



157 S. Malena Drive, Orange, Ca 92869 • Phone: 714.538.7800

1111 El Camino Real, Tustin, Ca 92780 • Phone: 714.730.5458

Web site address: AdventuresInLearning.com • E Mail: ailpreschool@yahoo.com

Notice of Withdrawal

Minimum of 30 days in advance

Child's name

Classroom

Child's name

Classroom

AIL expects full payment of the 30-day period, regardless of termination date or final day of attendance. Upon receipt of the 30-day notice, the security deposit is applied to your child's final week of attendance. If a 30-day notice is not given the parent/guardian is responsible for the full 30-day period (4 weeks tuition) and the security deposit is forfeit. Refunds will not be given for time not used and credits must be used in services.

Please indicate in writing your notice to withdraw. Include the date of notice and the last date your child will attend.

Parent/Guardian Printed Name

Contact Number

Today's Date

30-days from today's date

Parent/Guardian Signature

Notes: _____

FOR OFFICE USE

 Received by (Staff signature)

 Date

Apply Deposit - amount \$_____

Forfeit Deposit

Hold Deposit for return enrollment

Complete/Updated (staff initial):

Confirmed with Parent _____

Computer_____ Roll Sheet_____

Teachers_____