

COVID-19 Preparedness Plan for Brat Pack Salon – June 26, 2020

Brat Pack Salon is committed to providing a safe and healthy workplace for all our workers and customers. To ensure that, we have developed the following COVID-19 Preparedness Plan in response to the COVID-19 pandemic. All Brat Pack staff are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 in our workplace and communities, and that requires full cooperation among our staff and our customers. Only through this cooperative effort can we establish and maintain the safety and health of our workplaces. We have placed posters throughout the salon and have two binders with our COVID-19 protocols and other related information.

Brat Pack staff and customers are required to wear masks prior to entry into the salon and while in the salon. The ONLY exception is for children UNDER the age of 3 who are unwilling to wear a mask. We cannot make exceptions for personal beliefs, doctor's notes, uncooperative children, etc. We can try to accommodate special situations outside of normal operating hours if staff is available. Please call to inquire.

Please pay special attention to Social Distancing disclosure/requirements below.

The **Brat Pack** staff is responsible for implementing and complying with all aspects of this COVID-19 Preparedness Plan. Our staff is our most important asset. We are serious about safety and health and keeping our staff working at **Brat Pack**. Staff involvement is essential in developing and implementing a successful COVID-19 Preparedness Plan. We have involved our staff in the process of creating this preparedness plan. Our COVID-19 Preparedness Plan follows guidelines from the Washington Board of Cosmetology, Centers for Disease Control and Prevention (CDC), Labor & Industries, federal OSHA standards related to COVID-19 and Executive Order 20-48., and addresses:

- hygiene and respiratory etiquette;
- engineering and administrative controls for social distancing;
- housekeeping, including cleaning, disinfecting and decontamination;
- prompt identification and isolation of sick persons;
- communications and training that will be provided to the staff;
- management necessary to ensure effective implementation of the plan.

Screening and policies for employees exhibiting signs and symptoms of COVID-19

Our staff self-monitors for signs and symptoms of COVID-19 before working their scheduled shift. Upon arrival at the Salon, staff will check their temperature check and wash/sanitize hands. If a staff member has been exposed to anyone with a positive COVID-19 test or anyone with any flu like symptoms or if they themselves have any of the mentioned symptoms will be required to self-isolate for 14 days. **These symptoms include and are not limited to fever, shortness of breath, extreme exhaustion, non-productive (dry) cough, diarrhea, vomiting, muscle pain, loss of sense of smell and/or taste.**

All customers will self-monitor for signs and symptoms of COVID-19 before arriving at the salon for their appointment. All customers will have their temperature checked before entering the salon. If there is the presence of a fever (100 degrees) they will be asked to leave and reschedule their appointment.

Brat Pack Salon will inform staff if they have been exposed to a person with COVID-19 at the salon and require them to quarantine for the required amount of time. If anyone is exposed to someone with a positive test the stylist will be required to self-isolate for a minimum of 14 days. In addition, we will protect the privacy of workers' health status and health information.

Handwashing

Basic infection prevention measures are being implemented at our workplaces at all times. Workers are instructed to wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially before every client, at the beginning and end of their shift, prior to any mealtimes and after using the toilet. All visitors to the facility will be required to wash/sanitize their hands immediately upon entering the facility.

There are multiple hand-sanitizer dispensers throughout the salon (that use sanitizers of greater than 60% alcohol) that can be used for hand hygiene in place of soap and water, as long as hands are not visibly soiled. Brat Pack requires that all staff members and customers practice proper hand washing and/or sanitize prior to any service, stylists are required to wash/sanitize hands any time they leave their customer and return. Hand washing/sanitizing is also required after removing any PPE. Brat Pack offers a restroom which has hot running water, soap, paper towels and hand washing posters.

Respiratory etiquette: Cover your cough or sneeze

Workers and visitors are being instructed to cover their mouth and nose with their sleeve or a tissue when coughing or sneezing and to avoid touching their face, in particular their mouth, nose and eyes, with their hands. They should dispose of tissues in the trash and wash or sanitize their hands immediately afterward. Respiratory etiquette will be supported by making tissues and trash receptacles available to all workers and visitors. **Brat Pack staff and customers are required to wear masks prior to entry into the salon and while in the salon. The ONLY exception is for children UNDER the age of 3 who are unwilling to wear a mask. We cannot make exceptions for personal beliefs, doctor's notes, uncooperative children, etc. We will try to accommodate special situations outside of normal operating hours if staff is available. Please call to inquire.**

Social Distancing

Social distancing is being implemented in the workplace through the following engineering and administrative controls:

- We have limited hours that the salon is open to accommodate reduced occupancy rules.
- We can have 50% occupancy in the salon which equates to 3 stylists, 3 children, 3 parents or guardians, and one receptionist, for a total of 10 people at any given time, to adhere to proper social distancing.

- Upon arrival and before leaving your vehicle put on your mask and please call the salon to notify us that you are here. Call 425.883.1006. Press 1 to be directed immediately to the front desk.
- Please stay in your vehicle while waiting for your stylist. We will call or text you when we are ready.
- We are required to adhere to proper social distancing while in the salon. After consultation with the stylist, parent must sit in designated chairs marked with an orange cone to represent it is clean & sanitized.
- Parent is not allowed to stand next to their child during the haircut, unless the child requires restraint or assistance to complete the haircut safely.
- No additional guests (infants, siblings, other parent etc.) may enter the salon without an appointment at the same time.
- Children are allowed in the salon only if they have an appointment and only during the time of their appointment.
- The salon's styling stations are spaced for proper social distancing.

Workers, visitors and customers are prohibited from gathering in groups. There are 2 locations within the salon that the staff can take breaks. It is required that there are no more than 2 people in these locations at a time. Workers and visitors are prohibited from gathering in confined areas, the staff cannot share personal protective equipment, phones, computer equipment, desks, workstations, or other personal work tools and equipment.

Housekeeping

Regular housekeeping practices are being implemented, including routine cleaning and disinfecting of work surfaces, equipment and tools including restrooms and break rooms. Frequent cleaning and disinfecting will be conducted in high-touch areas, such as phones, keyboards, touch screens, door handles, credit card reader, etc.

- Each stylist has their own tablet to manage their daily schedule.
- We ask for contactless payments vs cash and have disinfected signing implements available.
- Our salon strictly adheres to the WA Board of Cosmetology guidelines for best practices in Safety and Sanitation.
- Employees have been certified by BARBICIDE for proper sanitation and disinfection practices and procedures consistent with the current industry standards. This includes a Barbicide COVID19 specific certification.
- We ensure all stations and high-touch surfaces are disinfected on a regular basis. Each station is cleaned and sanitized between every client.
- A laundered cape and towel are used for every client. The state requires that we launder in hot water.
- All sanitizable implements are washed with soap and hot water and then immersed in Barbicide for 10 minutes.

Communications and training

This Preparedness Plan was communicated to all workers and necessary training was provided. Our daily front desk staff member is our onsite Covid Supervisor.

Additional communication and training will be ongoing as we await any changes or suggestions from the Washington Board of Cosmetology, Labor & Industries, or the Center for Disease Control.

Instructions will be communicated to customers about how to ensure social distancing between the customer, the worker and other customers, and about the requirement that customers use face masks when in the salon.

Management and workers are to work through this new program together and update the training as necessary. This COVID-19 Preparedness Plan has been certified by Brat Pack Salon management and was posted throughout the workplace June 6, 2020, and updated June 26, 2020. It will be updated as necessary.

Certified by:
Traci Benson
Owner
Brat Pack Salon
206.719.2644