

REGULATORY & AGRONOMY CONSULTANT

JOB DESCRIPTION

TITLE: Regulatory & Agronomy Consultant

REPORTS TO: Ag Engineer

QUALIFICATIONS:

- Background or experience in Agriculture
- Bachelor's degree in related field, management, accounting, administration.
- Experience interacting with customers and coordination multiple projects
- Ability to forecast, analyze and plan for any unforeseen potential issues
- Excellent oral and written reporting skills
- Clear and concise report writing skills
- Principles and procedures of recordkeeping, basic principles of accounting
- Basic principles of development, implementation, and administration of budgets.
- Customer Service oriented with professional and confident personal and phone presence
- Experience utilizing and reporting in QuickBooks
- Advanced skills with MS Office (Word, Excel, Outlook)
- Current CCA or equivalent, or ability to obtain in one year

HOURLY RATE: DOE

SUMMARY

To support the Regulatory & Agronomy team and other department managers with daily communications, contracting, budgeting assistance, support, project set up, information entry, tracking and ongoing updates regarding project schedules, backlogs, and resource utilization.

RESPONSIBILITIES

The Regulatory & Agronomy Consultant is responsible for the following tasks, including, but not limited to:

Consulting Areas: *Dairy, Beef and Sheep Feedlots, Hog farms, Horse Farms and Ranches*

Assist Agronomist with Compliance Maintenance Program:

- Developing site-specific programs for solid and liquid waste management
- Coordinate soil/manure/water/ wastewater sampling at sites
- Analyze / interpret soil/manure/wastewater results to make facility recommendations as well as cropping recommendations for clients
- Coordinate quarterly inspections and progress meetings with clients
- Set site specific goals with clients in order to bring them closer to regulatory compliance
- Responsible for sampling containers, boxes, bags, tools, and miscellaneous supply inventory

Assist Engineering, Real Estate & Planning, and Environmental Systems

- Develop systems and evaluate procedures as needed within and among these departments
- Coordinate field activities as needed; apply field-based knowledge to developing projects.

Public Relations

- Interact individually with internal and external clients
- Represent the organization in a professional manner

Administrative Tasks

- Maintain coordinated calendars, expense reports, mileage logs, and task lists within company database
- Attend weekly project planning meetings
- Keep current with regulatory changes and requirements

Other

- Miscellaneous drilling and sampling
- Septic percolation tests & geotechnical exploration
- Lagoon and groundwater exploratory drilling
- Monitoring well sampling
- Maintenance and upkeep of weather stations
- Other duties as assigned

PHYSICAL DEMANDS

While performing the duties of this job, the employee may be required to work in outdoor weather conditions (heat, cold, snow, rain) for extended periods of time. This work requires positioning yourself on uneven terrain. Employees may have to move a variety of field equipment weighing up to 30 lbs. The employee is in a position that frequently communicates with other employees. Must be able to exchange accurate information in these situations. Employee will be operating a computer and other office machinery.

COMPANY

AGPROfessionals is a full-service agricultural development company that provides real estate, engineering, surveying, environmental, and land use consulting for the agriculture industry across the U.S. AGPROfessionals is growing within a fast-paced and demanding environment with changing needs and priorities.



We offer competitive wages and an excellent benefit package in a casual yet professional environment. If you are interested in joining our team, please visit our website at www.agpros.com to submit your cover letter and resume.