 minutes total in a day.
- Had physical contact with the person.
- Had direct contact with the respiratory secretions of the person (i.e., from coughing, sneezing, contact with dirty tissue, shared drinking glass, food, or other personal items).
- Lives with or stayed overnight for at least one night in a household with the person. These close contact criteria apply regardless of mask use, face shields, or physical barriers, such as Plexiglas or plastic barriers. The only exception is if a healthcare worker in a school setting is wearing the proper personal protective equipment. When an individual's symptom, contact, or test status changes, the **quarantine** or **isolation** requirements should be reassessed.

**Symptoms of COVID-19** (Does not include all possible symptoms)

- Temperature 100.4 degrees Fahrenheit or higher (or school board policy if threshold is lower)
- Sore throat
- New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/ asthmatic cough, a change in their cough from baseline)
- Diarrhea, nausea or vomiting, abdominal pain
- New onset of severe headache, especially with a fever
- New loss of taste or smell



## Individual is **NOT** a known close contact to a COVID-19 case:



Individual	Symptomatic	No Symptoms
<b>Not tested for COVID-19</b>	<ul style="list-style-type: none"> <li>The individual must remain home for at least 10 days since the first symptoms began AND be fever free without the use of fever-reducing medications for 24 hours AND with improvement of symptoms.</li> <li>If diagnosed with another condition that explains the symptoms, such as ear or bladder infection, individual does not need to isolate, doctor's note required to return to school.</li> <li>Consider quarantine for siblings and household members if you have significant concern for COVID-19.</li> </ul>	<ul style="list-style-type: none"> <li>May attend school.</li> </ul>
<b>Tested and negative for COVID-19</b>	<ul style="list-style-type: none"> <li>The individual must be fever free for 24 hours without the use of fever-reducing medications and improvement of symptoms, unless otherwise advised by a healthcare provider.</li> <li>If diagnosed with another condition, the individual must complete the exclusion period for the diagnosed disease.</li> <li>Please provide proof of negative COVID-19 test (not antibody).</li> </ul>	<ul style="list-style-type: none"> <li>May attend school.</li> </ul>
<b>Tested and positive for COVID-19</b>	<ul style="list-style-type: none"> <li>The individual must <b>isolate</b> at home for at least 10 days since the first symptoms began AND be fever free without the use of fever-reducing medications for 24 hours AND with improvement in symptoms.</li> <li>Repeat testing is <b>NOT</b> recommended for making decisions about when people can return to work or school.</li> <li>Siblings, household members, and other close contacts should follow the close contact chart below.</li> </ul>	<ul style="list-style-type: none"> <li>Must <b>isolate</b> at home for 10 days after the day the sample was collected.</li> <li>Siblings, household members, and other close contacts should follow the close contact chart below.</li> </ul>

## Individual **IS** a known close contact to a COVID-19 case:

Individual	Symptomatic	No Symptoms
<b>Not tested for COVID-19</b>	<ul style="list-style-type: none"> <li>Because the individual is a close contact of a COVID-19 case, the individual must <b>quarantine</b> for at least 14 days after the last contact with the COVID-19-positive person.</li> <li>Because the individual has developed symptoms and has not been tested or have an alternate diagnosis, the individual is likely a case and must also remain home for at least 10 days since the first symptoms began AND be fever free without the use of fever-reducing medications for 24 hours AND with improvement of symptoms.</li> <li>The criteria in both of the above bullets must be met before returning to school whichever is longer.</li> <li>If the individual cannot properly <b>isolate</b> away from others at home, the last date of contact may be the last day of <b>isolation</b> for the positive person.</li> <li>Since the individual is a close contact who is now symptomatic, siblings, household members, and other close contacts should also follow this chart to determine <b>quarantine</b> length.</li> </ul>	<ul style="list-style-type: none"> <li>Must <b>quarantine</b> for 14 days from the date of last exposure before returning to school or day care. Siblings do not need to <b>quarantine</b>.</li> <li>If the exposure is to a household member and the case cannot properly <b>isolate</b> away from others at home, the last date of contact may be the last day of <b>isolation</b> for the positive person.</li> <li>If an individual who is a close contact becomes symptomatic, refer to the symptomatic scenarios.</li> </ul>
<b>Tested and negative for COVID-19</b>	<ul style="list-style-type: none"> <li>The individual must <b>quarantine</b> for 14 days after contact with the COVID-19-positive person, even if the student has an alternate diagnosis for symptoms.</li> <li>If still symptomatic after the 14 days, individual must wait to return to school until fever free for 24 hours without the use of fever-reducing medications and improvement of symptoms.</li> </ul>	<ul style="list-style-type: none"> <li>Must <b>quarantine</b> for 14 days from the date of last exposure before returning to school or day care.</li> <li>If the exposure is to a household member and the case cannot properly <b>isolate</b> away from others at home, the last date of contact may be the last day of <b>isolation</b> for the positive person.</li> <li>If an individual who is a close contact becomes symptomatic, refer to the symptomatic scenarios.</li> </ul>
<b>Tested and positive for COVID-19</b>	<ul style="list-style-type: none"> <li>The individual must <b>isolate</b> at home for at least 10 days since the first symptoms began AND be fever free without the use of fever-reducing medications for 24 hours AND with improvement in symptoms.</li> <li>Repeat testing is <b>NOT</b> recommended for making decisions about when people can return to work or school.</li> <li>Siblings, household members, and other close contacts should also follow this chart to determine <b>quarantine</b> length.</li> <li>If the close contact tests positive, <b>isolation</b> starts on the day of symptom onset and <b>isolation</b> may end prior to the last day of <b>quarantine</b> or after the 14 days of quarantine.</li> </ul>	<ul style="list-style-type: none"> <li>Must <b>isolate</b> at home for 10 days after the day the sample was collected.</li> <li>Siblings, household members, and other close contacts should follow this chart.</li> </ul>

## Training Acknowledgement



### **Growing Kids Learning Centers** Student Illness & Coronavirus Protocol

My signature below indicates that I have read and understood this policy and have received a copy of it. My signature further acknowledges and agrees that I will read and familiarize myself with its contents and follow the policies and rules indicated.

Staff Member Name: \_\_\_\_\_

Staff Member Signature & Date: \_\_\_\_\_