

RETURN TO LEARNING 2020-21 SCHOOL YEAR

AAED's Plan for Welcoming Students on Campus

ADMINISTRATION SUPPORT



Executive Team

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Shannon Mitchell: Executive Director

Jenny Durant: Director of Operations

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Regional Director

Shawn Davis

Program Director

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Carrie Hatanaka and Karen Durst: West Valley

Jennifer Sevier and Jamie Sowder: Chandler

Katie Nieder and Darnell Cherry: Tempe

Hattie Linam: Tucson

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AAED's Letter to Families

Letter to Families

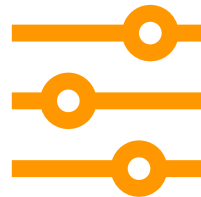


Dear AAED Families,

First, let me thank you for your support and understanding as we, as a nation and community, respond to the unexpected invasion of COVID-19. I am very proud of the way our students, parents, employees, and community leaders have handled the demands we were faced with to protect everyone as we continued to educate our students during the most unusual of circumstances. As you know, there continues to be concerns and questions related to how schools plan to reopen. While we are in the business of educating, our first priority is the safety of our students and our employees. Over the past few weeks, we have been planning, testing, and implementing new safety procedures at each location to prepare for the day that our students return to the classroom.

A few weeks ago, we sent out a form for families to choose their desired learning option. Because circumstances have changed and we have updated our learning options since June, we are asking families to fill out this form again. We understand that each family's situation is different, so we have two options for parents to choose. Both options allow for students and teachers to make meaningful connections and maximize student learning opportunities. The deadline for completing the form and making a choice for phase one of learning is **8/18/20**

Letter to Families Cont.



Option 1: Hybrid Plan- Hybrid learning combines face-to-face instruction part of the week with online learning at home part of the week. In the context of coronavirus school re-openings, a hybrid model would reduce the number of students in the building by moving some of the course delivery online. Students would be on campus certain days of the week and on the other days they would participate in online programming at home:

Student group 1: On campus M/W, online programming T/Th, Individual sessions Fri

Student group 2: On campus T/Th, online programming M/W, Individual sessions Fri

This option would allow the much-needed face to face instruction for students. Student groups will be assigned and scheduled by AAED to accommodate safe numbers in each classroom. The start day for this learning module is September 8, 2020.

Option 2: Full Remote Learning - Students participate in the learning of new material, interactive lessons, therapy, graded assignments, and assessments remotely Monday-Friday. Teachers hold live meetings and sessions via Microsoft Teams to provide opportunities for interactive support and instruction. Lessons are also recorded so students can watch at their convenience if they were unable to attend live. Teachers will give families updates on progress every two weeks.

Letter to Families Cont.



Please understand there is no way for us to accommodate every family as we make these decisions. The conditions surrounding the COVID-19 pandemic are continually evolving, and AAED's Safe Return to School plans will be constantly evaluated to adapt to the continuing trends of the COVID-19 virus.

We know everyone has concerns about health and safety, distance learning, the importance of face-to-face instruction, parents needing to work, the economy, and all of the other unexpected consequences of not being in a traditional school setting during this pandemic. While our desire is to bring students back to school as quickly as possible, we must also continue to prioritize the safety of our students and staff above all.

Thank you for your continued support and positivity as we strive to do what is best for ALL our students and employees during these challenging times. I encourage everyone to visit our web page and follow our social media for up-to-date and accurate information. We will also be sending out information about our new parent communication app called ParentSquare soon. This will be another way for us to disseminate information to families and for parents to communicate directly with their child's teachers and therapists.

Sincerely,

Laura Newcomb



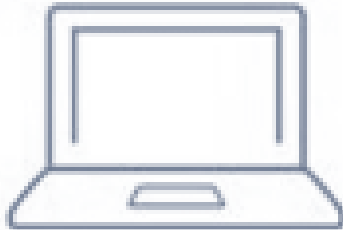
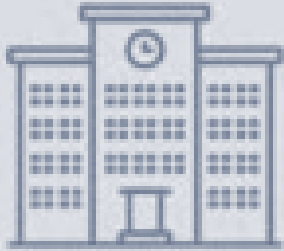
AAED's Learning Options

Hybrid Learning

Full Time Remote Learning

Hybrid Learning

Starting on 9/8/2020



- On campus two days a week

- Online programming (Lexia, Aleks, Unique and Splash math) at home two days a week

Students will be assigned days to be on campus for in-person learning

- Student group 1: On campus M/W, Online programming T/Th

- Student group 2: On campus T/Th, Online Programming M/W

- Fridays will be individual data collection sessions and opportunities for special videos

- Therapy services will be scheduled either in person or virtually, based on student need

Full Time Remote Learning

(Continue at Home)

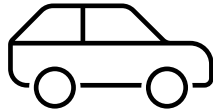


- Students participate in the learning of new material, interactive lessons, therapy, and graded assignments, Monday-Thursday
- Fridays will be individual data collection sessions and opportunities for specials videos
- Live instruction
- This can be live, direct instruction, combined with whole-class discussion and interaction
- Teachers hold live meetings and sessions via Microsoft Teams to provide opportunities for interactive support and instruction.
- Lessons are also recorded so students can watch at their convenience if unable to attend live.

Transportation

Kid Commute will be running routes the days AAED will be offering in person school.

- ▶ Space will be limited
- ▶ Transportation is a cost not covered by school tuition
- ▶ Please email for more information
contact.kidcommute@gmail.com



Before and After Care Options

Chandler and Tempe: BOTH before and after care available

West Valley (Phoenix): After care ONLY

Tucson: After Care ONLY



- Before or after care options will be available to those students choosing hybrid learning on days assigned
- Space will be limited
- Please contact aftercare@aaed.org for more information



SAFETY ON CAMPUS

AAED Plan

■ We acknowledge and understand that opinions vary widely regarding the level of precautions that are appropriate in the face of this pandemic and therefore it is impossible that we can create a return to learning plan that will please everyone. We have done what we believe is in the better interests for the safety of everyone in our school community and ask for your respect and understanding as we try to deal with one of the most complex issues to ever confront education. In developing this return to learning plan, we consulted the CDC guidelines, the needs of our students, the design and capacity of our facilities, and our reasonable judgment to keep everyone in our community as safe as we can. But no plan, no matter how well-considered, can guarantee that any environment is 100% safe.





Activity on Campus

Late drop off and early pick up:

- ▶ When dropping students off late or picking up early, parents may not park and walk in. Instead, pull into carline, stay in your vehicle, and call the office. School staff will come out to receive your child or bring them to your car.

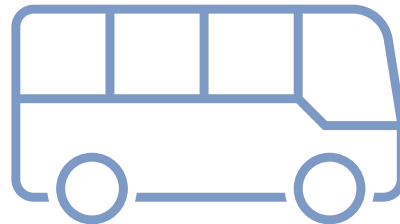
Visiting the School:

- ▶ In line with ADE guidance and AAED's workplace controls related to COVID-19 and other viruses, we have enacted restrictions for non-essential visitors, volunteers, interns, and service-learning students on campus. This includes campus tours, outside agencies for observations, parent volunteers, external groups / organizations, and community volunteers.



Field Trips and Off Campus Learning

Because field trips require staff and students to go into the community, AAED will replace off-site trips with virtual experiences in the classroom. Some off-campus learning opportunities will be limited or discontinued and will be decided on a case-by-case basis





Facility Safety

COVID-19

In line with ADE guidance, CDC recommendations, and AAED's workplace controls related to COVID-19, pandemics, and epidemics, we have enacted changes in the way our campuses and offices look as well as new practices and protocols. We are taking every precaution to ensure our campuses are safe by following federal health and safety guidelines as well as guidance from our state and local governments.

All employees must wear a face covering

Classrooms cleaned and disinfected at the end of each school day

Common areas and frequently touched surfaces are cleaned daily.

All campuses are professionally cleaned 3 times per week and scheduled for professional electrostatic disinfect treatments

Increased number of hand sanitizer dispensers and disinfectant wipe dispensers at each location.

Reminders, posters, and physical markers are up around campuses to remind people of social distancing and staying healthy

Limited student rotations at stations and between classrooms

Static student and staff groupings (when possible)

Reduced use of communal spaces (gym / MPR); Lunch eaten in classrooms

Separate / individual student supplies

Recess and breaks scheduled one class at a time

Events that include large groups suspended

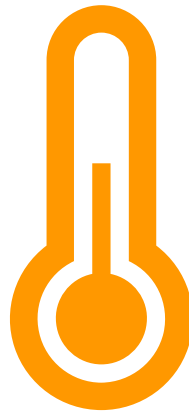
Health Screenings for Students

Home is the first point on the screening continuum. If your student displays any symptoms of COVID-19 or other infectious disease, it is imperative that you keep them home and contact your healthcare professional.

Prior to entering campus, all students will be screened by school staff for respiratory symptoms and have their body temperature taken as a precautionary measure to reduce the spread of COVID-19 and other viruses. Screenings will be performed in carline before students exit the vehicle.

A student who has a fever at or above 100 degrees Fahrenheit will be sent home and may not return until:

- ▶ Student has had no fever for at least 72 hours (that is three full days of no fever **without** the use of medicine that reduces fevers)
AND
- ▶ No other symptoms have presented for at least 72 hours (for example, cough, shortness of breath, difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea)



Health Screenings for Employees

Prior to entering the classroom, all employees will be asked health screening questions and have their body temperature taken and as a precautionary measure to reduce the spread of COVID-19 and other viruses.

Employees who have a fever at or above 100 degrees Fahrenheit and / or answer “yes” to any of the health screening questions will be sent home and may not return to campus until they have met the Arizona Department of Health and the CDC guidelines for returning to work in a safe and healthy way.



Screening Questions

1. Have you had a fever or respiratory symptoms in the last 72 hours?
2. Are you or anyone in your household currently under evaluation for COVID-19?
3. Are you or anyone in your household under a doctor ordered or state ordered quarantine?
4. Does anyone in your household have a current diagnosis of COVID-19?

Confirmed COVID-19 Protocol



If a student or staff member has a confirmed case of COVID-19, AAED will notify all impacted individuals in accordance with state laws and regulations. Personal and health information will not be divulged. The school will work with the local health officials to determine appropriate next steps to slow further spread of COVID-19.



AAED will maintain confidentiality in accordance with HIPPA and the Americans with Disabilities Act (ADA).

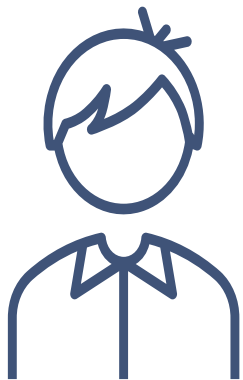
COVID-19 Protocol For Students



- If a student has been diagnosed with COVID-19, they must stay home for at least 14 days or any such longer period of time recommended by his/her health care provider or the Centers for Disease Control (CDC).
- CDC guidelines continue to evolve based on the most current information about the coronavirus and its infectious period.

Student Illness On Campus

Symptoms of COVID-19



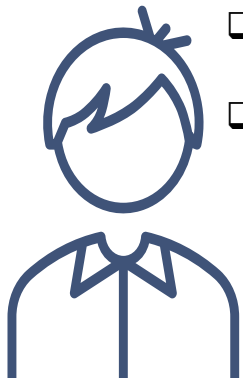
- Fever above 100 or higher
- Chills
- Cough
- Shortness of breath or difficulty breathing
- Muscle aches
- Sore throat
- Headache
- Fatigue
- Congestion or runny nose
- New loss of taste or smell
- Vomiting or diarrhea
- Any other symptom of illness, whether or not you believe it is related to COVID19

Any student who displays one or more of the above symptoms will immediately be taken to the school office for re-evaluation and upon verification of the above symptoms, parents will be contacted for immediate pick up.

When should my student stay home?

- ✓ If they feel ill stay home!
- ✓ If you have any symptoms of COVID-19 stay home
- ✓ Stay home if you answer YES to any of the questions.

- ☐ Have they had a fever or respiratory symptoms in the last 72 hours?
- ☐ Are they or anyone in your household currently under evaluation for COVID-19?
- ☐ Are they or anyone in your household under a doctor ordered or state ordered quarantine?
- ☐ Does anyone in your household have a current diagnosis of COVID-19?

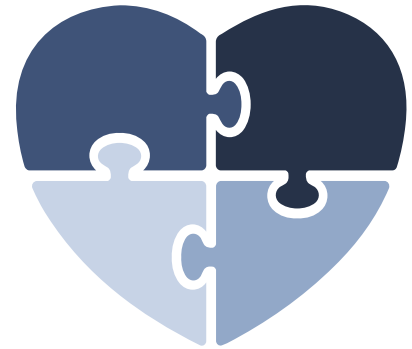


Stay home if they have..

- Fever above 100 or higher
- Chills
- Cough
- Shortness of breath or difficulty breathing
- Muscle aches
- Sore throat
- Headache
- Fatigue
- Congestion or runny nose
- New loss of taste or smell
- Vomiting or diarrhea
- Any other symptom of illness

COVID-19 in Family Protocol

If a member of a student's household has been diagnosed with COVID-19, AAED policy requires that you alert AAED right away and keep your student home for 14 days or any such longer period recommended by his/her health care provider or the CDC. AAED will notify all impacted people in accordance with state laws and regulations. The student's personal and health information will not be divulged. AAED will accommodate with online learning during this period.



Health and Hygiene



Healthy Hygiene

- AAED staff will educate and encourage students to practice hand hygiene and respiratory etiquette.

Face Coverings

- Face coverings may be challenging for students (especially younger students) to wear in all-day settings such as school. Face coverings can be worn by students, however AAED staff can encourage but cannot ensure that the covering will remain on your student's face properly throughout the day

Face coverings should not be placed on:

- Children younger than 2 years old
- Anyone who has trouble breathing or is unconscious
- Anyone who is incapacitated or otherwise unable to remove the cloth face covering without assistance



AAED Staff are required to wear a face covering while on campus when physical distancing is difficult. There will be some instances when face coverings are removed. These occasions include but are not limited to: when appropriate social distance is kept, during instruction online, when communication is difficult, and during outside activities.



Supply Lists

K-4th

5th-12th

K-4th Supply List

Supplies with No Name Labels

- Disinfecting wipes (X6)
 - Band-aids (X2)
 - Crayons
 - Highlighters
 - Construction paper- all colors
 - Colored dry erase markers (X8)
 - Personal dry erase board
 - 2 Composition notebooks
 - Markers
- Hand sanitizer (X3)
- Ziploc bags (sandwich, quart, gallon)
- Colored pencils
- White/Purple glue sticks (X12)
- Black dry erase markers (X8)
- Pencils (3 boxes)
- Pencil boxes (x2) hard
- 2 student scissors
- Tissues (X6)

K-4th Supply List Cont.

Please prep at home

- Plastic pencil box containing (student full name on outside)
 - ▶ 4 sharpened pencils, 8 crayons (different colors), 2 different color highlighters, 2 sticks of glue, 8 colored pencils, 1 pair of scissors, 2 colored dry erase markers, dry eraser
- 1 Plastic green pocket folder with prongs (Label with student name)
- Student backpack (Label with student full name on outside)
- Personal computer headphones (Label with student full name and placed in Ziploc bag with student name on bag)
- *Students may need to keep a change of clothes in their backpacks and diaper/baby wipes if needed*
- **Other Items to donate to the school are recycled plastic grocery bags, clothing, new socks and new underwear.







5th-12th Supply List

Supplies with No Name Labels

- Pencils (2 packs)
 - Markers
 - Glue sticks X6
 - 1-Pencil pouch to fit in 3 ring notebook
 - Dry erase markers thin (X8)
 - Ziploc bags (one of each size: quart, gallon)
 - Hand sanitizer X3
- Colored pencils (1 packs)
- Pens (1 pack)
- Composition book (2)
- 4 boxes of Kleenex
- Band-aids (X2)
- 4 Containers of Clorox Wipes
- 2 Composition notebooks

5th-12th Supply List Cont.

Please prep at home and bring in backpack (Labeled with full name)

-  3 ring notebook with clear front pocket 1 ½ inches (student full name on outside) CONTAINING:
 -  8 tabs(place unmarked tab labels inside), 2 pocket folder
 -  Pencil pouch holder containing: 4 sharpened pencils, highlighters: yellow, pink, blue, green, 8 colored pencils, 2 pens, 1 pair of scissors, 2 dry erase markers, dry eraser
-  Personal computer headphones- Label with student full name and place in zip lock bag with student name on the bag
-  *Students may need to keep a change of clothes in their backpacks and diaper/baby wipes if needed*
-  **Other Items to donate to the school are recycled plastic grocery bags, clothing, new socks and new underwear.

Parents Next Steps

- Parents **must** fill out the form link attached specifying which plan their child will be participating in on or before **August 18, 2020**
- Parents who are choosing Hybrid must acknowledge understanding of all policies in the student handbook and the AAED Return to Learning Plan
- If you have questions regarding the Return to Learning Plan, please contact your campus.
- If parents choose the Hybrid option, they will receive their student's assigned in person learning days by **August 26, 2020**



Questions?

AAED is here to support you in any way we can.