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## Drop In Request

We are happy to accommodate your child attending additional days at the drop-in rate if space is available. Your child is enrolled for specific days and times and we staff accordingly. Days may not be “switched” or “traded”.

RATE: \$70 per day or \$15 per hour – whichever is less

**All needs to have this drop in request submitted as early as possible in order provide this accommodation. We will verify availability & the additional fees with you as soon as possible.**

\_\_\_\_\_  
Parent or Guardian's Name

\_\_\_\_\_  
Child's name

\_\_\_\_\_  
Classroom

Drop in request date(s): \_\_\_\_\_

Time(s): Drop off: \_\_\_\_\_ Pick up: \_\_\_\_\_

Hot Lunch (Must order at least 2 days in advance)

Lunch from home

~~\_\_\_\_\_~~  
Parent/Guardian Signature

\_\_\_\_\_  
Date

### FOR OFFICE USE

Received by \_\_\_\_\_ Date: \_\_\_\_\_

Processed by \_\_\_\_\_ Date: \_\_\_\_\_

Approved:  Yes – Tuition Rate Amt: \_\_\_\_\_ Lunch \$: \_\_\_\_\_ Week Posted: \_\_\_\_\_

No - Reason: \_\_\_\_\_