

## **NEW Professional Office Management Degree**

**A degree you can use to get that next job or pay raise!**

Have you been working in the field or an office but now need an academic credential to go to the next level?

Take the next step to a brighter future with EGCC's **new** Professional Office Management degree!

EGCC's Professional Office Management degree helps you develop strong leadership, analytical and communication skills, while preparing you for employment in a variety of positions in business, communications, government, healthcare and industry.



### **Classes include:**

Principles of management, organizational behavior, psychology, human resources, social media marketing and computer applications.

Qualified administrative services and office managers are currently in high demand. The federal government's bureau of labor statistics projects this sector to grow 10% by 2026. The median salary is over \$90,000, with entry level jobs averaging \$40,000 or more per year.

**But first, you'll need a degree!**



Ask your enrollment specialist about how your previous work experience and certifications might count for prior learning credit!

Flexible online classes let you study while you work full time!



**For More Information Call: 888-590-9009**

