

RECORD OF PROCEEDINGS

MINUTES

SOUTH FORT COLLINS SANITATION DISTRICT

APRIL 11, 2018

The Regular Meeting of the South Fort Collins Sanitation District was held on April 11, 2018 at 9:00 a.m., at 5150 Snead Drive, Fort Collins, Colorado 80525.

1. Roll Call

Present: Directors James Ling, Gary Young, James Stewart, Ernie Brown and Wayne Irelan

Excused Absence:

Others Present: Chris Matkins, District Manager, Terry Farrill, District Engineer, Amanda Proctor, District Controller, Pat McMeekin, Hartford Homes and Joe Fonfara, District Attorney

2. Reading of the Minutes

The Minutes of the Regular Meeting of March 14, 2018 were read and approved.

3. Public Comments

None

4. Petition of Inclusion of Adjacent Properties Involving the Feldmand and Fewell Trusts

Chris Matkins, District Manager, reported that the District has received a properly executed petition of inclusion and fees for 165 acres of land into the District. Pat McMeekin, from Hartford Homes, stated that the land would be developed into residential homes with an average density of four units per acre. After discussion it was:

**Moved by Director Young and seconded
by Director Brown to approve the
petition and set it for public hearing in
May 2018
Motion carried 5-0**

5. Corrosion Control Pilot Study Contract Approval

Terry Farrill, District Engineer, presented the quotes from Evoqua to conduct the pilot study for the corrosion control study. Evoqua will set up all the necessary equipment and chemicals for the feed. Evoqua will monitor and run the study for 6-8 weeks. The approximate cost of the study is \$45,000.

The Board requested more information on a permanent solution rather than a pilot study.

6. IGA for Management Services Between FCLWD and SFCSD

Board President, Jim Ling, requested a formal agreement between the two Districts to memorialize the relationship and to also ensure the SFCSD Board has an opinion on key personnel issues.

The Board directed Joe Fonfara, District's Attorney, to draft a simple IGA Agreement to reflect the ongoing relationship and to forward it to the Fort Collins-Loveland Water District's Attorney.

7. Manager's Update

A. Plant Operations Report – Eric Bailey

Eric Bailey's, Plant Superintendent, written report was submitted to the Board for review. The highlight from his report is that the tank stabilization project is completed and came in under budget by approximately \$31,000.

There is an increase in lab tests and expenses due to the testing and monitoring of selenium levels in order to establish baseline data to be used for the future.

Solids hauling has increased due to choosing a more diluted liquor in the treatment process.

B. General Information – Chris Matkins

Chris discussed the manhole re-lining project. The contractor has not remobilized yet. In the coming months, they will remobilize to complete the project and demonstrate the process to the Board.

Chris stated that the cost of service study is still on going. The consultants will attend the May meeting to present preliminary study findings.

Chris described the on-call policy changes that took effect on January 1, 2018. He discussed the Operations Department survey that took place shortly after the changes to the policy. The survey showed that most employees were happy with the changes. Chris stated that as an organization, there are more people who know how to do things to ensure continuity.

Chris stated that the Water District was having two open houses from 6-8 pm on April 11, 2018 and on April 17, 2018.

C. Financial Statements

Financial Statements prepared by District Controller, Amanda Proctor, were included in the Board's packet.

D. Tap Purchases

Terry Farrill reported that 34 taps were sold for the month of March with revenues totaling \$182,250. 92 taps have been sold for the year for a total of \$463,500.

8. Other Business

The Board reminded the staff that they'd like the expansion to stay within budget without any additional features that may not be necessary for the expansion.

9. Disbursements

The Manager presented disbursements for March 2018 in the amount of \$360,124. After discussion, it was:

**Moved by Director Irelan and seconded
by Director Stewart to approve the
disbursements for March 2018.
Motion carried 5-0**

10. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 11:20 AM.

Respectfully,

/s/ James D. Ling

/s/ Kevin M. Allen

Date Approved

5/9/2018