



## **Appointment Cancellation Policy: Penalty Fee Disclaimer**

Effective January 1, 2008, Hopkins Health and Wellness Center reserves the right to bill a \$40 penalty fee to any patient who books a massage or physical therapy appointment and does not keep that appointment or cancel it within twenty four hours of the scheduled time of service. Payment of this fee is due immediately upon notification. If you wish to avoid incurring this fee, please inform the staff of Hopkins Health and Wellness Center as soon as you learn that you cannot keep your appointment.

Date: \_\_\_\_\_

Patient Name: \_\_\_\_\_

Patient Signature: \_\_\_\_\_