

RECORD OF PROCEEDINGS

MINUTES

SOUTH FORT COLLINS SANITATION DISTRICT

MARCH 14, 2018

The Regular Meeting of the South Fort Collins Sanitation District was held on March 14, 2018 at 9:00 a.m., at 5150 Snead Drive, Fort Collins, Colorado 80525.

1. Roll Call

Present: Directors James Ling, Gary Young, James Stewart, Ernie Brown and Wayne Irelan

Excused Absence:

Others Present: Terry Farrill, District Engineer, Amanda Proctor, District Controller, and Sam Lowe of Ayres Associates

2. Reading of the Minutes

The Minutes of the Regular Meeting of February 14, 2018 were read and approved.

3. Public Comments

None

4. Ayres Final Report and Presentation

Sam Lowe from Ayres Associates came to present the final report from the Timnath Flow Monitoring Study. Terry stated that the Town of Timnath had agreed to pay for half of the study due to the Town changing density of development in the area.

Sam started by describing the instruments used for the flow monitoring and the different test sites. He then presented the Board with details regarding the depth to diameter ratio of the flow for each test site. He noted there were no areas that were at capacity. Sam went over the ratio of measured infiltration over the length of pipe in the tested areas. This showed no signs of infiltration that would suggest any issues. Lastly, Sam went through the results of measured inflow. He stated there was one area in which inflow more than likely occurred during a rain event. He stated a construction site was next to the new area, and was more than likely the cause.

Overall the report was full of positive indication of the Timnath area. Staff will utilize the report and data to ensure that the new development in Timnath will not lead to an over taxed system. Staff will also utilize the report to investigate the few indicators of inflow that is occurring in the area as well.

5. Public Hearing for Petition of Inclusion for 57.83 Acres of Land – Harry O. Rennat Trust

Terry Farrill, District Engineer, reported that notice of public hearing has been published in accordance with Colorado State Statutes and therefore the meeting should be declared open for the purpose of receiving public comment regarding the inclusion. The District did not receive any written objections and no one appeared at the public hearing. Staff recommends that the Board act favorable on the inclusion request. After review and discussion, it was:

**Moved by Director Irelan and seconded
by Director Young to include the
property into the District.
Motion carried 5-0**

6. Manager's Update

A. Plant Operations Report – Eric Bailey

Eric was not in attendance at the meeting. His written report was submitted to the Board for review.

B. General Information – Terry Farrill

Terry noted that CH2M Hill/Jacobs was not in attendance at the meeting today, but they did submit an update for the Board. The 30% design stage is anticipated to be met by March 27, 2018. CH2M Hills/Jacobs will provide the report to District staff and Hydro Construction. Hydro Construction is then expected to provide their estimate in April. CH2M Hill/Jacobs will present to the Board in May 2018.

The CDPHE is accelerating the review of the preliminary effluent levels (PELs). Approval is expected soon by both the CDPHE and 208 Board. Once both approvals are received, then the site application will be submitted to CDPHE.

Amanda Proctor, District Controller, provided an update to the Board regarding the cancelation of the election. Therefore, all Board members will continue to serve on the Board. Oaths will be taken at the May meeting to meet state guidelines.

Amanda notified the Board that the personnel manual presentation to the Board has been postponed until the summer.

Terry stated that in April, after the Board meeting, there would be a tour of the District for anyone who is interested in attending. During this tour and dependent on weather, the Board should be able to see a manhole being lined as well.

C. Financial Statements

Financial Statements prepared by District Controller, Amanda Proctor, were included in the Board's packet. Upon reviewing the financial statements, the Board requested changes to the budget to actual report.

D. Tap Purchases

Terry Farrill reported that 29 taps were sold for the month of February with revenues totaling \$137,250. 58 taps have been sold for the year for a total of \$281,250.

7. Other Business

None

8. Disbursements

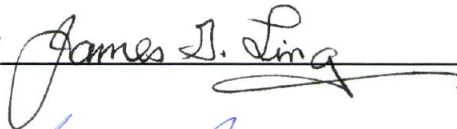
Terry Farrill presented disbursements for February 2018 in the amount of \$497,968.18. After discussion, it was:

**Moved by Director Irelan and seconded
by Director Stewart to approve the
disbursements for February 2018.
Motion carried 5-0**

9. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 9:25 AM.

Respectfully,

/s/  _____

/s/  _____

Date Approved

4/11/2018