



APPLICATION FOR EMPLOYMENT

PLEASE TYPE OR PRINT. Complete the entire application. You may attach a resume, but you must still complete all questions. Please fill out each box (don't just indicate "See Resume.") Applications with missing or invalid job numbers will not be considered for any position.

Child Time, Inc. is an Equal Opportunity Employer; all offers are made based on qualifications, and without regard to race, sex, religion, national or ethnic origin, disability, age, veteran status, or sexual orientation.

DESIRED LOCATION:			
<input type="checkbox"/> THE AVENUES PRESCHOOL: 410 THIRD AVE. SLC 84103			
<input type="checkbox"/> THE SECOND AVENUES PRESCHOOL: 91 "R" ST. SLC 84103			
<input type="checkbox"/> THE EASTSIDE PRESCHOOL: 1650 E. 3300 S. SLC 84106			
<input type="checkbox"/> THE COTTONWOOD PRESCHOOL 2890 COTTONWOOD PARKWAY SLC 84121			
<input type="checkbox"/> ANY			
SHIRT SIZE: FOR SCHOOL SHIRTS: S(4-6) M(8-10) L(12-14) XL(16-18) XXL(20-22) 3X(24-26) OTHER			
APPLICANT INFORMATION			
Last Name		First	
		M.I.	
		DOB	
Address		Apartment/Unit #	
City		State	
		ZIP	
Phone		Cellular Phone	
Date Available	SSN	Email Address	
Position/ Age Group desired:			
Pay Scale: per hour		Desired Schedule: Full Time Part Time (AM PM Either)	
Are you a citizen of the United States? YES NO		If no, are you authorized to work in the U.S.? YES NO	
Have you ever failed to clear a Background Screening in order to work in Child care? YES NO		If so, when?	
Have you ever been convicted of a felony? YES NO		If yes, explain:	
If hired, are you able to commit to the position and schedule for a minimum of one calendar year? Yes No If no, please list dates of availability:			
EDUCATION			
Have you completed High School? YES NO		Do you have a Food Handlers Permit? YES NO	
Have you taken CPR Training? YES NO If yes, please list the expiration date:			
Are you certified in Pediatric First Aid? YES NO If yes, please list the expiration date:			
College or University:		State:	Course of Study:

Did you graduate?	YES	NO	Degree:	If degree was not completed, number of ECE credits earned:		
College or University:			State:	Course of Study:		
Did you graduate?	YES	NO	Degree:	If degree was not completed, number of ECE credits earned:		
Other Credentials or Certifications:						
Please List Workshops and Trainings that you have attended for which you have certificates:						
Class Name:	Training Organization:		Credit Hours:	Class Name:	Training Organization:	
REFERENCES						
<i>Please list three professional references.</i>						
Full Name			Position			
Company			Phone			
Length of relationship:			Other Number			
Full Name			Position			
Company			Phone			
Length of relationship:			Other Number			
Full Name			Position			
Company			Phone			
Length of relationship:			Other Number			
EMPLOYMENT HISTORY						
Related Work Experience, please begin with the most recent.						
Company		Supervisor:		Phone:		
Hours worked: _____ - _____		Starting Wage \$ _____ per hour		Ending Wage: \$ _____ per hour		
Position:		Age group worked with:		Group ratio: :		
Responsibilities						
Reason for Leaving:						
Company		Supervisor:		Phone:		
Hours worked: _____ - _____		Starting Wage \$ _____ per hour		Ending Wage: \$ _____ per hour		
Position:		Age group worked with:		Group ratio: :		
Responsibilities						
Reason for Leaving:						
Company		Supervisor:		Phone:		

Hours worked: _____ - _____		Starting Wage: \$ _____ per hour	Ending Wage: \$ _____ per hour
Position:		Age group worked with:	Group ratio: _____ :
Responsibilities			
Reason for Leaving:			
PROFESSIONALISM			
Will you be diligent in acquiring state required training in child development through attending seminars, conferences or training programs available in the community outside of the workplace? YES NO			
Are you willing to volunteer in the classroom for 1 hour to audition for the available position? YES NO			
Are you licensed to drive a motor vehicle in the state of Utah? YES NO			
Do you have reliable transportation to and from the center? YES NO			
Can you anticipate arriving promptly (as early as 7:00 AM) despite severe weather conditions? YES NO			
Can you lift and carry up to 50 lbs? YES NO			Would you be interested in Substitute work? YES NO
How many unscheduled days off did you take during the last year – this does not include scheduled vacation time?			
Do you smoke? YES NO If yes, can you refrain from doing so the entire duration of your shift? (This includes breaks and lunch hour, due to caring for children with allergies and asthma.) YES NO			
What age group do you prefer to work with?			
Is there an age group that you would not like to work with?			
ESSAY QUESTION			
1. Describe your ideal job?			
2. What are your best teaching qualities?			
3. What is your personal philosophy about Early Childhood Education?			
4. What is your personal philosophy about behavior and discipline? What techniques do you use?			
5. In your opinion, what makes a high quality early childhood program?			

6. What do you find most challenging about working with children?	
7. What would your former employer say about your job performance?	
DISCLAIMER AND SIGNATURE	
<p>Child Time, Inc. is required by law to conduct a complete and thorough background check of any staff member it employs to assure the safety of the children in our care. This is administered by the State of Utah and the Federal Government.</p> <p>I understand that investigation into my character and reputation will be conducted prior to employment. I hereby authorize all past employers, organizations and references to supply relevant information about myself and my past work performance to be used in determining my possible employment. By signing below, I release the previously mentioned entities from all liability in responding to inquiries concerning my application for employment.</p> <p>I understand that I will be required to provide documentation for all certificates, transcripts, diplomas or degrees listed on my application.</p> <p>If employment is offered, I understand that I will be required to obtain an annual TB test, Food Handlers Permit, CPR and First Aid certifications to continue employment.</p> <p>I understand that the first 3 months of employment are probationary and that if my services have not proved satisfactory, my employment may be terminated at any time.</p> <p>By signing below, I am stating that I understand all of the questions and statements made in this application. If offered a position I agree to follow the policies and procedures outlined in the Child Time Inc. Staff Manual, Parent Handbook and other corporate documents.</p>	
Signature	Date
<p>I certify that my answers are true and complete to the best of my knowledge.</p> <p>If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.</p>	
Signature	Date
FOR OFFICE USE ONLY	
Date of Interview	Date of audition
Interviewed by	Observed by
Results	
If applicable, Date of Hire	Date of Orientation
Date BCI was mailed	First day of unsupervised employment