





CHURCH RANCH EVENT CENTER

Located on the Front Range in Colorado, The Church Ranch Event Center is rich in history. Our event center is known as an oasis in the city with a mountain feel. Our indoor/outdoor facility is perfect for the Colorado nature lover.

The property was originally part of over 27,000 acres owned by the Church Family at the turn of the 20th century. By 1914, a horse barn was built in the area to facilitate a stage coach stop for the Overland Stage Route. The main building or “Great Hall” once contained horse stalls and a training arena. Eventually, the facility, and the land east of our parking lot, became a nursery operation providing trees, shrubbery, and flowers to the growing population in the Greater Denver area. In the 1990’s, the forested gardens were created and a reception hall was developed.

Our impeccable grounds showcase flowing gardens, water features and shade trees. The ceremony area offers a flag stone stage nestled amongst towering Aspen trees as a ceremonial focal point. A glass barn door entry way located directly off the manicured grounds makes for a grand entrance into the Great Hall. Once inside, the vaulted ceiling and exposed wooded beam trusses create an open air environment within a rustic setting that holds up to 450 guests.

NOURISH

Church Ranch Event Center is a full service venue. We are able to do as much or a little as you would like. Our partnership with farm fresh friends and preferred vendors assist you in the decision making process. These hand selected vendors have been chosen based on the consistency and quality of products and services they provide to our clients. We have all the resources and team to make your special day unique to you based on your vision and flavor profiles. Allow us to collaborate with you through our partnered team members to relieve the stress from the decision making process.

QUENCH

Our skillful mixologists prepare every cocktail with the same careful attention as our partnered culinary team. We offer a plethora of bar options for you and your guest. Our fully stocked bar offers a wide variety of spirits up to executive offerings, as well as an espresso bar, soft drinks and non-alcoholic beverages .

We want to make sure your guests are hydrated in the Colorado environment. We offer a creative display of unlimited infused water with every event.

INCLUSIONS

BASED ON 6 HOUR PEAK SEASON EVENT TIME

EXCLUSIVE USE OF FACILITY AND MANICURED GROUNDS
MENU SELECTION TASTING
CUSTOMIZED SET UP OF FACILITY
BRIDAL SUITE DRESSING ROOM
GROOMSMAN DRESSING ROOM
CHINA, FLATWARE, WATER GLASS
TABLE LINENS SELECTION AND WHITE NAPKIN
COMPLIMENTARY CAKE CUTTING
ROUND TABLES, COCKTAIL TABLES, BANQUET CHAIRS
VOTIVE CANDLES
CENTERPIECE DÉCOR FOR EACH DINING TABLE
TABLE NUMBERS
CEREMONY AREA AND OUTDOOR CEREMONY CHAIR
UNLIMITED INFUSED WATER PRESENTATION
COMPLIMENTARY PARKING
ON SITE EVENT MANAGER





CHURCH RANCH
EVENT CENTER

SOUTHERN RUSTIC LUNCHEON OFFERING

VENUE & MENU IS BASED ON 6 HOUR EVENT TIME FOR A 100 PERSON EVENT.

PRICE IS SUBJECT TO CHANGE WITH ADDITIONAL GUESTS AND TIME.

Meal offering is provided by Jim 'N Nick's Bar- B- Q a preferred catering partner. The Southern Rustic Luncheon Offering price comprises all inclusions, venue, meal and wait staff.

*Offer does not include bar package.

Tasting Experience

A scheduled one time tasting experience for two is offered to you once you have committed. The scheduled tasting experience gives you the opportunity to understand the flavor profiles, presentation and level of service for your special day. During this time changes can be made.

STATIONED APPETIZERS

Deconstructed Hot link and Pimento Cheese

Hot link sausage paired with Pimento cheese crackers and Serrano peppers.

Creamy Queso Dip

House made creamy Queso with fresh Pico de gallo.

Served with fresh house made tortilla chips.



CHURCH RANCH
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LUNCHEON BUFFET

Served with incredible cheese biscuits
Jim 'N Nick's Homemade Original BBQ and Habanero BBQ sauce

Fresh Garden Salad

Hand-pulled Pork

Smoked Beef Brisket

Mac 'N Cheese

Fresh Fruit Mix

\$6998.00

Price includes venue food staff and tax



BAR OPTIONS

Church Ranch Event Center offers a variety of bar packages so you may choose the option that best fits you and your guests. ALL beverages (alcoholic and non-alcoholic) MUST be purchased through Church Ranch Event Center. ***A minimum \$1000.00 beverage is expected on all events.***

HOSTED BAR

The host pays the entire bar bill. Charges can be capped at a predetermined amount to assist you in staying on track with your budget (i.e. \$4,000).

18% will be added to total bar amount for gratuity

CASH BAR

All beverages are purchased by the guest.

COMBINATION BAR

A Hosted Bar for a specified amount (i.e. \$2,000) and a Cash Bar after the hosted bar total is reached. A 12% gratuity will be added to the hosted portion.

BAR SETUP

A \$75 bar setup fee for every bar has already been included in the offering presented.

This fee includes: bartender, disposable glassware, mixers, ice and garnishes. One bartender is required for every 150 guests.

Additional fee may apply additional bar locations.

*Extra fee for additional bartenders may apply



CATERING OPTIONS

FULL-SERVICE CATERING

We are a full service venue. Church Ranch Event Center has a plethora of selected preferred partnered vendors with many options of food choices. Our hand selected vendors have been chosen based on the consistency and quality of products and services they provide to our clients. Church Ranch Event Center partnership with farm fresh friends and preferred vendors assists our clients in the decision making process towards a memorable event. Our preferred vendors are required to have a current food service license and at least \$1 million in liability insurance. Our full service catering comes complete with staff members for service throughout the event. The service team will be responsible for presetting your tables along with any additional rental items. Throughout the duration of the event the service team will serve food, bus and take care of all duties related to clean up for the event. This service includes a devoted Event Manager from the Church Ranch Event Center. We will coordinate your event time line and all preferred vendors.



GENERAL INFORMATION

DAMAGE DEPOSIT

As the host of an event at the Facility, Lessee is responsible for any damages or losses to the Facility caused by Lessee, or its guests, invitees, caterers, entertainers, contractors, employees, staff persons, or any other agents hired by Lessee and not contracted by Lessor. Lessee shall pay a Refundable Damage Deposit in the amount of \$1,000.00, on or before (14) days prior to the first Event Date. Amount will be presented on final billing to be paid in full.

GARDENS

Picking flowers and tossing rocks is strictly prohibited on Church Ranch Event Center property. Children must be accompanied by parent/guardian at ALL times while on property.

GRATUITY

We pride ourselves on a high level of service throughout the event planning process. *Church Ranch Event Center* **shares a three tiered gratuity based on industry standard on the agreement.** We will leave this to your discretion based on the service provided up to the event. Gratuity is based off current total of venue, soft goods, enhancements and rentals. Please speak to your consultant to add the gratuity of your choice based on industry standards of 18%, 20% or 25% to the final billing. Unless specified Church Ranch Event Center will add an 18% gratuity to the final bill.

GUARANTEES

Church Ranch Event Center must be notified of your guaranteed number of guests three weeks prior to the event date. Menu selections and entrée counts will be due three weeks prior to the event date. This number shall be considered a minimum guarantee and is not subject to reduction.

INSPIRATION ASSISTANCE

Church Ranch Event Center is always willing to assist you with your vision of your special day. We understand that you may have items that will need to be placed prior to the big event. You have the option of you choosing additional time of entering into the building for placement of these personal décor items. Church Ranch Event Center can assist based on your needs. We are happy to discuss what you may need outside of or normal standard set up. In most cases we are able to assist for a minimal fee leaving the details up to us.



MUSIC/ENTERTAINMENT

All amplified music or other forms of entertainment must be confined to the room in which your function is being held. Entertainment used outside must be non-amplified and cease by 10 pm. All inside entertainment must cease by end of contracted event. All entertainment sound levels will be controlled at the discretion of Church Ranch Event Center management

PARKING

We offer complimentary parking for up to 450 guests with secured overnight parking for up to 150 on premise. For parties of 300 or more parking attendants will be required. Church Ranch Event Center will provide attendants for minimal fee. Church Ranch Event Center is not responsible for vehicles. Our lot will be locked from 12 am evening of the event. Times may vary for the opening of Church Ranch Event Center the day after your scheduled event.

PAYMENT POLICIES

The booking fee for each event is specified in your event agreement. Payment of the total estimated bill for all events is due two weeks prior to the scheduled event date. All events must have a valid credit card number on file upon signing of agreement. Final billing will include damage deposit, all agreed services and gratuity. Final billing will be paid in full prior to execution of the event.

SET UP/CLEAN UP OUTSIDE VENDORS

It is the lessee's responsibility to inform all outside vendors and guests of leased hours and to let them know that they may not bring in items or be on the premise other than during the leased hours. Items not removed within your leased times without proper approval, will be disposed of with no liability of the event center and may result in charges assessed to your damage deposit.

We look forward to working with you towards a memorable event.

Feast & Merriment

Mitchell Ray Senior Sales Director / Event Guru

10200 Wadsworth Blvd. Westminster, CO 80021

mitchell@churchrancheventcenter.com

Main 303.404.3777